



Chief Anthony F. Colarusso, Jr.
Chairman

State of New Hampshire
POLICE STANDARDS & TRAINING COUNCIL
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Donald L. Vittum
Director

Approved Minutes

March 24, 2015

The 452nd meeting of the New Hampshire Police Standards and Training Council was called to order at 9:20 a.m. by Chairman Anthony Colarusso in classroom one of the Arthur D. Kehas Law Enforcement Training Facility and Campus in Concord, New Hampshire.

Members Present: Chairman, Chief Anthony F. Colarusso, Dover Police Department; Vice Chairman, Commissioner William L. Wrenn, New Hampshire Department of Corrections; Attorney General Joseph Foster; Executive Major David Parenteau, New Hampshire State Police; Chief David Cahill, Sunapee Police Department; Sheriff David Dubois, Strafford County; Sheriff Douglas Dutile, Grafton County; Chief William Hart, Londonderry Police Department; Chief Peter Morency, Berlin Police Department; and Judge Sawako Gardner, 10th Circuit District Division, Portsmouth.

Members Absent: Judge James Carroll, 4th Circuit District Division, Laconia; and President Susan Dunton, Community College System of New Hampshire.

Staff Present: Director Donald L. Vittum, Chief Timothy Merrill, and Captain Mark Bodanza.

Guests Present: Chief Todd Faulkner, Hinsdale Police Department and Wayne Gallagher, Hinsdale Police Department.

Approval of Minutes

Sheriff Dubois **moved** for the Council to approve the minutes of the February 24, 2015 meeting. Following a second by Chief Hart, the voice vote of the Council was 9-0.

Financial Report, presented by Captain Jean.

Revenue is down, the expenses for the month included semi-annual debt service principal and interest statement, payout for retirement, and workman's compensation.

Addendum #1

An officer was present for a hearing, Pol 402.02 (d), Pol 205.02 (a)

Chief Cahill recused himself from this hearing.

The officer requested a nonpublic session.

Motion to begin a nonpublic session by Commissioner Wrenn, seconded by Attorney General Foster, the roll call vote, 8-0.

At 9:42 a.m. the Council entered a nonpublic session.

Motion to seal the nonpublic session by Commissioner Wrenn, seconded by Judge Gardner, 8-0.

Motion to exit the nonpublic session by Commissioner Wrenn, seconded by Judge Gardner, roll call vote was 8-0 in favor of the motion.

At 10: 15 a.m., the Council was back in public session.

Motion, by Commissioner Wrenn, seconded by Sheriff Dutile, to continue without action in the matter, for 60 days, for the purpose of gathering more information. The Council vote was 8-0 in favor of the motion.

Chief Cahill rejoined the meeting.

Wayne Gallagher, Hinsdale RSA 188-F:27, III-d through III-j and New Hampshire Administrative Rules Pol 404.06 and Pol 404.07 20-23.

Officer Wayne Gallagher was in attendance with Chief Todd Faulkner.

When asked, Officer Gallagher preferred a public session for his hearing.

Captain Mark Bodanza was sworn in by Chairman Colarusso. Captain Bodanza explained that Officer Gallagher had requested, and was granted, a continuance for his notice of hearing, which had been originally scheduled for the February 4th Council meeting. Captain Bodanza then summarized Officer Gallagher's employment and certification history for the Council.

Officer Gallagher was due to complete his three year fitness requirements in 2014, by December 31st. He was sent a suspension letter January 5, 2015, the staff at PSTC had not received any documents for three year fitness testing from him. On January 6, 2015 PSTC received a medical clearance report form and a passing fitness test for Officer Gallagher; his certification was reinstated at that time. Officer Gallagher was sent a notice of hearing because he had not contacted PSTC about his three year fitness test prior to December 31, 2014, in conflict with the rule and statute.

Officer Gallagher was sworn in by Chairman Colarusso. He informed Council members that he knew he was due for three year fitness testing, but at the time it was his intention to retire from the Hinsdale Police Department in October. Due to circumstances at the agency he was asked to work as a school resource officer. He did take a physical in November and had his medical clearance report form signed. He was away on vacation in December and forgot to complete his fitness testing.

Motion by Sheriff Dubois, seconded by Commissioner Wrenn, to take no further action on Wayne Gallagher's certification. The vote was 9-0 in favor of the motion.

PT&E Requests

Officer Howard Sheats, Jr., Nelson Police Department

(DOH: 02/11/15) requests consideration for full-time police officer certification based on prior training and experience. Will be granted certification upon successful completion of the medical exam, and the entrance fitness test.

