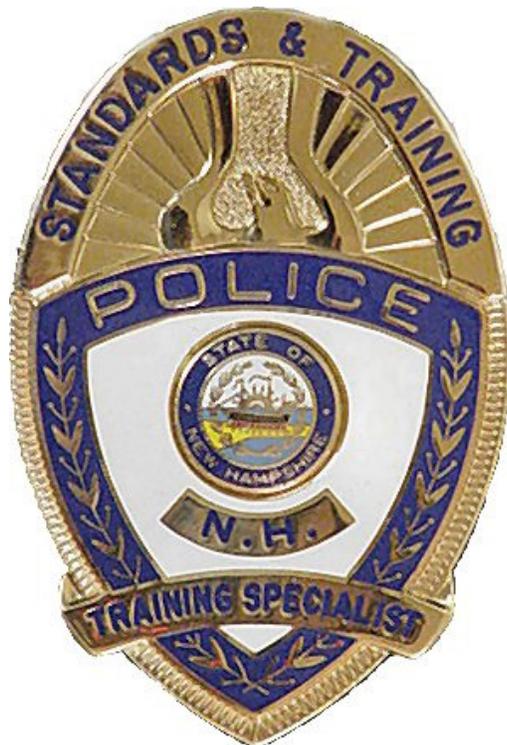


# **New Hampshire Police Standards and Training Council**



## **Annual Report July 1, 2009 - June 30, 2010**

DATE: August 24, 2010  
Michael L. Prozzo Jr., Chairman  
Donald L. Vittum, Director

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# DEDICATION

*The Council and staff members of Police Standards and Training dedicate this page to the memory of*



**HELEN L. ROBINSON**

On June 30, 2009, the Council, former and current staff members, and the Robinson family gathered to celebrate Helen on the occasion of her retirement. Director Vittum and Chairman Prozzo presented her with this Commendation:

***WITH APPRECIATION** for your dedicated service and your twenty years of continuous employment with the State of New Hampshire, the Police Standards and Training Council recognizes your contribution to our mission, your support for our vision, and your commitment to our core values of integrity and professionalism.*

***ON THE OCCASION** of your retirement, this commendation is presented by the Council to express our gratitude for having had the privilege of working with you and our sincere best wishes for your future plans.*



In November 2009 we gathered again to say a final farewell. We will remember Helen always with a smile on our hearts.



## **MISSION STATEMENT**

New Hampshire Police Standards and Training is committed to supporting and enhancing a dual mission:

Providing high-quality, innovative, credible and responsive basic, advanced, and specialized training to New Hampshire Police, Correctional, Probation and Parole officers; and,

Adopting and enforcing reasonable, professional standards in a manner consistent with the law, considerate of the public trust, and committed to basic values and the highest ethical standards.

Readopted August 25, 2009



## GOVERNOR AND EXECUTIVE COUNCIL

Governor John H. Lynch

Honorable Raymond S. Burton, Executive Councilor, District One  
Honorable John D. Shea, Executive Councilor, District Two  
Honorable Beverly A. Hollingworth, Executive Councilor, District Three  
Honorable Raymond J. Wieczorek, Executive Councilor, District Four  
Honorable Debora B. Pignatelli, Executive Councilor, District Five

## POLICE STANDARDS AND TRAINING COUNCIL

<b>Member</b>	<b>Original Appointment</b>	<b>Term Expires</b>
Sheriff Michael L. Prozzo, Jr. Sullivan County Sheriff's Office	December 6, 1996	May 21, 2012
Sheriff Richard A. Foote Cheshire County Sheriff's Office	March 17, 2009	March 17, 2011
Chief James B. Sullivan (town) Hampton Police Department	June 21, 2009	March 17, 2011
Chief Gregory C. Dodge (town) Epping Police Department	May 21, 2004	May 21, 2012
Chief Anthony Colarusso (city) Dover Police Department	August 17, 2009	September 23, 2011
Chief Peter Morency (city) Berlin Police Department	March 10, 2005	March 20, 2011
Assoc Justice Norman Champagne Manchester District Court	May 25, 2000	May 21, 2012
Assoc Justice Stephen Roberts Dover District Court	September 23, 2003	March 17, 2011
Chancellor Richard Gustafson Community College System of New Hampshire		(ex-officio)
Colonel Robert L. Quinn New Hampshire Division of State Police		(ex-officio)
Commissioner William L. Wrenn, Jr. New Hampshire Department of Corrections		(ex-officio)
Attorney General Michael Delaney		(ex-officio)

## COUNCIL MEMBERSHIP

The members of the New Hampshire Police Standards and Training Council during Fiscal Year 2010 were Sheriff Michael L. Prozzo, Jr. of the Sullivan County Sheriff's Office, who served as Chairman; Chief Michael J. Magnant of the City of Portsmouth Police Department who retired in July 2009; Chief Gregory C. Dodge of the Town of Epping Police Department; Chief Peter P. Morency of the City of Berlin Police Department; Chief James B. Sullivan of the Hampton Police Department; Sheriff Richard A. Foote, of the Cheshire County Sheriff's Office; Associate Justice Norman E. Champagne of the Manchester District Court; Associate Justice Stephen H. Roberts of the Dover District Court; Chancellor of the Community College System of New Hampshire Richard C. Gustafson; Colonel Frederick H. Booth, Director of the New Hampshire State Police, who retired in March 2010; Attorney General Kelly A. Ayotte who resigned in July 2009; and, Commissioner William L. Wrenn, Jr. of the New Hampshire Department of Corrections, who served during the year as Vice-Chairman.

In August 2009, Governor Lynch appointed Dover Chief of Police Anthony F. Colarusso to a two-year term to the Council. In August 2009, Michael A. Delaney was sworn in as the New Hampshire Attorney General replacing Kelly Ayotte, and in April 2010 Colonel Robert L. Quinn was confirmed as the Director of the New Hampshire Division of State Police and an ex-officio member of the Council.

By law, the members of the Council, appointed by the Governor, must include two town police chiefs, two city police chiefs, two high sheriffs, two justices of the District or Superior Court System, the Chancellor of the Community College System of New Hampshire, the Attorney General, the Commissioner of Corrections, and the Director of State Police. Terms are two years in length. The Chairman is designated by the Governor, and the members elect the Vice-Chairman.

August 24, 2010

His Excellency, John H. Lynch  
Governor of New Hampshire  
and the Honorable Executive Council  
State House  
Concord, New Hampshire 03301

Dear Governor and Honorable Councilors:

We are pleased to submit, pursuant to RSA 188-F:24, VII, the report on the operations of the New Hampshire Police Standards and Training Council for the fiscal year July 1, 2009, through June 30, 2010.

Respectfully yours,

Sheriff Michael L. Prozzo, Jr.  
Chairman

/kjd

Enclosures

# NH POLICE STANDARDS AND TRAINING COUNCIL

## **ANNUAL REPORT**

Fiscal Year July 1, 2009 - June 30, 2010



### **ORGANIZATION AND FUNCTIONS**

The Police Standards and Training Council was established by the New Hampshire Legislature in 1971. Policies are set by the 12-member Police Standards and Training Council. The director is appointed by the members of the New Hampshire Police Standards and Training Council.

Administrative operations are under the control of the Director of Police Standards and Training and the agency is administratively attached to the Community College System of New Hampshire. The current director, Donald L. Vittum of Rochester, was appointed to a term of four years on February 1, 2007. At their meeting on June 22, 2010, the Council voted to reappoint Director Vittum to another four-year term beginning February 1, 2011.

The Council is charged with establishing minimum hiring and educational standards for police, state corrections, and probation-parole officers and the certification of persons qualified to serve in those positions. Police Standards and Training's mission also includes providing mandatory basic training to new police, state corrections and probation-parole officers and providing in-service training to police, state corrections and probation-parole officers.

In addition, the Police Standards and Training Council approves the curriculum and physical fitness standards for County Corrections Officers who are enrolled in the Group II (law enforcement) retirement system. We conduct a voluntary accreditation program for law enforcement agencies, and we publish model policies and a monthly training periodical on our public website.

The Council currently certifies 4,117 police officers, both full and part time, who are employed by the State and the various Counties and local units of government, and trains or certifies a total of 704 sworn and civilian employees of the New Hampshire Department of Corrections.

Our headquarters are located adjacent to the grounds of NHTI, Concord's Community College, at 17 Institute Drive in Concord, in a law enforcement training facility that opened on October 25, 1983. An additional lecture hall, two more classrooms, and several additional offices were opened on July 1, 1989. Another 33,280 square feet (on two floors) Tactical Training Center and a 7,600 square feet (on two floors) dormitory addition were completed in 1993, giving us a total of 77,000 square feet on 4.5 acres of land and overnight accommodations for more than 100 persons.

