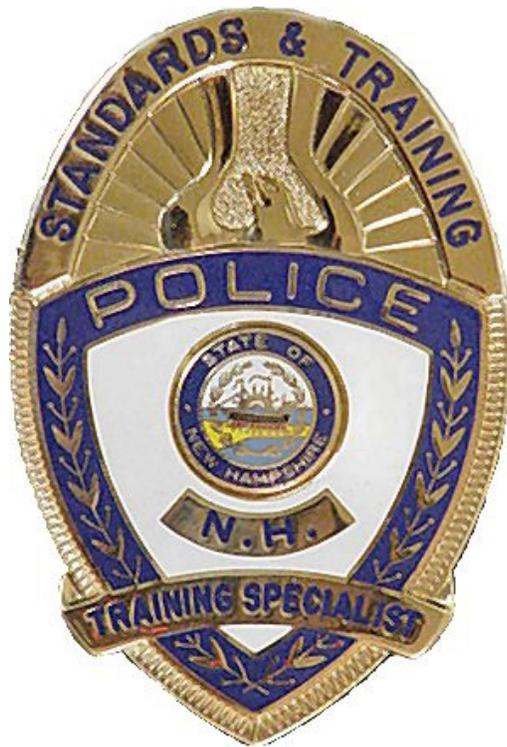


# **New Hampshire Police Standards and Training Council**



## **Annual Report July 1, 2012 - June 30, 2013**

August 27, 2013  
Michael L. Prozzo Jr., Chairman  
Donald L. Vittum, Director



**GOVERNOR AND EXECUTIVE COUNCIL**

Governor Margaret Wood Hassan

Honorable Raymond S. Burton, Executive Councilor, District One  
 Honorable Colin Van Ostern, Executive Councilor, District Two  
 Honorable Christopher T. Sununu, Executive Councilor, District Three  
 Honorable Christopher C. Pappas, Executive Councilor, District Four  
 Honorable Debora B. Pignatelli, Executive Councilor, District Five

**POLICE STANDARDS AND TRAINING COUNCIL**

<b>Member</b>	<b>Original Appointment</b>	<b>Term Expires</b>
Sheriff Michael L. Prozzo, Jr. Sullivan County Sheriff's Office	December 6, 1996	May 21, 2015
Sheriff David G. Dubois Strafford County Sheriff's Office	February 11, 2013	March 17, 2016
Chief James B. Sullivan (town) Hampton Police Department	June 21, 2009	March 17, 2015
Chief David P. Cahill (town) Sunapee Police Department	January 1, 2012	May 21, 2014
Chief Anthony Colarusso (city) Dover Police Department	August 17, 2009	September 13, 2015
Chief Peter Morency (city) Berlin Police Department	March 10, 2005	March 20, 2015
Associate Justice Sawako Gardner Portsmouth District Court	September 13, 2011	March 17, 2015
Associate Justice James Carroll Laconia District Court	September 14, 2011	May 21, 2014
Chancellor Ross Gittel Community College System of New Hampshire		(ex-officio)
Colonel Robert L. Quinn New Hampshire Division of State Police		(ex-officio)
Commissioner William L. Wrenn, Jr. New Hampshire Department of Corrections		(ex-officio)
Attorney General Joseph Foster NH Department of Justice		(ex-officio)

## Table of Contents

<b>GOVERNOR AND EXECUTIVE COUNCIL .....</b>	<b>- 2 -</b>
<b>POLICE STANDARDS AND TRAINING COUNCIL .....</b>	<b>- 2 -</b>
<b>MISSION STATEMENT .....</b>	<b>- 4 -</b>
<b>COUNCIL MEMBERSHIP.....</b>	<b>- 5 -</b>
<b>ANNUAL REPORT.....</b>	<b>- 6 -</b>
<b>ORGANIZATION AND FUNCTIONS .....</b>	<b>- 6 -</b>
<b>PSTC PERSONNEL .....</b>	<b>- 8 -</b>
<b>PHYSICAL PLANT AND PROPERTY APPRAISAL .....</b>	<b>- 9 -</b>
<b>EXPENDITURES .....</b>	<b>- 10 -</b>
<b>PENALTY ASSESSMENT FUND .....</b>	<b>- 10 -</b>
<b>MONTHLY RECEIPTS .....</b>	<b>- 13 -</b>
<b>PENALTY ASSESSMENT MONTHLY ACTIVITIES.....</b>	<b>- 14 -</b>
<b>MAJOR ACCOMPLISHMENTS FOR FY 13 .....</b>	<b>- 15 -</b>
<b>COMPLIANCE MONITORING .....</b>	<b>- 15 -</b>
<b>SUSPENSION/DECERTIFICATION ACTIVITY - FY 13 .....</b>	<b>- 16 -</b>
<b>SPECIALIZED TRAINING GRANT FUNDS DISBURSED IN FY 13.....</b>	<b>- 17 -</b>
<b>ACADEMY STATISTICS .....</b>	<b>- 18 -</b>
<b>FULL-TIME POLICE OFFICER STATISTICS .....</b>	<b>- 19 -</b>
<b>BASIC POLICE ACADEMIES .....</b>	<b>- 21 -</b>
<b>RECIPROCAL STUDENT SIT-INS.....</b>	<b>- 22 -</b>
<b>PART-TIME OFFICER STATISTICS .....</b>	<b>- 23 -</b>
<b>BASIC CORRECTIONS ACADEMIES.....</b>	<b>- 25 -</b>
<b>IN-SERVICE TRAINING CLASSES STATISTICS .....</b>	<b>- 27 -</b>
<b>REGIONAL IN-SERVICE COURSES .....</b>	<b>- 27 -</b>
<b>POLICE COMPUTER-BASED TRAINING COURSES.....</b>	<b>- 32 -</b>
<b>MISCELLANEOUS .....</b>	<b>- 33 -</b>



## **MISSION STATEMENT**

New Hampshire Police Standards and Training is committed to supporting and enhancing a dual mission:

Providing high-quality, innovative, credible and responsive basic, advanced, and specialized training to New Hampshire Police, Correctional, Probation and Parole officers; and,

Adopting and enforcing reasonable, professional standards in a manner consistent with the law, considerate of the public trust, and committed to basic values and the highest ethical standards.