Officer John E. Brooks, Madbury Police Department

(DOH 2/23/15) requests consideration for full-time police officer certification based upon prior training and experience. Will be granted certification upon successful completion of the medical exam, and the entrance fitness test.

Officer James Phillips, Keene Police Department

(DOH: 03/08/15) requests consideration for full-time police officer certification based on prior training and experience. Will be granted certification upon successful completion of the medical exam, entrance fitness test, and the Law Package of the Full-Time Police Officer Academy.

Requests for Extensions

Note: Extensions granted until the first council meeting following the fitness testing for the requested Academy, and, if testing is successful, to the first council meeting following the end of the requested Academy.

Full-Time Police Officer Academy

166th Academy January 5, 2015 to April 10, 2015; entrance fitness test December 22, 2014.

167th Academy May 4, 2015 to August 21, 2015; entrance fitness test April 20, 2015.

(The 167th Academy will be the first academy to initiate the change from the 14 to 16 week duration).

Part-Time Police Officer Academy

268th Academy February 7, 2015 to May 8, 2015; entrance fitness test January 24, 2015

New Hampshire Department of Corrections Academy

99th Academy February 2, 2015 to April 3, 2015, entrance fitness test January 20, 2015.

Matthew Hay, Plaistow Police Department (DOH: 12/01/14) was granted the extension until the first council meeting following the fitness testing for the requested academy, and, if testing is successful, to the first council meeting following the end of the requested academy with the stipulation that the officer must remain actively enrolled in the 269th Part Time Academy and may continue working only in the direct presence of a certified officer.

Gene Cuomo, Fitzwilliam Police Department (DOH: 10/01/14 **Not Part-time certified**) was granted the extension until the first council meeting following the fitness testing for the requested academy, and, if testing is successful, to the first council meeting following the end of the requested academy with the stipulation that the officer must remain actively enrolled in the 269th Part Time Academy and may continue working only in the direct presence of a certified officer.

Andrew Koplín, Jackson Police Department (DOH: 02/01/15 **Not Part-time certified**) was granted the extension until the first council meeting following the fitness testing for the requested academy, and, if testing is successful, to the first council meeting following the end of the requested academy with the stipulation that the officer must remain actively enrolled in the 167th academy and may continue working only in the direct presence of a certified officer.

Victoria Taft, Raymond Police Department (DOH: 08/21/15 **Part-Time certified**) was granted the extension until the first council meeting following the fitness testing for the requested academy, and, if testing is successful, to the first council meeting following the end of the requested academy with the stipulation that the officer must remain actively enrolled in the 167th academy.

Jonathan Francis, Bristol Police Department (DOH: 01/29/15 **Not Part-time certified**) was granted the extension until the first council meeting following the fitness testing for the requested academy, and, if testing is successful, to the first council meeting following the end of the requested academy with the stipulation that the officer must remain actively enrolled in the 167th academy and may continue working only in the direct presence of a certified officer.

Christopher Waldron, Wakefield Police Department (DOH: 01/05/15 **Not Part-time certified**) was granted the extension until the first council meeting following the fitness testing for the requested academy, and, if testing is successful, to the first council meeting following the end of the requested academy with the stipulation that the officer must remain actively enrolled in the 167th academy and may continue working only in the direct presence of a certified officer.

Specialized Training Grant Funds (Balance: \$3,344.51).

(END OF APPROVED CONSENT CALENDAR)

Motion to approve the consent calendar by Commissioner Wrenn, seconded by Judge Gardner, the Council vote was 9-0 in favor of the motion.

NON CONSENT

Officer Carleen Bowman, UNH Police Department (DOH: 03/02/15) requests consideration for full-time police officer certification based on prior training and experience.

Captain Bodanza explained that this item was being listed as non-consent as the officer has been out of New Hampshire law enforcement employment for well over five years

and the request was for her to “test out” of classes instead of attending the law package classes to become certified. An officer having greater than a three year’s lapse in New Hampshire law enforcement employment is required to complete the full time officer training academy.

Council members discussed the lapse in service between New Hampshire and Florida employment.

Motion by Sheriff Dubois, to grant Carleen Bowman her full time certification with no need for additional training. The motion was seconded by Chief Hart, “for discussion”.

Discussion ensued amongst Council members about this officer’s lapse in service, and her law enforcement employment and training in the state of Florida. While the officer was up to date in her Florida law enforcement certification, many laws have changed in New Hampshire in the past five years.