In honor of the first Director of Police Standards and Training, on May 2, 2007, the Governor and Executive Council changed the name of our building and grounds to the Arthur D. Kehas Law Enforcement Training Facility and Campus. On June 14, 2010, a ceremony was held to dedicate a plaque donated by the Kehas family to commemorate the naming of the campus in honor of Arthur Kehas.

The Council is funded by the Penalty Assessment Fund established under RSA 188-F:31. Each jurisdiction is required to levy a surcharge of \$2 or 13% on each fine imposed for all offenses except municipal parking violations. This money is deposited in a special, non-lapsing fund to support police training. An additional 4% is collected to support victim assistance programs in the state. An additional 4% goes to the court system, and another 3% goes to the General Fund. In addition, \$5 from each prisoner supervision fee collected by the NH Department of Corrections for the supervision of probationers and parolees is deposited in the Penalty Assessment Fund for training police and corrections officers. The Council receives no General Fund support and funds its total operation from this revenue stream.

The Council was a non-affiliated state agency reporting directly to the Governor until July 1, 1985. With the passage of Chapter 152, Laws of 1985, it became attached to the Department of Postsecondary Technical Education, subsequently called the NH Department of Regional Community-Technical Colleges, and known since 1998 as the NH Community Technical College System. Laws of 1985, 152:4, provide that Police Standards and Training shall be a separate PAU within the System, administratively attached and separately financed. The Council also retains its rule-making authority independent from the System. By a law enacted by the 1998 Legislature, the Police Standards and Training Council, like the rest of the college system, gained flexibility in making purchases and in fiscal transfers through the System's Board of Trustees. Chapter 361, Laws of 2007, changed the governance structure of the system again and renamed the system the New Hampshire Community College System. Beginning in SFY 2008, PSTC transfers are approved through the Joint Legislative Fiscal Committee.

## PSTC PERSONNEL

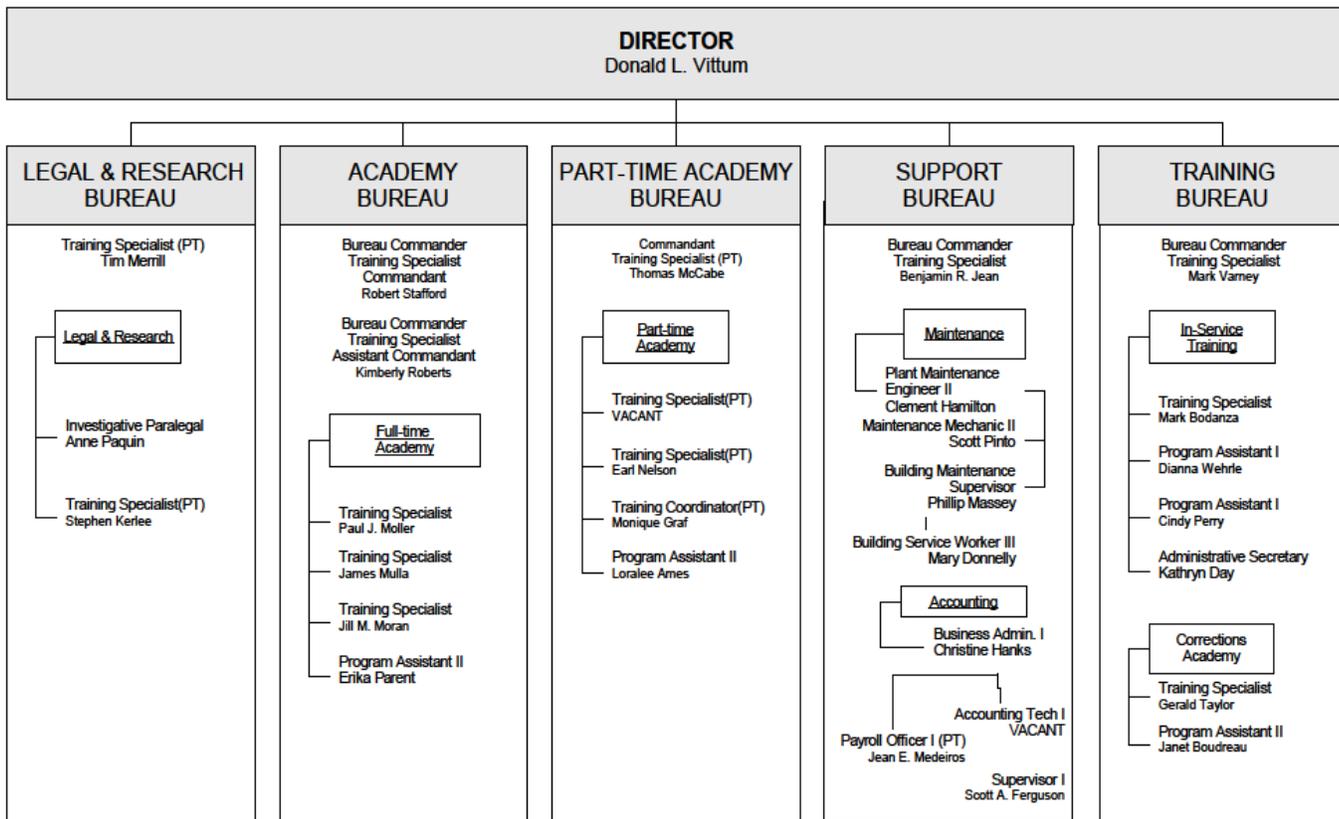
The current authorized staffing level at PSTC is reflected below, and the section on expenditures and revenue follows.

	6/30/07	6/30/08	6/30/09	6/30/10
Unclassified	1	1	1	1
Classified	25	25	24	23
Part-Time	3	2	2	7
	29	28	27	31

NH PSTC

Organizational Chart

6/30/2010



**FISCAL YEAR 2010  
PHYSICAL PLANT AND PROPERTY APPRAISAL**

	<b>June 30, 2008</b>	<b>June 30, 2009</b>	<b>June 30, 2010</b>
Equipment	\$2,048,431.73	\$2,056,255.38	\$2,098,858.80
Physical Plant	6,551,696.00	6,551,696.00	6,551,696.00
Farm	0.00	0.00	0.00
Highway	0.00	0.00	0.00
	<b>\$8,600,127.73</b>	<b>\$8,607,951.38</b>	<b>\$8,650,554.80</b>

	<b>June 30, 2008</b>	<b>June 30, 2009</b>	<b>June 30, 2010</b>
Tax Collection	\$0.00	\$0.00	\$0.00
Federal Funds (grants)	256,850.00	0.00	\$0.00
All Other Sources	0.00	0.00	\$0.00
State Appropriation	0.00	0.00	\$0.00
Penalty Assessment	3,203,092.88	*956,660.36	**1,095,577.72
Other	0.00	0.00	\$0.00
	<b>\$3,459,942.88</b>	<b>\$956,660.36</b>	<b>\$1,095,577.72</b>

\* Penalty Assessment reduced by \$2,000,000 pursuant to HB 30-FN-A-L

\*\* Penalty Assessment reduced by \$800,000 pursuant to HB 1-FN-A

	<b>June 30, 2008</b>	<b>June 30, 2009</b>	<b>June 30, 2010</b>
Specialized Training Grants	\$54,595.80	\$54,801.37	\$29,515.68
Drug Grants	0.00	0.00	0.00
	<b>\$54,595.80</b>	<b>\$54,801.37</b>	<b>\$29,515.68</b>

	<b>June 30, 2008</b>	<b>June 30, 2009</b>	<b>June 30, 2010</b>
NH Technical Institute	\$78,306.74	\$61,557.41	\$80,713.46
Attorney General	62,817.02	63,966.00	75,255.00
Health & Human Services	770.00	770.00	770.00
NH State Police	0.00	0.00	0.00
Div. of Information Systems	27,967.36	10,640.31	49,912.74
	<b>\$169,861.12</b>	<b>\$136,933.72</b>	<b>\$206,651.20</b>