Readopted August 25, 2009

## COUNCIL MEMBERSHIP

The members of the New Hampshire Police Standards and Training Council during Fiscal Year 2013 were Sheriff Michael L. Prozzo, Jr. of the Sullivan County Sheriff's Office, who served as Chairman; Chief David P. Cahill of the Town of Sunapee Police Department; Chief Peter P. Morency of the City of Berlin Police Department; Chief James B. Sullivan of the Town of Hampton Police Department; Chief Anthony F. Colarusso, Jr. of the City of Dover Police Department ; Sheriff David G. Dubois of the Strafford County Sheriff's Office; Associate Justice Sawako T. Gardner of the Portsmouth District Court; Associate Justice James Carroll of the Laconia District Court; Dr. Ross Gittell, Chancellor of the Community College System of New Hampshire; Colonel Robert L. Quinn, Director of the New Hampshire State Police; Attorney General Joseph Foster of the Department of Justice; and, Commissioner William L. Wrenn, Jr. of the New Hampshire Department of Corrections, who served during the year as Vice-Chairman.

By law, the members of the Council, appointed by the Governor, must include two town police chiefs, two city police chiefs, two high sheriffs, two justices of the District or Superior Court System, the Chancellor of the Community College System of New Hampshire, the Attorney General, the Commissioner of Corrections, and the Director of the NH State Police. Terms are two years in length. The Chairman is designated by the Governor, and the members elect the Vice-Chairman.

# NH POLICE STANDARDS AND TRAINING COUNCIL

## **ANNUAL REPORT**

Fiscal Year July 1, 2012 - June 30, 2013



### **ORGANIZATION AND FUNCTIONS**

The Police Standards and Training Council was established by the New Hampshire Legislature in 1971. Policies are set by the 12-member Police Standards and Training Council. The director is appointed by the members of the New Hampshire Police Standards and Training Council.

Administrative operations are under the control of the Director of Police Standards and Training and the agency is administratively attached to the Community College System of New Hampshire. The current director, Donald L. Vittum of Rochester, was appointed to his first four year term on February 1, 2007 and is currently serving in his second term.

The Council is charged with establishing minimum hiring and educational standards for police, state corrections, and probation-parole officers and the certification of persons qualified to serve in those positions. Police Standards and Training's mission also includes providing mandatory basic training to new police, state corrections and probation-parole officers.

In addition, the Police Standards and Training Council approve the curriculum for County Corrections Officers who are enrolled in the Group II (law enforcement) retirement system.

The Council currently certifies 3,988 police officers, both full and part time, who are employed by State, County and local units of government, plus 474 sworn employees of the New Hampshire Department of Corrections.

Our headquarters are located at 17 Institute Drive in Concord, in a law enforcement training facility that opened on October 25, 1983. An additional lecture hall, two more classrooms, and several additional offices were opened on July 1, 1989. Another 33,280 square feet (on two floors) Tactical Training Center and a 7,600 square feet (on two floors) dormitory addition were completed in 1993, giving us a total of 77,000 square feet on 20.87 acres of land and overnight accommodations for more than 100 persons.

On May 2, 2007 in honor of the late Arthur D. Kehas the first Director of Police Standards and Training, the Governor and Executive Council changed the name of our building and grounds to the Arthur D. Kehas Law Enforcement Training Facility and Campus. On June 14, 2010, a ceremony was held to dedicate a bronze plaque donated by the Kehas family to commemorate the naming of the campus in honor of Arthur Kehas. That plaque remains proudly displayed in our lobby.

The Council is funded by the Penalty Assessment Fund established under RSA 188-F:31. Each jurisdiction is required to levy a surcharge of \$2 or 24% on each fine imposed for all offenses except municipal parking violations. 66.66% of that collection is deposited into the Police Standards and Training Council Training Fund, a special, non-lapsing fund to support police training. 16.67% is collected to support victim assistance programs in the state. Another 16.67% goes to the court system. In addition, \$5 from each prisoner supervision fee collected by the NH Department of Corrections for the supervision of probationers and parolees is deposited into the Police Standards and Training Council Training Fund for training police and corrections officers. The Council receives no General Fund support and funds its total operation from the Training Fund.

The Council was a non-affiliated state agency reporting directly to the Governor until July 1, 1985. With the passage of Chapter 152, Laws of 1985, it became attached to the Department of Postsecondary Technical Education, subsequently called the NH Department of Regional Community-Technical Colleges, and known since 1998 as the NH Community Technical College System. Laws of 1985, 152:4, provide that Police Standards and Training shall be a separate PAU within the System, administratively attached and separately financed. The Council also retains its rule-making authority independent from the System. By a law enacted by the 1998 Legislature, the Police Standards and Training Council, like the rest of the college system, gained flexibility in making purchases and in fiscal transfers through the System's Board of Trustees. Chapter 361, Laws of 2007, changed the governance structure of the system again and renamed the system the New Hampshire Community College System. Beginning in SFY 2008, PSTC transfers are approved through the Joint Legislative Fiscal Committee. In 2011, the property of the CCSNH, PSTC and the McAulliffe Shepard Discovery Center was surveyed and re-distributed under RSA 188-F:1-a with PSTC receiving 20.87 acres of allocation.