Sheriff Dubois modified his original motion, stating:

Motion by Sheriff Dubois, seconded by Chief Hart, that Carleen Bowman would be granted her full time certification upon completion of the full time officer law package, the medical examination and entrance fitness test. The vote was 9-0 in favor of the motion.

Addendum #2 from the Milford Police Department

A request by the Milford Police Department to use officers from their agency in order for Officer David Lisboa to complete his certification; he missed classes during the academy due to an injury. The classes he must take are OC and Baton; the Milford Police Department has officers at their agency who are instructors in those classes.

Council members had addressed this issue during the February meeting; how to best complete required academy classes due to absenteeism. The consensus was that any recruit who missed a class must return to the next scheduled academy to take the class and complete their certification.

Motion by Commissioner Wrenn, seconded by Sheriff Dubois, to deny the request of the Milford Police Department, the officer must attend the next academy in order to complete the OC class and the Baton class that he missed, before he can be certified. The Council vote was 9-0 in favor of the motion.

Other New Business

Discussion item, reserved seating at the academy graduations. Sheriff Dubois stated that there has been reserved seating, front row seats for graduation; however many times other individuals have claimed the reserved seats. His request was to ask if there was a better way to initiate a more formal system to reserve seats.

Discussion ensued amongst the Council members regarding reserved seats, and front row seating. Council members agreed that Director Vittum should continue to take the requests for reserved seating, and should contact Chairman Colarusso if need be.

The first sixteen week academy is the next one, the 167th Academy. The staff's inquiry to the Council was that currently there are classes in the curriculum which would take 99 hours to complete, however there were only 85 ½ hours available in the final two weeks to complete the classes, which classes should be eliminated?

Council members discussed the curriculum.

Motion by Chief Hart, seconded by Sheriff Dubois, to delete the CPR, First Aid/ Narcan class, the Intellectual Property Class, and reduce the hours of the Introduction to Computers class to four hours. Council vote was 7-2 in favor of the motion, the motion passed.

Requests for Consideration, staff requests direction from the Council; nonpublic session.

Motion by Commissioner Wrenn, seconded by Chief Morency for the Council to enter a nonpublic session for a personnel matter, roll call vote was 9-0 in favor of the motion.

At 11:00 a.m. a nonpublic session began.

Motion to seal the minutes of the nonpublic session by Commissioner Wrenn, seconded by Chief Cahill, council vote was unanimous in favor of the motion 9-0.

Motion to exit the nonpublic session Commissioner Wrenn, seconded by Judge Gardner, the roll call vote was unanimous in favor 9-0.

At 11:06 a.m. the Council was back in public session.

Motion by Sheriff Dubois, seconded by Chief Cahill to notify the agency that the Council is in receipt of a letter regarding an incident; the vote was unanimous in favor 9-0.

Contract Granite State College, nonpublic session.

Motion by Sheriff Dubois to enter a nonpublic session to discuss contracts, the motion was seconded by Sheriff Dutile, the roll call vote was unanimous in favor of the motion.

11:10 the Council began a nonpublic session.

Motion to seal the minutes of the nonpublic session by Commissioner Wrenn, seconded by Chief Cahill, unanimous vote 9-0.

Motion to exit the nonpublic session by Commissioner Wrenn, seconded by Judge Gardner, the roll call vote was unanimous in favor of the motion, 9-0.

At 11:24 the Council was back in public session.

Captain Jean advised that the contract for the meal plan for recruits was in negotiations, it is a one year contract, from July 1st to June 30th of next year.

Captain Jean then announced that the staff is beginning the requests for proposals for training for next year, and asked if there were any specific classes that Council felt should be offered.

There were inquiries about the First Line Supervisor class offered by PSTC, and if PSTC should develop the next level of the class.

Chairman Colarusso informed the Council that the annual planning session would be held on May 26th. The planning session would be in the morning and the regular Council meeting in the afternoon. Council members should decide on two people they would like to invite and get that information back to staff as soon as possible. They should also decide on topics they would like to discuss at the planning session, Captain Jean will need the information to organize and obtain software licenses for the planning session.

Next Meeting Date/Adjournment

The next meeting of the New Hampshire Police Standards and Training Council will be held on April 28, at nine o'clock in the morning.

Upon a motion by Commissioner Wrenn, seconded by Chief Cahill, the Council voted unanimously to adjourn the meeting at 11:45 a.m.

Respectfully submitted,



Vice Chairman William Wrenn