## EXPENDITURES

### PENALTY ASSESSMENT FUND

ADMINISTRATION AND SUPPORT	June 30, 2008	June 30, 2009	June 30, 2010
Permanent Personnel	\$387,913.09	\$423,195.20	\$424,670.26
Director	77,280.95	85,073.01	90,605.84
Temporary Personnel	0	0	6,706.76
Current Expense	87,687.02	60,371.82	49,330.12
Lease Rent - Other Than State	617.70	645.68	342.68
Heat, Water & Electricity	87,918.52	93,741.00	87,119.41
Maint Other Than Bldg & Grounds	25,505.40	20,441.56	18,142.26
Organizational Dues	595.00	50.00	400.00
Office of Information Technology	27,967.36	10,640.31	49,912.74
Equipment	34,031.90	56,721.47	55,225.67
Indirect Costs	24,911.00	27,071.00	43,783.00
Transfer to Other State Agencies	138,893.76	125,063.41	156,738.46
Other Personnel Services	6,949.09	1,630.44	2,121.37
Benefits	219,386.79	237,939.00	257,981.60
Additional Fringe Benefits	30,536.41	42,026.71	45,786.00
In-State Travel	16,541.71	12,016.32	10,343.72
Out-of-State Travel	14.09	6,190.15	6,293.72
Debt Service	264,305.46	245,270.94	229,352.09
Contract Maint Bldg. & Grounds	19,072.14	19,333.70	6,205.44
Old Year Reserves	34,578.08	* Included above	* Included above
<i>Subtotal Administration &amp; Support</i>	\$1,484,705.47	\$1,467,421.72	\$1,541,061.14

NOTE: \* Expenditures reflected in the appropriate line item

TRAINING	June 30, 2008	June 30, 2009	June 30, 2010
Permanent Personnel	\$654,175.45	\$704,449.41	\$626,889.52
Temporary Personnel	57,709.51	91,603.23	148,351.38
Current Expense	92,458.76	83,922.64	62,437.12
Rents & Leases Other Than State	41.82	117.06	1.64
Organizational Dues	0.00	0.00	0
Maint. Other Than Bldg & Grounds	2,742.86	3,175.32	2,558.24
Equipment	488.00	487.14	497.69
Transfer to Other State Agencies	3,000.00	1,230.00	0.00
Consultants	245,442.64	369,289.11	256,282.17
Other Personnel Services	16,194.75	17,855.89.	18,426.12
Benefits	274,742.97	315,755.92	305,751.54
Additional Fringe Benefits	57,766.99	70,295.77	74,508.00
In-State Travel	1,043.24	898.12	1,848.65
Food Service	*169,812.26	147,682.02	142,983.19
Specialized Training Grants	54,595.80	54,801.37	*** 29,515.68
Old Year Reserves	26,757.88	** Included above	** Included above
<i>Sub-Total Training</i>	<u>\$1,656,972.93</u>	<u>\$1,861,563.00</u>	<u>\$1,670,050.94</u>

- \* Food Service previously reported in In-State Travel expense line
- \*\* Expenditures reflected in the appropriate line item
- \*\*\* Training Grant funds encumbered in FY 09 (\$2,000) included

WORKERS COMPENSATION	June 30, 2008	June 30, 2009	June 30, 2010
Workers Comp	\$5,195.56	\$7,265.64	\$18,203.85
<i>Sub-Total Workers Compensation</i>	\$5,195.56	\$7,265.64	\$18,203.85

UNEMPLOYMENT	June 30, 2008	June 30, 2009	June 30, 2010
Unemployment Expense	\$7,133.00	\$1,476.04	\$10,387.44
<i>Sub-Total Unemployment</i>	\$7,133.00	\$1,476.04	\$10,387.44

CORRECTIONS	June 30, 2008	June 30, 2009	June 30, 2010
Permanent Personnel	\$100,883.27	\$108,120.10	\$112,905.66
Current Expense	17,601.89	12,208.55	3,271.35
Rents & Leases Other Than State	140.00	0.00	0.00
Organizational Dues	35.00	35.00	0.00
Consultants	0.00	0.00	0.00
Other Personnel Services	2,768.46	1,552.33	26.74
Benefits	34,232.68	37,273.37	42,270.75
Additional Fringe Benefits	8,497.52	10,739.29	13,558.80
In-State Travel	0.00	0.00	0.00
Food Service	*15,540.51	12,801.86	5,775.58
Old Year Reserves	0.00	** Included above	** Included above
<i>Sub-Total Corrections</i>	\$179,699.33	\$182,730.50	\$177,808.88
<i>Subtotal Administration &amp; Support</i>	\$1,484,705.47	\$1,467,421.72	\$1,541,061.14
<i>Subtotal Training</i>	\$1,656,972.93	\$1,861,563.00	\$1,670,050.94
<i>Subtotal Workers Compensation</i>	\$5,195.56	\$7,265.64	\$18,203.85
<i>Subtotal Unemployment</i>	\$7,133.00	\$1,476.04	\$10,387.44
<b>TOTAL EXPENDITURES</b>	<u>\$3,333,706.29</u>	<u>\$3,520,456.90</u>	<u>\$3,417,512.25</u>

\* Food Service previously reported in In-State Travel expense line

\*\* Expenditures reflected in the appropriate line item

**COMPARISON OF PENALTY ASSESSMENT  
MONTHLY RECEIPTS**

	<b>FY06</b>	<b>FY07</b>	<b>FY08</b>	<b>FY09</b>	<b>FY10</b>
July	\$210,990	\$253,162	\$291,451	\$272,544	\$260,690
August	347,875	276,260	250,676	213,401	238,245
September	287,651	317,127	288,837	255,952	251,440
October	313,378	297,600	277,293	285,683	211,235
November	239,425	227,262	258,337	205,200	268,776
December	278,372	258,673	212,391	214,855	261,703
January	254,450	292,351	268,653	222,102	202,093
February	195,362	234,583	259,244	241,948	246,133
March	356,648	301,661	239,874	228,278	272,393
April	252,545	247,742	267,364	284,661	220,778
May	283,931	278,584	222,034	217,392	172,423
June	358,928	336,435	366,939	426,472	448,293
<b>TOTAL</b>	\$3,379,555 (+5.45%)	\$3,321,440 (-1.7%)	\$3,203,093 (-3.7%)	\$3,068,488 (-4.4%)	\$3,054,204 (-.4654%)

Fund balance June 30, 2006 ..... \$3,404,700.70  
Fund balance June 30, 2007 ..... \$3,576,243.63  
Fund balance June 30, 2008 ..... \$3,445,630.22  
Fund balance June 30, 2009 ..... \$956,660.36\*  
Fund balance June 30, 2010 ..... \$1,095,577.72\*\*

\* Penalty Assessment reduced by \$2,000,000 pursuant to HB 30-FN-A-L  
\*\* Penalty Assessment reduced by \$800,000 pursuant to HB 1-FN-A

## PENALTY ASSESSMENT REVENUES & PSTC BUDGET COMPARISON

FISCAL YEAR	REVENUES (\$)	BUDGET (\$)
FY90	1,940,322	** 1,782,009
FY91	2,429,489	1,545,423
FY92	2,234,591	1,673,832
FY93	2,175,692	1,682,309
FY94	2,207,604	2,153,754
FY95	2,308,246	2,194,686
FY96	2,250,627	2,306,694
FY97	2,393,457	2,447,589
FY98	2,430,420	2,546,589
FY99	2,621,373	2,632,918
FY00	2,716,471	2,718,412
FY01	2,834,617	2,741,576
FY02	2,822,344	2,895,075
FY03	2,687,824	2,935,213
FY04	3,098,106	3,377,815
FY05	***3,195,428	3,379,682
FY06	***3,379,555	3,524,631
FY07	3,321,440	3,776,891
FY08	3,203,093	3,929,211
FY09	3,068,487	4,104,866
FY10	3,054,204	4,075,914

\* Included \$570,000 capital appropriation.

\*\* Included \$275,000 facility design.