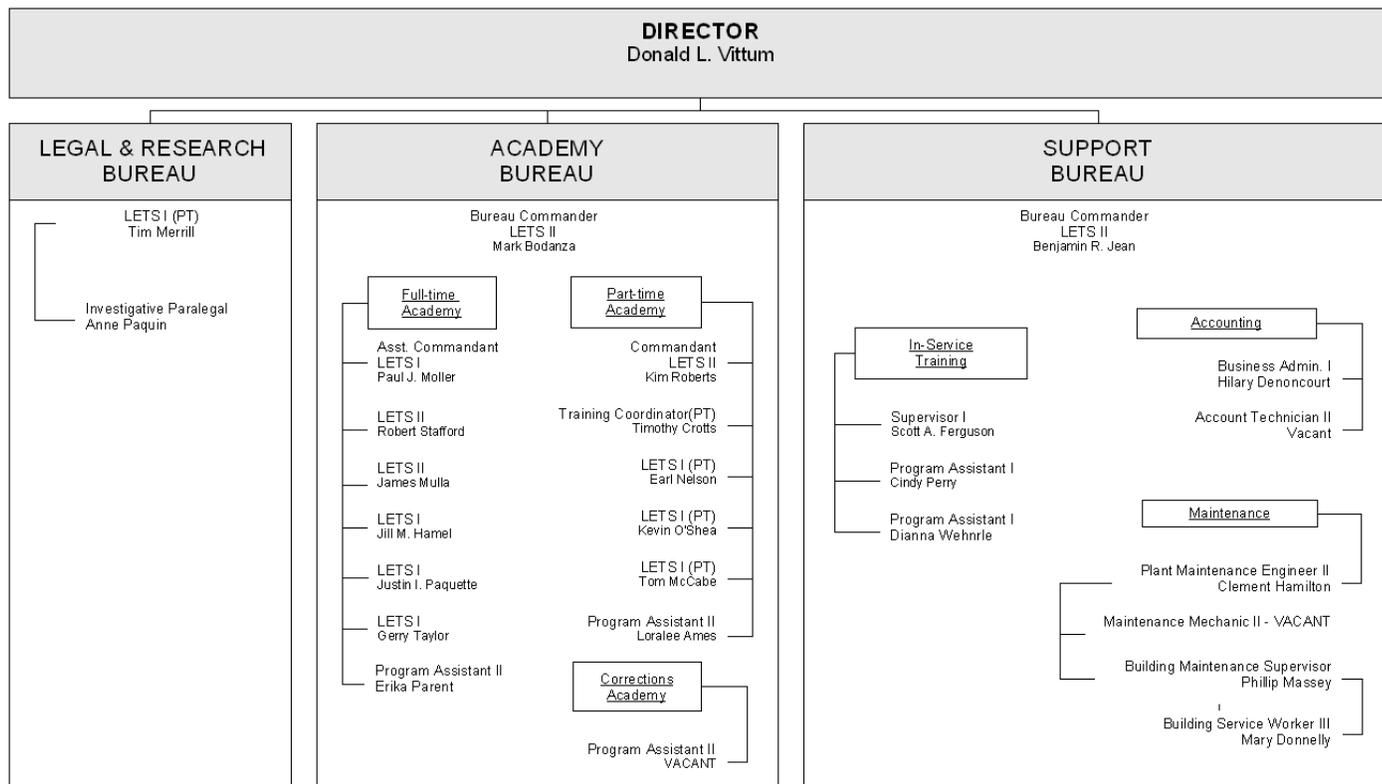
## PSTC PERSONNEL

The current authorized staffing level at PSTC is reflected below, and the section on expenditures and revenue follows.

	6/30/10	6/30/11	06/30/12	06/30/13
Unclassified	1	1	1	1
Classified	23	23	22	22
Part-Time	7	5	6	5
	31	29	29	28

NH PSTC

6/30/2013



**FISCAL YEAR 2013  
PHYSICAL PLANT AND PROPERTY APPRAISAL**

	<b>June 30, 2011</b>	<b>June 30, 2012</b>	<b>June 30, 2013</b>
Equipment	\$1,982,981.58	\$1,843,733.52	\$1,763,134.41
Physical Plant	\$7,419,796.00	\$7,434,623.00	\$7,434,623.00
Farm	\$0.00	\$0.00	\$0.00
Highway	\$0.00	\$0.00	\$0.00
	<b>\$9,402,777.58</b>	<b>\$9,278,356.52</b>	<b>\$9,197,757.41</b>

	<b>June 30, 2011</b>	<b>June 30, 2012</b>	<b>June 30, 2013</b>
Tax Collection	\$0.00	\$0.00	\$0.00
Federal Funds (grants)	\$0.00	\$0.00	\$0.00
All Other Sources	\$0.00	\$0.00	\$0.00
State Appropriation	\$0.00	\$0.00	\$0.00
Penalty Assessment	\$303,228.55	\$586,069.40	\$618,047.25
Other	\$0.00	\$0.00	\$0.00
	<b>\$303,228.55</b>	<b>\$586,069.40</b>	<b>\$618,047.25</b>

	<b>June 30, 2011</b>	<b>June 30, 2012</b>	<b>June 30, 2013</b>
Specialized Training Grants	\$38,959.70	\$32,491.23	\$22,962.55
	<b>\$38,959.70</b>	<b>\$32,491.23</b>	<b>\$22,962.55</b>

	<b>June 30, 2011</b>	<b>June 30, 2012</b>	<b>June 30, 2013</b>
NH Technical Institute	\$26,552.00	\$26,552.00	\$26,552.00
Attorney General	\$75,884.00	\$75,255.00	\$60,712.99
Health & Human Services	\$770.00	\$770.00	\$770.00
Safety - State Police Cadre			\$17,485.50
Div. of Inform. Technology	\$13,597.16	\$69,015.15	\$26,566.43
	<b>\$116,803.16</b>	<b>\$171,562.15</b>	<b>\$132,086.92</b>

## EXPENDITURES

### PENALTY ASSESSMENT FUND

ADMINISTRATION AND SUPPORT	June 30, 2011	June 30, 2012	June 30, 2013
Permanent Personnel	\$395,787.70	\$361,666.97	\$271,709.39
Director	\$90,605.84	\$94,090.68	\$90,605.84
Temporary Personnel	\$6,124.68	\$6,437.12	\$5,559.72
Current Expense	\$65,600.05	\$47,205.32	\$51,768.49
Lease Rent - Other Than State	\$747.61	\$310.36	\$299.31
Heat, Water & Electricity	\$91,000.18	\$73,775.39	\$76,676.50
Maint Other Than Bldg & Grounds	\$19,207.36	\$20,000.69	\$19,320.60
Organizational Dues	\$400.00	\$400.00	\$400.00
Office of Information Technology	\$13,597.16	\$69,015.15	\$26,566.43
Equipment	\$44,915.38	\$40,194.67	\$25,630.64
Indirect Costs	\$49,008.00	\$53,771.00	\$55,013.00
Transfer to Other State Agencies	\$172,555.00	\$120,059.50	\$105,517.49
Other Personnel Services	\$3,169.60	\$1,525.91	\$1,836.89
Benefits	\$262,805.65	\$203,011.56	\$185,965.59
Additional Fringe Benefits	\$30,232.50	\$37,687.60	\$29,827.26
In-State Travel	\$9,145.36	\$8,701.87	\$10,572.15
Out-of-State Travel	\$6,545.13	\$4,993.20	\$4,169.62
Debt Service	\$238,957.00	\$270,772.46	\$252,581.42
Contract Maint Bldg. & Grounds	\$1,041.60	\$50,871.16	\$11,406.08
<i>Subtotal Administration &amp; Support</i>	\$1,501,445.80	\$1,464,490.61	\$1,225,426.42

TRAINING	June 30, 2011	June 30, 2012	June 30, 2013
Permanent Personnel	\$635,502.36	\$633,157.34	\$671,439.79
Temporary Personnel	\$127,978.13	\$74,589.98	\$66,239.05
Current Expense	\$67,074.62	\$57,784.49	\$72,851.67
Rents & Leases Other Than State	\$75.00	\$0.00	\$0.00
Organizational Dues	\$0.00	\$0.00	\$0.00
Maint. Other Than Bldg & Grounds	\$3,534.13	\$1,822.30	\$2,073.58
Equipment	\$0.00	\$545.75	\$0.00
Transfer to Other State Agencies	\$0.00	\$0.00	\$0.00
Training of Providers	\$225,108.06	\$223,664.96	\$256,752.40
Other Personnel Services	\$9,461.01	\$5,577.32	\$2,697.21
Benefits	\$322,987.60	\$307,791.19	\$341,638.95
Additional Fringe Benefits	\$70,700.43	\$75,140.26	\$74,368.35
In-State Travel	\$1,148.15	\$405.09	\$295.00
Food Service	159,126.66	\$117,487.73	\$189,038.00
Specialized Training Grants	\$49,859.70	\$32,491.23	\$27,957.55*
<i>Sub-Total Training</i>	<u>\$1,672,555.85</u>	<u>\$1,530,457.64</u>	<u>\$1,705,351.55</u>

\*Includes cadre payment of \$4,995.00

WORKERS COMPENSATION	June 30, 2011	June 30, 2012	June 30, 2013
Workers Comp	\$2,080.72	\$7,368.22	\$2,780.33
<i>Sub-Total Workers Compensation</i>	\$2,080.72	\$7,368.22	\$2,780.33

UNEMPLOYMENT	June 30, 2011	June 30, 2012	June 30, 2013
Unemployment Expense	\$2,989.00	\$6,020.00	\$0.00
<i>Sub-Total Unemployment</i>	\$2,989.00	\$6,020.00	\$0.00

CORRECTIONS	June 30, 2011	June 30, 2012	June 30, 2013
Permanent Personnel	\$111,388.38	\$117,731.01	\$116,636.52
Current Expense	\$2,750.95	\$4,443.69	\$2,785.13
Rents & Leases Other Than State	\$75.00	\$0.00	\$0.00
Organizational Dues	\$0.00	\$0.00	\$0.00
Training of Providers	\$0.00	\$0.00	\$0.00
Other Personnel Services	\$238.62	\$0.00	\$0.00
Benefits	\$41,801.54	\$37,829.91	\$44,889.39
Additional Fringe Benefits	\$8,877.20	\$9,962.04	\$12,716.05
In-State Travel	\$0.00	\$0.00	\$0.00
Food Service	\$2,385.97	\$10,609.75	\$6,809.53
<i>Sub-Total Corrections</i>	\$167,517.66	\$180,576.40	\$183,836.62
<i>Subtotal Administration &amp; Support</i>	\$1,501,445.80	\$1,464,490.61	\$1,225,426.42
<i>Subtotal Training</i>	\$1,672,555.85	\$1,530,457.64	\$1,705,351.55
<i>Subtotal Workers Compensation</i>	\$2,080.72	\$7,368.22	\$2,780.33
<i>Subtotal Unemployment</i>	\$2,989.00	\$6,020.00	\$0.00
<b>TOTAL EXPENDITURES</b>	<u>\$3,346,589.03</u>	<u>\$3,188,912.87</u>	<u>\$3,117,394.92</u>