## PENALTY ASSESSMENT

### HISTORICAL & PROJECTED REVENUES

	PROJECTED	ACTUAL
FY90	\$1,947,452	\$1,940,322 (+6.9%)
FY91	\$2,231,311	*\$2,429,489 (+25.2%)
FY92	\$2,231,311	\$2,234,591 (-8%)
FY93	\$2,253,624	\$2,175,692 (-2.6%)
FY94	\$2,300,000	**\$2,207,604 (+1.5%)
FY95	**\$2,250,000	\$2,308,246 (+4.6%)
FY96	\$2,385,000	\$2,250,627 (-2.6%)
FY97	\$2,300,000	\$2,393,457 (+6.0%)
FY98	\$2,300,000	\$2,430,420 (+1.5%)
FY99	\$2,450,000	\$2,621,373 (+7.3%)
FY00	\$2,400,000	\$2,716,471 (+3.5%)
FY01	\$2,630,000	\$2,834,617 (+4.2%)
FY02	\$2,700,000	\$2,822,344 (-.43%)
FY03	\$2,800,000	\$2,687,824 (-5.0%)
FY04	\$2,800,000	**\$3,098,106 (+13.2%)
FY05	\$3,000,000	***\$3,195,428 (+3.05%)
FY06	\$3,000,000	***\$3,379,555 (+5.45%)
FY07	\$3,300,000	\$3,321,440 (-1.71%)
FY08	\$3,300,000	\$3,203,093 (-3.7%)
FY09	\$3,300,000	\$3,068,487.04 (-4.4%)
FY10	\$3,300,000	\$3,054,203.72 (-.4654%)
FY11	\$3,025,000	

\* With increase in rate from 10% to 15%

\*\* With prisoner supervision fees

\*\*\* Distorted see page 8

# PENALTY ASSESSMENT MONTHLY ACTIVITIES

## REVENUE FOR FISCAL YEAR 10

MONTH	BEGINNING BALANCE	REVENUE	TRANS/EXP.	NEW BALANCE
JULY	956,660.36	260,690.34		1,217,350.70
AUGUST	1,217,350.70	238,244.66		1,455,595.36
GOV AUTH	1,455,595.36		+ 1,500,000.00	2,955,595.36
SEPTEMBER	2,955,595.36	251,440.09		3,207,035.45
Y/E ADJ REVERSAL	3,207,035.45		- 146,001.84	3,061,033.61
QT1 TRANS	3,061,033.61		- 779,808.06	2,281,225.55
OCTOBER	2,281,225.55	211,235.35		2,492,460.90
NOVEMBER	2,492,460.90	268,776.34		2,761,237.24
DECEMBER	2,761,237.24	261,703.42		3,022,940.66
QT2 TRANS	3,022,940.66		- 1,014,506.70	2,008,433.96
JANUARY	2,008,433.96	202,093.40		2,210,527.36
FEBRUARY	2,210,527.36	246,133.00	- 51,772.27	2,404,888.09
MARCH	2,404,888.09	272,392.67		2,677,280.76
QT3 TRANS	2,677,280.76		- 779,671.78	1,897,608.98
APRIL	1,897,608.98	220,778.11		2,118,387.09
MAY	2,118,387.09	172,422.95		2,290,810.94
JUNE	2,290,810.94	313,238.51		2,604,048.55
GOV AUTH.	2,604,048.55		- 800,000.00	1,804,048.55
Y/E ADJ	1,804,048.55	135,054.88		1,939,103.43
4 <sup>TH</sup> QTR. TRANS	1,939,103.43		- 843,525.71	1,095,577.72
Beg Bal	<u>956,660.36</u>	+ <u>3,054,203.72</u>	- <u>2,915,286.36</u>	= <u>1,095,577.72</u>

## **Major Accomplishments/Operations for FY 10**

The New Hampshire Police Standards and Training Council has made significant strides toward enhancing police and corrections training programs in FY 2010. Among the major accomplishments of FY 2010:

- **Organization**

Cross-training continues to expose bureau commanders and other staff members to professional development across different functions of this agency.

In July 2009 the organization was restructured for efficiency, resulting in the elimination of the positions of Assistant Director of Training and Manager of Training Development. The streamlined staffing structure that is currently in place is illustrated on Page 3 of this report.

- **Operations**

The Council established a matrix to assess eligibility for Corrections Officer certification based on prior training and experience.

The Council established a minimum enrollment of ten recruits to hold a Session of the Part-Time Police Officer Academy.

- **Curriculum Enhancement**

The 256<sup>th</sup> Session of the Part-Time Police Officer Academy was the first to require an entrance fitness test in August 2009.

Hours of instruction in the Full-Time Police Academy on how to effectively handle calls involving persons with mental illness were increased from six hours to twelve hours, beginning with the 149<sup>th</sup> Academy.

In May 2010 chief law enforcement officers of local agencies participated in an annual planning session with the Council and Academy staff. This event is presented at a location off site that varies from year to year, so that a broad range of local agencies have the opportunity to comment on our performance and to make recommendations for desired training. In 2009, the event was held at the Pease International Tradeport; in 2010, at the Gregg Public Safety Academy in Littleton; and, in 2011, the planning session will be held in Keene, New Hampshire.

- **Council Rules Updated**

The Council updated their administrative Rules in FY 2009 to include special considerations for New Hampshire law enforcement officers affected by involuntary layoffs. These officers will not be penalized for a lapse in service if they return to their former agency within three years of the involuntary separation, and those officers who were “grandfathered” and exempted from requirements for ongoing physical fitness testing will retain that status.

Other revisions to the Rules were made to reflect the requirement for medical suitability and entrance fitness testing for the Part-Time Police Academy.

- **The Technical Assistance Manual**

We continuously update and revise the Technical Assistance Manual, particularly with regard to the conduct of the Full- and Part-Time Police Academies, as well as the Corrections Academy. The manual enables those we serve to see how the Council conducts business.

## **Plans for FY 2011**

- **Organization**

Financial resources allocated for outside instructors to conduct in-service training classes in Fiscal Year 2011 have been notably reduced. Police Standards and Training staff members, through development and training in Fiscal Year 2010, have expanded their repertoires, so the agency has become more self-sufficient. Contracted expert instructors will continue to be a resource in critical areas, such as Digital Photography for Law Enforcement, child and elderly issues, mental health issues, animal abuse/neglect, domestic violence, advanced collision investigation, and interrogation techniques.
- **Agency Outreach**

The Director will continue to reach out to the law enforcement community and affiliated groups by visiting individual departments and participating in meetings of the State Chiefs of Police Association, the New Hampshire Sheriffs Association, the County Chiefs organizations, and the New Hampshire Police Association, as well as with State and County Corrections officials.
- **Planning**

The agency will conduct a survey of past graduates of the Police Officer Academy to receive input about how well the curriculum prepared them for their law enforcement careers and suggestions about what improvements could be made to benefit future recruits.
- **Computer Based In-Service Training**

PSTC will continue to expand the types of courses offered through Computer Based In-Service Training (CBT), but will also continue to review and update existing course offerings to ensure that they are accurate and relevant to the needs of officers. We continue to be encouraged by the numbers who utilize our Computer Based In-Service Training.
- **Specialized Training for SWAT/SOUs**

In the past year, PSTC coordinated with the NHTOA to provide training at the Concord facility in the fall of 2010. In August 2009, the Police Standards and Training Council named a committee to perform a comprehensive review of current practices and recommended best practices after receiving the conclusions of a study by the National Tactical Officers Association in 2009. The committee is developing recommended standards for New Hampshire SOUs.
- **Operations**

The agency has initiated a capital project to install two electric generators to provide the ability to continue to train at our facility when the power goes out. The second capital plan that we will be undertaking is to completely refurbish our firing range.

## **Accreditation Program**

PSTC continues to encourage departments to participate in the CALEA accreditation program when they are able, but we also recognize that the financial and operational commitment required for the CALEA process is beyond the reach of many small rural departments. The New Hampshire State Voluntary Accreditation Program is designed to address this target audience and is offered at no cost to the departments. Through the program the participating departments are encouraged to professionalize, and the program provides them with recognized principles for agency operations.

This program also has the support of the New Hampshire Local Government Center, which continues to provide financial assistance to departments that wish to pursue either State or national accreditation.

In Fiscal Year 2010, the Police Standards and Training Council recognized the Exeter Police Department for successfully achieving New Hampshire State Voluntary Accreditation.

## **Compliance Monitoring**

Our compliance activity is characterized by the following:

- Investigations into alleged rules violations or other departmental or individual conduct that could result in suspension or revocation of police or corrections officers' certifications.
- Background investigations conducted on the ability and fitness of persons to serve as Police Standards and Training Council employees, staff members.
- Examination of the documentation submitted by officers from other states requesting certification in New Hampshire based on prior training and experience or by officers re-entering the field.
- Reviews of incidents involving police officers that indicate a need for positive changes in our training programs or entrance standards.
- Monitoring compliance with our various rules, which involves submission of forms and data from state, county, and local law enforcement and/or corrections agencies.

Surrender of police certification carries the same ramifications as revocation of police certification – a minimum two-year period before a petition can be made to the Council to grant eligibility to regain recertification. Decisions of the Council are appealable only to the New Hampshire Supreme Court. The following table details the results of decertification hearings held in the past fiscal year.