**COMPARISON OF PENALTY ASSESSMENT  
MONTHLY RECEIPTS**

	<b>FY09</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>	<b>FY13</b>
July	\$272,544	\$260,690	\$182,212	\$158,806	\$186,678.11
August	\$213,401	\$238,245	\$282,300	\$282,113	\$290,762.01
September	\$255,952	\$251,440	\$254,809	\$290,481	\$253,116.51
October	\$285,683	\$211,235	\$220,129	\$263,548	\$265,045.17
November	\$205,200	\$268,776	\$211,071	\$279,402	\$244,264.03
December	\$214,855	\$261,703	\$235,143	\$258,852	\$242,203.04
January	\$222,102	\$202,093	\$222,692	\$266,845	\$257,963.68
February	\$241,948	\$246,133	\$237,190	\$261,962	\$253,315.98
March	\$228,278	\$272,393	\$258,505	\$322,897	\$264,659.79
April	\$284,661	\$220,778	\$224,279	\$249,022	\$287,432.37
May	\$217,392	\$172,423	\$230,342	\$270,278	\$295,693.51
June	\$426,472	\$448,293	\$330,967	\$367,205	\$308,238.57
<b>TOTAL</b>	\$3,068,488	\$3,054,204	\$2,889,639	\$3,271,411	\$3,149,372.77
	(-4.4%)	(-.4654%)	(-5.38%)	13.21%*	(-3.74%)

Fund balance June 30, 2009 ..... \$956,660.36<sup>†</sup>  
Fund balance June 30, 2010 .....\$1,095,577.72<sup>‡</sup>  
Fund balance June 30, 2011 .....\$303,228.55  
Fund balance June 30, 2012 .....\$586,069.40  
Fund balance June 30, 2013 .....\$618,047.25

\* Effective July 1, 2011, RSA 188-F:31 increased the percentage of penalty assessment that PSTC receives to 66.66% from 54.17%.

<sup>†</sup> PSTC Training Fund reduced by \$2,000,000 pursuant to HB 30-FN-A-L

<sup>‡</sup> PSTC Training Fund reduced by \$800,000 pursuant to HB 1-FN-A

## PENALTY ASSESSMENT MONTHLY ACTIVITIES

MONTH	BEGINNING BALANCE	REVENUE	EXPENDITURES	ADJUSTMENTS	NEW BALANCE
JULY	\$586,069.40	\$250,762.18	\$211,928.36		\$624,903.22
Y/E ADJ REVERSAL				(\$64,084.07)	\$560,819.15
AUGUST		\$290,762.01	\$356,470.90		\$495,110.26
SEPTEMBER		\$253,116.51	\$214,559.56		\$533,667.21
ENCUBRANCE FORWARD ADJ					
OCTOBER		\$265,045.17	\$317,036.27		\$481,676.11
NOVEMBER		\$244,264.03	\$282,839.39		\$443,100.75
DECEMBER		\$242,203.04	\$248,177.71		\$437,126.08
JANUARY		\$257,963.68	\$229,357.05		\$465,732.71
FEBRUARY		\$253,315.98	\$263,199.53		\$455,849.16
MARCH		\$264,659.79	\$261,758.97		\$458,749.98
APRIL		\$287,432.37	\$240,480.08		\$505,702.27
MAY		\$295,693.51	\$285,335.72		\$516,060.06
JUNE		\$279,395.23	\$206,251.38		\$589,203.91
Y/E ADJ				\$28,843.34	\$618,047.25
<b>TOTAL</b>	<b>\$586,069.40</b>	<b>\$3,184,613.50</b>	<b>\$3,117,394.92</b>	<b>(\$35,240.73)</b>	<b>\$618,047.25</b>

## **MAJOR ACCOMPLISHMENTS FOR FY 13**

During FY13, NH Police Standards and Training continued to provide video conference training to our two remote locations; at the Hampton Police Department and in Littleton, at the Gregg Public Safety Academy in an ongoing effort to reduce travel and overtime costs to local agencies.

Due to multiple agency requests, a Pilot Part-Time Academy was developed and held, in which 21 new officers were able to complete the 200 hour part-time certification within an eight week period. This accelerated pilot allowed agencies to hire officers and have them certified within the summer time frame and was 6 weeks shorter than the standard 14 week program. This pilot was run in addition to the two 14 week Part-time Officer Academies that we normally provide.

We purchased an additional Ford Interceptor Sedan for our Defensive Driving to facilitate the transition from the Crown Victoria line that was discontinued by Ford. Many agencies in NH are incorporating these new Interceptor Sedans and also the interceptor Utility into their driving fleets. This additional vehicle will help as to meet their changing needs.

As part of on-going fitness training at PSTC to insure that we provide the best training possible to new officers, we had two more of our Law Enforcement Training Specialists certified as a Level 1 Crossfit and Kettlebell trainers.

## **COMPLIANCE MONITORING**

Another function of our agency is that of compliance monitoring to insure that agency administrative rules are being followed. That activity is characterized by the following:

- Investigations into alleged rules violations or other departmental or individual conduct that could result in suspension or revocation of police or corrections officers' certifications.
- Background investigations conducted on the ability and fitness of persons to serve as Police Standards and Training Council employees, staff members.
- Examination of the documentation submitted by officers from other states requesting certification in New Hampshire based on prior training and experience or by officers re-entering the field.
- Reviews of incidents involving police officers that indicate a need for positive changes in our training programs or entrance standards.
- Monitoring compliance with our various rules, which involves submission of forms and data from state, county, and local law enforcement and/or corrections agencies.

Surrender of police certification carries the same ramifications as revocation of police certification - a minimum two-year period before a petition can be made

to the Council to grant eligibility to regain recertification. Decisions of the Council are appealable only to the New Hampshire Supreme Court. The following table details the results of decertification and suspension hearings held in the past fiscal year.