## SUSPENSION/DECERTIFICATION ACTIVITY - FY 10

RANK	OFFENSE	DISPOSITION
Chief	Pol 402.02 (a) (4)	6-month suspension
CO	Pol 402.02 (a) (12)	one-year suspension with a possibility of review by the Council after completion of the 36-week Batterer Intervention program. The Council will base a decision for early reinstatement on good faith effort in participating in this program.
Off	Pol 402.02 (a) (4)	suspended one year
Sheriff		voluntary surrender
Major		voluntary surrender
CO	Pol 404.06 & 07	suspended until passed fitness test
CO	Pol 404.06 & 07	suspended until passed fitness test
CO	Pol 404.06 & 07	suspended until passed fitness test
Off	Pol 404.06 & 07	suspended until passed fitness test
Off	Pol 404.06 & 07	suspended until passed fitness test
Off	Pol 404.06 & 07	suspended until passed fitness test
CO	Pol 404.06 & 07	suspended until passed fitness test
Off	RSA 188-F:27 Pol 404.06 & 07	revoked fitness instructor cert
Chief	Pol 402.02 (a) (8) & 404.04	suspended until compliant
Chief	Pol 402.02 404.06 404.07	60-day suspension in abeyance for 2 years
Off	Pol 402.02 (a) (8) & 404.04	suspended 6 months
Off	Pol 404.06 & 07	suspended until passed fitness test
PPO	Pol 402.02 (a) (4) (c) & 402.02 (a) (12)	suspended 60 days
Chief	RSA 637:3; Pol 402.02 (a) (2) (4) (a)	revoked

Revocations/Decertifications .....	1
Surrenders .....	2
Suspensions .....	15
Revoked Fitness Instructor Certification.....	1

The Council provides specialized training grants to law enforcement agencies to partially subsidize the cost of sending officers to needed training programs.

<b>SPECIALIZED TRAINING GRANT FUNDS DISBURSED IN FY 10</b>	
<b>DEPARTMENT</b>	<b>TOTAL</b>
Belmont Police Department	\$1,000.00
Berlin Police Department	2,000.00
Claremont Police Department	1,000.00
Concord Police Department	183.33
Durham Police Department	1,466.67
Gilford Police Department	1,000.00
Hampton Police Department	1,000.00
Hooksett Police Department	2,653.73
Keene Police Department	3,000.00
Lancaster Police Department	1,000.00
Merrimack Police Department	1,083.32
Newfields Police Department	1,000.00
NH Division of State Police	1,000.00
Pembroke Police Department	1,000.00
Police Standards & Training	3,942.18
Rochester Police Department	878.61
Sandwich Police Department	1,000.00
Sullivan County Sheriff's Office	1,361.69
Sunapee Police Department	1,000.00
Tilton Police Department	550.00
Wolfeboro Police Department	396.15
<b>TOTAL</b>	<b>\$27,515.68</b>

# ACADEMY STATISTICS

## REQUIRED BASIC TRAINING

<b>FULL-TIME OFFICERS</b>	
YEAR	WEEKS
1966	2
1967	3
1969	5
1972	6
1978	8
1982	10
1994	12
2009	14

<b>PART-TIME OFFICERS</b>	
YEAR	HOURS
1979	Not required
1980	32
1984	78
1989	100
2008	200

<b>PROBATION/PAROLE OFFICERS</b>	
YEAR	HOURS
1988 to 1996	208*

<b>CORRECTIONS OFFICERS</b>	
YEAR	WEEKS
1988	5
1989	6
1996	8
2008	9

\*As of 1996, PPO training consists of the Corrections Academy, 15 classes of the Police Academy, and 28 Probation/Parole classes taught by Probation/Parole staff.

## FULL-TIME POLICE OFFICER STATISTICS

	CY05	CY06	CY07	CY08	CY09
Left Departments	261	320	277	239	237
Turnover Percentage Rate	8.1	9.2	7.2	8.2	8.2
<b>Experience</b>					
Worked in only one department	150	169	134	132	117
Worked in more than one department	111	151	143	107	120
<b>Education</b>					
GED	7	10	10	13	8
High School Diploma	254	310	267	220	229
Some College	36	38	38	30	24
Associate Degree	50	54	53	29	36
Bachelor Degree	56	77	61	64	66
Masters Degree	6	7	7	6	4
Ph. D.	0	7	1	0	1
<b>Training</b>					
Attended Council Schools	246	301	264	200	204
Did not attend Council Schools	15	19	13	39	32
Average number of schools per officer	22.0	18.8	18.9	12.3	16.28
<b>Reason for Leaving</b>					
Resigned	184	192	172	129	126
Retired	47	92	80	81	71
Medical Resignation/Retired	2	3	4	1	5
Discharged	11	12	10	9	15
Failed Probation	5	7	4	10	12
Resigned in lieu of Dismissal	10	12	5	8	4
Deceased	2	2	2	1	3
<b>Miscellaneous</b>					
Presently with another department	107	130	96	41	47
Average age (excluding retirees)	32.9	38.8	33.8	32.3	34.7
Average years of service w/most recent department (excl. retirees)	9.4	6.4	4.9	2.5	4.5

<b>AVERAGE NUMBER HIRED/TERMINATED MONTHLY</b>	
Hired	15
Terminated	19

<b>NUMBER OF FULL-TIME OFFICERS IN STATE</b>	
2010	2,887
2009	2,897
2008	3,024
2007	2,936
2006	2,871
2005	2,814
2004	2,780
2003	2,729
2002	2,845
2001	2,638
2000	2,595
1999	2,546
1998	2,460
1997	2,421
1996	2,400
1995	2,302
1994	2,290
1993	2,187
1992	2,189
1991	2,218
1990	2,266
1988	2,107
1987	1,938
1982	1,681

<b>MONTHLY ACTIVITY</b>			
<b>Month</b>	<b>Form A</b>	<b>Form B</b>	<b>Certified Recruits, Reciprocal &amp; Make-Up Students</b>
July	27	14	1
August	7	16	0
September	18	19	0
October	14	22	0
November	24	25	3
December	11	23	3
January	15	15	2
February	21	13	4
March	30	18	2
April	9	21	1
May	7	26	1
June	11	25	1
<b>TOTAL</b>	194	237	18

<b>NUMBER WAITING ATTENDANCE PER MONTH</b>			
<b>Month</b>	<b>1-3</b>	<b>4-6</b>	<b>Over 6 Mos</b>
July	22	7	13
August	33	10	20
September	23	19	19
October	14	29	18
November	16	20	25
December	9	25	35
January	39	11	18
February	35	22	29
March	34	37	19
April	40	21	7
May	46	20	18
June	27	37	11
<b>AVERAGE</b>	<b>28</b>	<b>22</b>	<b>19</b>

### BASIC POLICE ACADEMIES

<b>RECRUITS</b>	<b>149<sup>th</sup></b>	<b>150<sup>th</sup></b>	<b>151<sup>st</sup></b>	<b>Totals</b>
Number Enrolled	40	46	58	144

<b>FITNESS TESTING</b>	<b>149<sup>th</sup></b>	<b>150<sup>th</sup></b>	<b>151<sup>st</sup></b>	<b>Totals</b>
Failed to appear	0	2	2	4
Failed fitness test	8	7	7	22
Rejected for medical reasons	1	1	0	2
<b>TOTAL</b>	<b>9</b>	<b>10</b>	<b>9</b>	<b>28</b>

<b>ENROLLMENT DAY</b>	<b>149<sup>th</sup></b>	<b>150<sup>th</sup></b>	<b>151<sup>st</sup></b>	<b>Totals</b>
Enrolled for 1 <sup>st</sup> day	31	36	49	116
Resigned before 1 <sup>st</sup> day	0	1	0	1
<b>TOTAL 1<sup>ST</sup> DAY ENROLLMENT</b>	<b>31</b>	<b>35</b>	<b>49</b>	<b>115</b>

<b>RESIGNED DURING ACADEMY</b>	<b>149<sup>th</sup></b>	<b>150<sup>th</sup></b>	<b>151<sup>st</sup></b>	<b>Totals</b>
Personal reasons	0	2	0	2
Medical reasons	1	0	0	1
Other	2	0	0	2
<b>DISMISSED DURING ACADEMY</b>	<b>149<sup>th</sup></b>	<b>150<sup>th</sup></b>	<b>151<sup>st</sup></b>	<b>Totals</b>
Honor Code Violations	0	1	0	1
Medical	0	0	0	0
Academic	1	0	0	1
Dismissed for other reasons	0	0	0	0
Withdrawn by department	0	0	0	0
<b>TOTAL RESIGNED/DISMISSED</b>	<b>4</b>	<b>3</b>	<b>0</b>	<b>7</b>
Number of recruits 14 <sup>TH</sup> week	27	32	49	108
Recruits attending graduation	27	32	49	108

<b>FAILED/MISSED CLASSES</b>	<b>149<sup>th</sup></b>	<b>150<sup>th</sup></b>	<b>151<sup>st</sup></b>	<b>Totals</b>
Driving	0	0	0	0
Firearms	0	0	0	0
Physical fitness	0	0	1	1
Defensive tactics	0	0	0	0
Legal training	0	0	0	0
Other	0	2	0	2
<b>TOTAL</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>3</b>

## RECIPROCAL STUDENT SIT-INS

	149 <sup>th</sup>	150 <sup>th</sup>	151 <sup>st</sup>	Totals
Reciprocal Students Pre-enrolled	5	4	3	12
Reciprocal Students 1 <sup>st</sup> Day	5	3	2	10

FITNESS TESTING	149 <sup>th</sup>	150 <sup>th</sup>	151 <sup>st</sup>	Totals
Failed to appear	0	0	0	0
Failed fitness test	0	1	0	1
Medically rejected	0	0	0	0
TOTAL	0	1	0	1

PRIOR TRAINING AND EXPERIENCE CERTIFIED	149 <sup>th</sup>	150 <sup>th</sup>	151 <sup>st</sup>	Totals
	5	2	2	9

## PART-TIME OFFICER STATISTICS

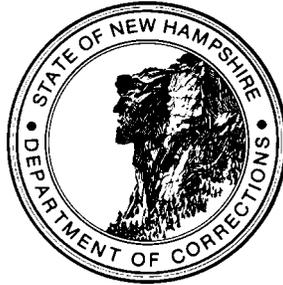
NUMBER OF PART-TIME OFFICERS IN STATE	
2010	1,230
2009	1,247
2008	1,297
2007	1,376
2006	1,483
2005	1,585
2004	1,625
2003	1,680
2002	1,601
2001	1,516
2000	1,556
1999	1,637
1998	1,652
1997	1,742
1996	1,741
1995	1,784
1994	1,793
1993	1,820
1992	1,800
1991	1,654
1990	1,691

MONTHLY ACTIVITY				
Month	Form A	Form B	Enrolled	Certified
July	17	15	0	0
August	13	21	16	0
September	12	15	16	0
October	13	21	15	0
November	19	18	14	13
December	13	20	0	0
January	21	23	0	0
February	17	16	28	0
March	13	18	27	0
April	20	19	27	0
May	14	20	26	24
June	35	18	0	0
<b>TOTAL</b>	207	224	169	37

<b>AWAITING PART-TIME CERTIFICATION - MONTH</b>	
July	20
August	25
September	27
October	29
November	17
December	24
January	33
February	39
March	38
April	19
May	18
June	34
<b>TOTAL</b>	<b>323</b>
Average people awaiting certification	27

<b>FITNESS TESTING</b>	<b>256<sup>th</sup></b>	<b>257<sup>th</sup></b>	<b>Totals</b>
Failed to appear	0	0	0
Failed fitness test	4	7	11
Medically rejected	0	1	1
<b>TOTAL</b>	<b>4</b>	<b>8</b>	<b>12</b>

<b>PART-TIME OFFICER ACADEMIES</b>		
<b>LOCATION &amp; NUMBER</b>	<b>ENROLLED</b>	<b>GRADUATED</b>
256 <sup>th</sup> - Concord, Keene, Littleton & Pease	16	13
257 <sup>th</sup> - Concord, Keene, Littleton & Pease	28	24
<b>TOTAL</b>	<b>44</b>	<b>37</b>



## **BASIC CORRECTIONS ACADEMY**

During Fiscal Year 2010, only one Session, the 91<sup>st</sup> Corrections Academy, was held for 11 civilian employees of the New Hampshire Department of Corrections and one sit-in student. This Session was held from October 12, 2009, through November 6, 2009, culminating with graduation for ten of these eleven students on November 13, 2009.

These civilian students completed Phase I and Phase II of the Academy with no requirement for firearms training, defensive tactics training, or physical training.

### **Statistics for the 91<sup>st</sup> Corrections Academy**

Enrolled on October 12, 2009 .....	11
Completed academy on November 6, 2009 .....	7
Required to make up missed classes .....	3
Diplomas granted on completion .....	10
Attended graduation on November 13, 2009 .....	11
Sit-In student (Phase I only) .....	1
Academic failures.....	1
Highest overall academic average .....	89.29
Lowest overall academic average .....	67.06
Average academic achievement.....	84.94

APP - Applied	ACC - Accepted
REJ - Rejected	CAN - Canceled
NS - No Show	SUB - Substitute
COM - Completed	

**IN-SERVICE TRAINING CLASSES STATISTICS**  
**FISCAL YEAR JULY 2009 - JUNE 2010**  
**CONCORD**

PSTC IN-SERVICE COURSES							
TITLE		DATE	APP/REJ	ACC	CAN/SUBS	NS	COM
Adv Report Writing	14hrs	09/08/2009	16	16	CAN-1	3	12
Advanced Roadside Enf.	14hrs	11/23/2009	32	32	CAN-4/SUB-1	0	27
Anger Management	7hrs	11/23/2009	22	22	CAN-1	0	21
Animal Abuse Inv	14 hrs	01/07/2010	12	12	CAN-1	0	11
Background Invest	7hrs	10/06/2009	15	15	0	0	15
Background Invest		12/08/2009	22	22	0	0	22
Background Invest		04/13/2010	28	28	0	1	27
Background Invest		06/03/2010	14	14	SUB-1	0	13
Basic Drug Invest	35hrs	04/05/2010	29	29	CAN-4/SUB-1	1	23
Basic Police Photo for L.E.	35hrs	10/26/2009	ACC-24/REJ-1	20	CAN-2/SUB-2	1	18
Basic Police Prosecutor	70hrs	12/07/2009	16	16	CAN-1/ SUB-1	1	13
Basic Police Prosecutor		06/07/2010	25	25	CAN-5	0	20
Breath Test Operator	21hrs	08/18/2009	21	20	SUB-1	0	20
Breath Test Operator		09/01/2009	APP-42/REJ-17	22	CAN-2/SUB-1	0	22
Breath Test Operator		12/08/2009	APP-42/REJ-20	22	0	0	22
Breath Test Operator		01/05/2010	APP-29/REJ-3	22	CAN-3/SUB-2	0	21
Breath Test Operator		04/26/2010	APP-49/REJ-25	23	SUB-1	0	23
Breath Test Operator		05/26/2010	APP-34/REJ-9	22	CAN-1/SUB-2	1 PULLED FROM CLASS	21
Command Mid Mgr Trng	70hrs	02/01/2010	35	35	CAN-7/SUB-3	0	25
Conducting Physical Fit	4hrs	09/29/2009	13	13	0	1	12
Conducting Physical Fit		12/15/2009	19	19	CAN-1/SUB-3	0	15
Conducting Physical Fit		01/19/2010	18	18	CAN-1	2	15

PSTC IN-SERVICE COURSES							
TITLE	DATE	APP/REJ	ACC	CAN/SUBS	NS	COM	
Conducting Physical Fit	03/16/2010	19	19	CAN-2/SUB-2	0	15	
Conducting Physical Fit	05/11/2010	14	14	CAN-2	0	12	
Conducting Physical Fit	06/30/2010	8	8	CAN-1	0	7	
Conflict Resolution Effect Com 7hrs	03/15/2010	33	33	CAN-4	2	27	
Contemporary Gangs U.S 1hrs	03/01/2010	CLASS WAS CANCELED					(29)
Critical Incident Mgmt 14hrs	04/19/2010	10	10	CAN-7	0	3	
Cyber Crime Fundamentals hrs	On-Line						
Deadliness of Stress 7hrs	12/02/2009	25	25	CAN-4/SUB-1	0	20	
Defensive Tactics Ins 35hrs	08/03/2009	APP-22/REJ-1	21	CAN-6	2	13	
Defensive Tactics Ins	12/07/2009	26	26	CAN 3 INJ'D 1	2	20	
Defensive Tactics Ins	06/21/2010	30	30	CAN-8/SUB-1	3	18	
Diversity for L.E. 14hrs	03/25/2010	APP-43/REJ-1	42	CAN-8/SUB-3	1	30	
Domestic Violence Batterer 7hrs	12/09/2009	APP-35/REJ-4	25	CAN-5/SUB-1	4	21	
Dust & Bust 21hrs	09/29/2009	13	13	CAN-5	0	8	
Dust & Bust	04/12/2010	APP-32/REJ-7	20	CAN-2/SUB-3	0	20	
DWI Case Testimony 21hrs	10/19/2009	20	20	CAN-3/SUB-1	0	16	
DWI Case Testimony	04/05/2010	35	35	CAN-5/SUB-1	1 SICK LAST DAY	28	
Effective Business Comm. 14hrs	11/09/2009	13	13	CAN-3	0	10	
Field Training Officer 35hrs	11/02/2009	45	45	CAN-1	0	44	
Firearms Instructor 35hrs	11/16/2009	RESCHEDULE CONFLICT WITH ACADEMY					(26)
Firearms Instructor	12/14/2009	24	24	CAN-3/ SUB-1 FAILED- 4	0	16	
Firearms Instructor	04/12/2010	34/REJ-4	26	CAN-2/SUB-2 8 FAILED TO QUALIFY		18	
Firearms Inst Recert 7hrs	07/09/2009	15	15	CAN-2	1	12	
Firearms Inst Recert	08/13/2009	19	19	CAN-2	0	17	
Firearms Inst Recert	09/10/2009	14	14	CAN-3	0	11	
Firearms Inst Recert	10/15/2009	APP-22/REJ-2	20	CAN-3	0	17	
Firearms Inst Recert	11/12/2009	APP-22/REJ-2	20	CAN-1	0	19	
Firearms Inst Recert	12/30/2009	28	28	CAN-1	4	23	
Firearms Inst Recert	01/14/2010	6	6	CAN-1	0	5	