**SUSPENSION/DECERTIFICATION ACTIVITY - FY 13**

<b>RANK</b>	<b>OFFENSE</b>	<b>DISPOSITION</b>
Corrections Officer	Pol 402.02 (a) 3 and Pol 402.02 (a) 4 b	Revoked 7/24/12
Probation Parole Officer	Pol 402.02(a)(12)	90 day suspension 11/27/12
Corrections Officer	Pol 402.02(a)(4)(b)	Revoked 11/27/12
Officer	Pol 402.02(a)(8)(a), Pol 404.06, Pol 404.07 and RSA 188-F:27 III d through g	30 day suspension 1/22/13
Corrections Officer	Pol 402.02 (a)(12), Pol 402.02(a)(4)(b)	Revoked 1/22/13
Officer	Pol 402.02 (a)(4)(b)	Revoked 1/22/13
Officer	Pol 404.07	30 day suspension 1/22/13
Deputy Sheriff		Voluntary Surrender 01/22/13
Officer	Pol 402.02 (a) (8)	Revoked 4/23/13
Officer	Pol 402.02 (a) (7)	Revoked 3/26/13
Chief		Voluntary Surrender 4/23/13
Officer	Pol 402.02 (a) (12)	Retroactive 30 day suspension
Corrections Officer	Pol 402.02 (a) (4) (c)	Revoked 5/28/13

Revocations/Decertification .....	7
Surrenders .....	2
Suspensions.....	4

The Council provides specialized training grants to law enforcement agencies to partially subsidize the cost of sending officers to needed training programs.

<b>SPECIALIZED TRAINING GRANT FUNDS DISBURSED IN FY 13</b>	
<b>DEPARTMENT</b>	<b>TOTAL</b>
Amherst Police Department	\$1,544.50
Barrington Police Department	\$433.34
Berlin Police Department	\$2,000.00
Campton Police Department	\$653.33
Center Harbor Police Department	\$1,000.00
Concord Police Department	\$4,693.67
Durham Police Department	\$1,000.00
Exeter Police Department	\$818.63
Gilford Police Department	\$953.00
Keene Police Department	\$1,000.00
Laconia Police Department	\$814.75
Littleton Police Department	\$800.00
Lyndeborough Police Department	\$884.00
Manchester Police Department	\$494.00
Merrimack Police Department	\$1,659.33
Nashua Police Department	\$1,300.00
New Boston Police Department	\$1,000.00
Sunapee Police Department	\$914.00
Sutton Police Department	\$1,000.00
<b>TOTAL</b>	<b>\$22,962.55</b>

# ACADEMY STATISTICS

## REQUIRED BASIC TRAINING

<b>FULL-TIME OFFICERS</b>	
YEAR	WEEKS
1966	2
1967	3
1969	5
1972	6
1978	8
1982	10
1994	12
2009 - Present	14

<b>PART-TIME OFFICERS</b>	
YEAR	HOURS
1979	Not required
1980	32
1984	78
1989	100
2008 - Present	200

<b>PROBATION/PAROLE OFFICERS</b>	
YEAR	HOURS
1988 to 1996	208 <sup>§</sup>

<b>CORRECTIONS OFFICERS</b>	
YEAR	WEEKS
1988	5
1989	6
1996	8
2008 - Present	9

---

<sup>§</sup> As of 1996, PPO training consists of the Corrections Academy, 15 classes of the Police Academy, and 28 Probation/Parole classes taught by Probation/Parole staff.

## FULL-TIME POLICE OFFICER STATISTICS

	CY08	CY09	CY10	CY11	CY12
Left Departments	239	237	267	252	279
<b>Experience</b>					
Worked in only one department	132	117	144	144	193
Worked in more than one department	107	120	123	108	86
<b>Education</b>					
GED	13	8	7	3	7
High School Diploma	220	229	249	249	272
Some College	30	24	38	32	34
Associate Degree	29	36	33	37	29
Bachelor Degree	64	66	69	59	83
Masters Degree	6	4	6	1	8
Ph. D.	0	1	1	0	0
<b>Reason for Leaving</b>					
Resigned	129	126	114	146	179
Retired	81	71	118	79	68
Medical Resignation/Retired	1	5	8	4	1
Discharged	9	15	12	10	14
Failed Probation	10	12	5	4	10
Resigned in lieu of Dismissal	8	4	10	7	6
Deceased	1	3	1	2	1
<b>Miscellaneous</b>					
Presently with another department	41	47	48	71	93
Average age (excluding retirees)	32.3	34.7	34.6	35.4	35.06
Average years of service w/most recent department (excl. retirees)	2.5	4.5	4.8	5.6	4.45

<b>AVERAGE NUMBER HIRED/LEFT AGENCY MONTHLY</b>	
Hired	20
Left Agency	23

<b>NUMBER OF FULL-TIME OFFICERS IN STATE</b>	
2013	2,822
2012	2,858
2011	2,867
2010	2,887
2009	2,897
2008	3,024
2007	2,936
2006	2,871
2005	2,814
2004	2,780
2003	2,729
2002	2,845
2001	2,638
2000	2,595
1999	2,546
1998	2,460
1997	2,421
1996	2,400
1995	2,302
1994	2,290
1993	2,187
1992	2,189
1982	1,681

<b>MONTHLY ACTIVITY</b>			
<b>Month</b>	<b>Form A**</b>	<b>Form B††</b>	<b>Certified Recruits, Reciprocal &amp; Make-Up Students</b>
July	20	24	0
August	23	13	0
September	6	22	58
October	30	28	0
November	20	30	0
December	12	23	64
January	17	32	0
February	10	11	0
March	22	22	0
April	37	25	54
May	34	27	0
June	12	22	0
<b>TOTAL</b>	243	279	176

\*\* Form A is the official paperwork notifying PSTC of the start of service of an officer

†† Form B is the official paperwork notifying PSTC of the end of service of an officer

## BASIC POLICE ACADEMIES

<b>RECRUITS</b>	<b>158th</b>	<b>159th</b>	<b>160th</b>	<b>Totals</b>
Number Applied	54	64	60	178

<b>FITNESS TESTING</b>	<b>158th</b>	<b>159th</b>	<b>160th</b>	<b>Totals</b>
Failed to appear	0	0	0	0
Failed fitness test	3	7	6	16
Rejected for medical reasons	0	0	0	0
<b>TOTAL</b>	3	7	6	16

<b>ENROLLMENT DAY</b>	<b>158th</b>	<b>159th</b>	<b>160th</b>	<b>Totals</b>
Enrolled for 1 <sup>st</sup> day	51	57	54	162
Resigned before 1 <sup>st</sup> day	1	1	1	3
<b>TOTAL 1ST DAY ENROLLMENT</b>	50	56	53	159

<b>RESIGNED DURING ACADEMY</b>	<b>158th</b>	<b>159th</b>	<b>160th</b>	<b>Totals</b>
Personal reasons	0	2	1	3
Medical reasons	0	0	1	1
Other	0	0	0	0
<b>DISMISSED DURING ACADEMY</b>	<b>158th</b>	<b>159th</b>	<b>160th</b>	<b>Totals</b>
Honor Code Violations	0	0	0	0
Medical	0	0	0	0
Academic	0	0	0	0
Dismissed for other reasons	0	0	0	0
Withdrawn by department	0	0	0	0
<b>TOTAL RESIGNED/DISMISSED</b>	0	2	2	4
Recruits Graduating	50	54	51	155

## RECIPROCAL STUDENT SIT-INS

	158th	159th	160th	Totals
Reciprocal Students Pre-enrolled	8	10	3	21
Reciprocal Students 1 <sup>st</sup> Day	8	10	3	21

<b>ENTRANCE FITNESS TESTING</b>	158th	159th	160th	Totals
Failed to appear	0	0	0	0
Failed fitness test	0	0	0	0
Medically rejected	0	0	0	0
TOTAL	0	0	0	0

<b>PRIOR TRAINING AND EXPERIENCE CERTIFIED</b>	158th	159th	160th	Totals
TOTAL	8	10	3	21

## PART-TIME OFFICER STATISTICS

NUMBER OF PART-TIME OFFICERS IN STATE	
2013	1,166
2012	1,152
2011	1,164
2010	1,230
2009	1,247
2008	1,297
2007	1,376
2006	1,483
2005	1,585
2004	1,625
2003	1,680
2002	1,601
2001	1,516
2000	1,556
1999	1,637
1998	1,652
1997	1,742
1996	1,741
1995	1,784
1994	1,793
1993	1,820
1992	1,800
1991	1,654
1990	1,691

MONTHLY ACTIVITY				
Month	Form A	Form B	Enrolled	Certified
July	11	11	0	0
August	13	10	10	0
September	15	16	10	0
October	12	11	10	0
November	17	16	10	10
December	18	19	0	0
January	49	55	0	0
February	21	14	40	1
March	17	18	39	0
April	19	17	37	0
May	28	20	37	33
June	16	15	21	2
<b>TOTAL</b>	236	222	214	46

<b>ENTRANCE FITNESS TESTING</b>	<b>262<sup>nd</sup></b>	<b>263<sup>rd</sup></b>	<b>264<sup>th</sup></b>	<b>Totals</b>
Failed to appear	0	0	0	0
Failed fitness test	4	10	3	17
Medically rejected	0	0	0	0
<b>TOTAL</b>	<b>4</b>	<b>10</b>	<b>3</b>	<b>17</b>

<b>PART-TIME OFFICER ACADEMIES</b>		
<b>LOCATION &amp; NUMBER</b>	<b>ENROLLED</b>	<b>GRADUATED</b>
262 <sup>nd</sup> (Concord and Hampton)	10	10
263 <sup>rd</sup> (Concord, Littleton, Hampton)	40	35
264 <sup>th</sup> (Concord, Littleton, Hampton)	21	*(will not graduate until August 2, 2013)
<b>TOTAL</b>	<b>71</b>	<b>*46</b>

	<b>262<sup>nd</sup></b>	<b>263<sup>rd</sup></b>	<b>264<sup>th</sup></b>	<b>Totals</b>
Reciprocal Students Pre-enrolled	0	1	0	1
Reciprocal Students 1 <sup>st</sup> Day	0	1	0	1
Completed certification	0	1	0	1

## BASIC CORRECTIONS ACADEMIES

<b>ENROLLED - TESTING</b>	<b>C-95</b>	<b>Totals</b>
Corrections Officers	17	17
Probation/Parole Officers	1	1
<b>TOTAL</b>	18	18

<b>FITNESS TESTING</b>	<b>C-95</b>	<b>Totals</b>
COTs Failed	0	0
PPOs Failed	0	0
<b>TOTAL</b>	0	0

<b>ENROLLED - ACADEMY</b>	<b>C-95</b>	<b>Totals</b>
Corrections Officers	17	17
Probation/Parole Officers	1	1
<b>TOTAL</b>	18	18

<b>RESIGNED</b>	<b>C-95</b>	<b>Totals</b>
Personal reasons	0	0
Medical reasons	0	0
Academic reasons	0	0
Other	0	0
<b>TOTAL</b>	0	0

<b>DISMISSED</b>	<b>C-95</b>	<b>Totals</b>
Medical reasons	0	0
Academic reasons	0	0
Other	1	1
<b>TOTAL</b>	1	1

<b>GRADUATED</b>	<b>C-95</b>	<b>Totals</b>
Officers	16	16

<b>CERTIFIED</b>	<b>C-95</b>	<b>Totals</b>
Officers	16	16

<b>PROBATION/PAROLE CERTIFICATES</b>	
Number enrolled in Training	1
Number Certified	1