PSTC IN-SERVICE COURSES							
TITLE	DATE	APP/REJ	ACC	CAN/SUBS	NS	COM	
Firearms Inst Recert	02/11/2010	10	10	CAN-2	0	8	
Firearms Inst Recert	03/04/2010	19	19	CAN-1	0	18	
Firearms Inst Recert	04/08/2010	29	29	CAN-3/SUB-4	1	21	
Firearms Inst Recert	05/13/2010	27	27	CAN - 6	0	21	
Firearms Inst Recert	06/10/2010	APP-35/REJ-5	20	CAN-8/SUB-2	2	18	
Firearms Basic Skill Bldr 7hrs	02/18/2010	<b>CANCELED DUE TO POWER FAILURE</b>					11
First Line Supervision 35hrs	03/08/2010	APP-51/REJ-11	33	CAN-4/SUB-3	1	32	
Fraud Investigation 21hrs	05/24/2010	30	30	CAN-5/SUB 4	1	20	
Ground Fighting Tech 21hrs	12/14/2009	24	24	C-4/INJ'D-3	2	15	
Ground Fighting Tech	05/24/2010	17	17	CAN-4/SUB-2	4	7	
Handcuffing Ref A.M. 4hrs	10/28/2009	2	2	0	1	1	
Handcuffing Ref A.M.	04/21/2010	<b>CLASS CANCELED DUE LOW ENROLLMENT</b>					2
Handcuffing Ref P.M.	10/28/2009	<b>CLASS CANCELED DUE ZERO ENROLLMENT</b>					0
Handcuffing Ref P.M.	04/21/2010	<b>CLASS CANCELED DUE ZERO ENROLLMENT</b>					0
Handling Calls Mental Ill 7hrs	09/16/2009	10	10	CAN-2	0	8	
Handling Calls Mental Ill	05/11/2010	18	18	CAN-2/SUB-2	1	13	
HGN/SFST 21hrs	10/19/2009	15	15	CAN-5	0	10	
HGN/SFST	02/08/2010	12	12	0	0	12	
HGN/SFST	04/19/2010	11	11	0	1	10	
HGN/SFST	05/19/2010	14	14	CAN-1/SUB-2	0	11	
HGN/SFST Refresher 4hrs	10/23/2009	7	7	0	2	5	
HGN/SFST Refresher	01/08/2010	8	8	0	0	8	
HGN/SFST Refresher	03/26/2010	11	11	0	1	10	
Instructor Development 35hrs	11/16/2009	15	15	CAN-1/SUB-1	2	11	
Instructor Development	05/10/2010	26	26	CAN-3/SUB-3	I-DISMISSED SICK	19	
Interactive Firearms 24hrs	07/27/2009	APP-11/REJ-1	10	CAN-3	0	7	
Internal Affairs 35hrs	02/22/2010	25	25	CAN-9	0	16	
Interview Interrogation 35hrs	09/14/2009	30	30	CAN-3/SUB-2	1	24	
Intro to Computer Crime 7hrs	10/28/2009	5	5	0	0	5	

PSTC IN-SERVICE COURSES						
TITLE	DATE	APP/REJ	ACC	CAN/SUBS	NS	COM
Intro to Computer Crime Res	01/20/2010	CLASS CANCELED LOW ENROLLMENT				(2)
Intro to Computer Crime Res	04/28/2010	8	8	0	1	7
Leadership Mgmt Crit. Inc. 4hrs	10/06/2009	39	39	CAN-2/SUB-1	2	34
LIDAR Operator 7hrs	07/14/2009	CANCELED INSTRUCTOR UNAVAILABILITY				(10)
LIDAR Operator	08/12/2009	25	25	CAN-4/SUBS-3	2	16
LIDAR Operator	09/08/2009	CLASS CANCELED LOW ENROLLMENT				(1)
LIDAR Operator	06/29/2010	12	12	CAN-1 NOT ELIG-3	0	8
Mental Health Res. Crisis 14hrs	11/09/2009	16	16	CAN-1/SUB-1	1	13
Monadnock Exp Baton Ins 14hrs	10/05/2009	8	8	0	0	8
Monadnock Exp Baton Ins	05/11/2010	17	17	CAN-3	1	13
Motion Drafting & Legal Res 7hrs	03/02/2010	11	11	CAN-3	0	8
OC Instructor 14hrs	08/10/2009	CANCELED INSTRUCTOR UNAVAILABILITY				(4)
OC Instructor	11/04/2009	16	16	CAN-1/SUB-1	0	14
OC Instructor	06/29/2010	APP-27/REJ5	22	CAN-2	1	19
Officer as Prosecutor 14hrs	11/09/2009	26	26	CAN-4	0	22
Officer as Prosecutor	03/30/2010	25	25	CAN-3/SUB-1	0	21
Oral Advocacy 7hrs	02/16/2010	10	10	0	0	10
PBT Instructor 3hrs	12/07/2009	23	23	CAN-2/SUB-1	0	20
PBT Instructor	03/16/2010	15	15	0	2	13
Police Driving Instructor 28hrs	08/17/2009	11	11	CAN-1/SUB-1	2	7
Police Driving Inst Refresher 7hrs	10/08/2009	13	13	CAN-1	0	12
Police Driving Inst Refresher	04/22/2010	23	23	CAN-2/ DISMISSED-1		20
Police Driving Refresher 14hrs	09/17/2009	CLASS CANCELED LOW ENROLLMENT				(1)
Police Driving Refresher	04/15/2010	6	6	0	0	6
Police Prosecutor Exp Wit 14hrs	01/11/2010	12	12	CAN-1	0	11
Police Rifle Instructor 28hrs	09/28/2009	APP-09/REJ-01	8	SUB-1	0	7
Police Rifle Instructor	06/22/2010	APP-35/REJ-10	24	CAN- 6	0	19
Radar Operator 7hrs	10/27/2009	10	10	0	0	10
Radar Operator	05/13/2010	11	11	0	0	11

PSTC IN-SERVICE COURSES								
TITLE		DATE	APP/REJ	ACC	CAN/SUBS	NS	COM	
Responding Juv/Mental	7hrs	03/15/2010	27	27	CAN- 3	0	24	
Revolver Instructor	7hrs	11/04/2009	6	6	CAN-1	0	5	
Rules of Evidence Pros	7hrs	09/10/2009	CLASS CANCELED LOW ENROLLMENT					(4)
Shotgun Instructor		05/25/2010	15	15	CAN-6	0	9	
Skid Control – AM	3 hrs	07/16/2009	CLASS CANCELED ZERO ENROLLMENT					(0)
Skid Control – AM		09/29/2009	CLASS CANCELED LOW ENROLLMENT					(1)
Skid Control – AM		04/21/2010	CLASS CANCELED LOW ENROLLMENT					(1)
Skid Control – AM		06/23/2010	CLASS CANCELED LOW ENROLLMENT					(1)
Skid Control – PM	3hrs	08/27/2009	CLASS CANCELED ZERO ENROLLMENT					(0)
Skid Control – PM		10/12/2009	CLASS CANCELED ZERO ENROLLMENT					(0)
Skid Control – PM		05/27/2010	2	2	CAN -1	0	(1)	
Sobriety Checkpoints Super	4hrs	11/12/2009	CLASS CANCELED LOW ENROLLMENT					(4)
Sobriety Checkpoints Super		04/14/2010	74	74	CAN-5/SUB-1	3	65	
Suicide Prevention	7hrs	12/10/2009	21	21	CAN-1	1	19	
SUV familiarization	4hrs	08/27/2009	8	8	0	2	6	
SUV familiarization		10/12/2009	4	4	0	0	4	
SUV familiarization		05/27/2010	4	4	CAN-2	0	2	
Telephone Records Invest	7hrs	01/21/2010	38	38	CAN-3	1	34	
Vicarious Trauma Fatigue	7hrs	02/01/2010	10	10	CAN-2	1	7	
Warrant & Complaints	7hrs	10/01/2009	21	21	CAN-2/SUB-1	2	16	
Warrants & Complaints		03/16/2010	26	26	CAN-2/SUB-1	2	21	
TOTALS			2,290/129	2,103	251/72	73	1,740	

APP - Applied	ACC - Accepted
REJ - Rejected	CAN - Canceled
NS - No Show	SUB - Substitute
COM - Completed	

### FISCAL YEAR 2009 - 2010

REGIONAL IN-SERVICE COURSES						
TITLE	DATE	APP	ACC	CAN/SUB	NS	COM
Advanced Report Writing – Littleton 14hrs	04/14/2010	9	9	CAN-1	0	8
Advanced Report Writing – Manchester	05/18/2010	15	15	0	3	12
Adv Roadside Det. Enf. – Laconia 14hrs	09/23/2009	17	17	0	0	17
Adv Roadside Det. Enf. – Peterboro	04/14/2010	APP-61/REJ-29	25	CAN-7/SUB-4	0	21
American Law Enf. 2010 – Balsams 5hrs	06/04/2010	35	35	0	0	35
Drug Recognition Expert–Rindge Fire 63hrs	08/17/2009	10	10	0	0	10
Drug Recognition Expert – Tilton	05/10/2010	12	12	0	0	12
Fingerprint Workshop – Durham 2hrs	01/15/2010	18	18	CAN-1	0	17
Firearms Inst. Recert – Hebron PD 7hrs	09/01/2009	8	8	0	0	8
Firearms Inst. Recert – DOC	09/08/2009	7	7	0	0	7
Firearms Inst. Recert – Berlin PD	09/09/2009	14	14	0	1	13
Firearms Inst. Recert – DOC	09/16/2009	7	7	0	0	7
Firearms Inst. Recert –Manchester PD	02/11/2010	5	5	0	0	5
Firearms Inst. Recert – State Police	04/05/2010	12	12	0	0	12
Firearms Inst. Recert – State Police	04/06/2010	15	15	0	0	15
Firearms Inst. Recert – State Police	04/07/2010	12	12	0	0	12
Handling Call Mentally Ill - Concord	12/15/2009	22	22	0	0	22
Handling Call Mentally Ill - Concord	12/28/2009	18	18	0	0	18
Handling Call Mentally Ill - Concord	01/12/2010	14	14	0	0	14
HGN/SFST – Marine Patrol 21hrs	05/20/2010	24	24	CAN-4	0	20
HGN/SFST Ref – Wakefield 4hrs	07/28/2009	10	10	0	0	10
HGN/SFST Ref – Troop D State Police	10/27/2009	15	15	0	0	15
HGN/SFST Ref – Gilford	05/25/2010	14	14	0	0	14
HGN/SFST Ref – Hampton Falls	06/04/2010	10	10	0	0	10
Interview & Interr – Littleton-Chris 35hrs	01/04/2010	8	8	0	0	8
Interview & Interr – Nashua PD 35hrs	02/01/2010	10	10	0	0	10
Laser Traffic Enforce – Marine Patrol 8hrs	04/28/2010	14	14	0	0	14
Legal Updates 08-09 – Hampton PD 3hrs	10/14/2009	13	13	0	0	13
Legal Updates 08-09 – Hampton PD	10/15/2009	20	20	0	0	20
Legal Updates 08-09 – Hampton PD	10/17/2009	32	27	5-REJ DID NOT NEED CLASS	0	27

**REGIONAL IN-SERVICE COURSES**

<b>TITLE</b>	<b>DATE</b>	<b>APP</b>	<b>ACC</b>	<b>CAN/SUB</b>	<b>NS</b>	<b>COM</b>
PBT Operator – State Police Troop F 3hrs	09/01/2009	5	5	0	0	<b>5</b>
PBT Operator – Allenstown PD	09/16/2009	8	8	0	0	<b>8</b>
PBT Operator – Lancaster PD	09/20/2009	1	1	0	0	<b>1</b>
PBT Operator – Alton PD	09/30/2009	2	2	0	0	<b>2</b>
PBT Operator – Alton PD	10/10/2009	1	1	0	0	<b>1</b>
PBT Operator – Lebanon	10/25/2009	1	1	0	0	<b>1</b>
PBT Operator – Campton	12/08/2009	2	2	0	0	<b>1</b>
PBT Operator – Washington	12/08/2009	1	1	0	0	<b>1</b>
PBT Operator – Campton	12/14/2009	2	2	0	0	<b>2</b>
PBT Operator – Laconia	12/15/2009	2	2	0	0	<b>2</b>
PBT Operator – Laconia	12/16/2009	4	4	0	0	<b>4</b>
PBT Operator – Laconia	12/16/2009	11	11	0	0	<b>11</b>
PBT Operator – Laconia	12/18/2009	1	1	0	0	<b>1</b>
PBT Operator – Laconia	12/22/2009	1	1	0	0	<b>1</b>
PBT Operator – UNH	12/22/2009	16	16	0	0	<b>16</b>
PBT Operator – Laconia	12/31/2009	1	1	0	0	<b>1</b>
PBT Operator – Manchester	01/04/2010	5	5	0	0	<b>5</b>
PBT Operator – Laconia	01/08/2010	1	1	0	0	<b>1</b>
PBT Operator – Winchester	01/28/2010	7	7	0	0	<b>7</b>
PBT Operator – Campton	04/15/2010	1	1	0	0	<b>1</b>
PBT Operator – Campton	05/03/2010	1	1	0	0	<b>1</b>
PBT Operator – Moultonboro	05/05/2010	1	1	0	0	<b>1</b>
PBT Operator – Sandown	05/18/2010	9	9	0	0	<b>9</b>
PBT Operator – Alton	05/25/2010	1	1	0	0	<b>1</b>
Professional Comm. Leadership – No. Conway	12/05/2009	36	36	0	0	<b>36</b>
Search & Seizure – Raymond	06/03/2010	16	16	0	0	<b>16</b>
Shotgun Instructor – DOC 28hrs	10/06/2009	6	6	0	0	<b>6</b>
<b>TOTALS</b>		<b>623</b>	<b>582</b>	<b>13/4</b>	<b>4</b>	<b>568</b>

<b>POLICE COMPUTER-BASED TRAINING COURSES</b>		
<b>TITLE</b>	<b># STUDENTS</b>	<b>STUDENT HRS OF TRAINING</b>
Cyber Crime Fundamentals	55	165
Domestic Violence Law Update	106	212
Introduction to Computer Crime, Online Resources for Investigators (on-line exam)	11	77
Law Enforcement Response - Avian Flu	22	88
LE Response - Weapons of Mass Destruction	21	210
Legal Update 2008/2009	78	156
Methamphetamine Lab Awareness	56	168
National Incident Management System	145	435
U.S. Citizenship/Travel Documentation	48	96
<b>TOTALS</b>	542	1,607

## MISCELLANEOUS

<b>ONGOING PHYSICAL FITNESS TESTING</b>							
Year	Total	Reminders	Medical Ext	Failures	Military Ext	Alt. Tests	Suspension
2004	226	124	21	9	2	2	2
2005	248	18	7	9	3	0	0
2006	203	36	10	12	0	0	1
2007	588	122	21	31	1	2	14
2008	460	431	43	31	1	2	6
2009	525	355	29	21	7	1	8

<b>PROBATION/PAROLE CERTIFICATES</b>	
Number enrolled in Training	5
Number Certified	4

<b>BREAKDOWN OF STATE CORRECTIONS PERSONNEL</b>	
Managers/Administrators	60
Corrections Officers	476
Probation/Parole Officers	72
Civilian Employees	96
<b>TOTAL</b>	704

<b>ANNUAL FIREARMS TRAINING</b>	
Newly-Certified Firearms Instructors	36
Total Officers Qualified - Range & Classroom	3,094

<b>STUDENT HOURS OF TRAINING</b>	
Basic Police	64,826
Part-Time Police	7,126
Basic Corrections	1,840
In-Service Police	29,566
Regional Police	5,452
Computer-Based In-Service Training	1,607
<b>TOTAL</b>	<b>110,417</b>

<b>NUMBER OF MEALS AUTHORIZED FOR STUDENTS</b>	
Basic Police	24,245
Basic Corrections	303
Other	150
<b>TOTAL</b>	<b>24,698</b>

<b>MEDIA UNIT REPORT</b>	
New videos produced	1
Tapes copied or reproduced	225
<b>TOTAL</b>	<b>226</b>