**IN-SERVICE TRAINING CLASSES STATISTICS  
FISCAL YEAR JULY 2012 - JUNE 2013**

<b>Title</b>	<b>Date</b>	<b>Class Hours</b>	<b>Certificates Awarded</b>	<b>Total Student Hours</b>
Advanced Report Writing	9/17/2012	14	5	70
Advanced Stress Management	11/5/2012	7	13	91
Anger & Management of Others	11/14/2012	7	18	126
Animal Abuse Investigation	2/5/2012	14	12	168
At-Scene Crash Investigation	9/17/2012	70	21	1470
Background Investigation	10/16/2012	4	27	108
Background Investigation	12/4/2012	4	26	104
Background Investigation	4/16/2013	4	20	80
Background Investigation	6/11/2013	4	6	24
Basic Drug Investigation	4/15/2013	35	23	805
Basic Police Photography	05/06/2013	35	16	560
Basic Police Prosecutor	12/3/2012	70	16	1120
Basic Police Prosecutor	6/3/2013	70	13	910
Breath Test Operator	11/13/2012	21	22	462
Breath Test Operator	1/15/2013	21	21	441
Breath Test Operator	3/19/2013	21	21	441
Breath Test Operator	5/21/2013	21	22	462
Building Bridges with Deaf	12/14/2012	7	24	168
Command Training Management	2/25/2013	70	17	1190
Conducting Physical Training	8/3/2012	4	4	16
Conducting Physical Training	10/25/2012	4	21	84
Conducting Physical Training	12/5/2012	4	15	60
Conducting Physical Training	2/7/2013	4	21	84
Conducting Physical Training	4/17/2013	4	20	80
Conducting Physical Training	6/4/2013	4	15	60
Crisis & Trauma in Work Place	12/6/2012	7	21	147
Deadliness of Stress	12/5/2012	7	18	126
Dealing Civil Disobedience	9/13/2012	7	59	413

<b>Title</b>	<b>Date</b>	<b>Class Hours</b>	<b>Certificates Awarded</b>	<b>Total Student Hours</b>
Dealing w/ Disturbed Persons	12/7/2012	7	31	217
Defensive Tactics Instructor	5/6/2013	35	21	735
Domestic Violence Batterer	12/19/2012	7	27	189
Dust & Bust	10/17/2012	21	15	315
DWI Prep & Courtroom Testimony	10/16/2012	21	8	168
DWI Prep & Courtroom Testimony	4/9/2013	21	12	252
DWI Prosecution	3/14/2013	7	19	133
Effect Business Communication	11/5/2012	14	8	112
Expandable Baton Instructor	5/15/2013	16	4	64
Field Training Officer	10/8/2012	35	47	1645
Field Training Officer	2/11/2013	35	59	2065
Firearms Basic Skill Builder	3/14/2013	7	7	49
Firearms Instructor	11/26/2013	35	23	805
Firearms Instructor	4/22/2013	35	22	770
Firearms Recertification	7/19/2012	7	19	133
Firearms Recertification	8/16/2012	7	21	147
Firearms Recertification	9/13/2012	7	17	119
Firearms Recertification	10/16/2012	7	18	126
Firearms Recertification	11/16/2013	7	17	119
Firearms Recertification	12/16/2013	7	11	77
Firearms Recertification	1/17/2013	7	1	7
Firearms Recertification	2/14/2013	7	12	84
Firearms Recertification	3/7/2013	7	8	56
Firearms Recertification	5/8/2013	7	22	154
Firearms Recertification	6/20/2013	7	16	112
Force on Force	7/26/2012	7	7	49
Forensic Psychology	9/19/2012	7	20	140
Fraud Investigation	4/29/2013	21	20	420
Handcuffing Refresher	4/16/2013	4	6	24
HGN/SFST	11/27/2012	21	11	231

<b>Title</b>	<b>Date</b>	<b>Class Hours</b>	<b>Certificates Awarded</b>	<b>Total Student Hours</b>
HGN/SFST	3/5/2013	21	9	189
HGN/SFST	5/14/2013	21	11	231
HGN/SFST Refresher	9/19/2012	4	5	20
HGN/SFST Refresher	3/20/2013	4	14	56
How to Effectively Comm	3/27/2013	7	17	119
Instructor Development	10/29/2012	30	8	240
Instructor Development	5/13/2013	30	12	360
Internal Affairs	3/4/2013	35	9	315
Interview & Interrogation	11/5/2012	35	39	1365
Interview & Interrogation	3/18/2013	35	33	1155
Intro Computer Crime	10/18/2012	7	7	49
IPMBA Mountain Bike Operator	06/03/2013	28	18	504
LE Supervisors Course	10/1/2012	70	10	700
LE Supervisors Course	3/11/2013	70	29	2030
Legal Refresher	1/24/2013	7	11	77
LIDAR	11/29/2012	8	6	48
Mental Health Situations	5/14/2013	14	13	182
Motion Draft & Legal Research	3/6/2013	7	8	56
OC Instructor	11/13/2012	14	18	252
OC Instructor	5/1/2013	14	17	238
Officer as Prosecutor	11/7/2012	14	6	84
Officer as Prosecutor	4/10/2013	14	21	294
Oral Advocacy	2/11/2013	7	11	77
PBT Instructor	12/6/2012	3	14	42
PBT Instructor	3/21/2013	3	7	21
Police Driving Inst Recertification	9/19/2012	7	18	126
Police Driving Inst Recertification	11/13/2012	7	2	14
Police Driving Inst Recertification	4/26/2013	7	9	63
Police Driving Refresher	9/20/2012	14	2	28
Police Driving Refresher	4/24/2013	14	6	84

<b>Title</b>	<b>Date</b>	<b>Class Hours</b>	<b>Certificates Awarded</b>	<b>Total Student Hours</b>
Radar Operator	4/24/2013	8	8	64
Respond to JV with Mental Illness	2/20/2013	7	14	98
Revolver Instructor	11/20/2012	7	9	63
Rifle Instructor	5/21/2013	28	24	672
Rules of Evidence for Prosecutors	9/4/2012	7	15	105
Sex Crimes Investigation	10/22/2012	35	16	560
Shotgun Instructor	5/14/2013	28	17	476
Sobriety Checkpoints for Supervisors	4/17/2013	4	10	40
Stress Management for Supervisors	11/21/2012	7	17	119
SUV Familiarization	5/21/2013	4	14	56
Suicide Prevention & Postvention	10/4/2012	7	18	126
Telephone Criminal Investigation	2/4/2013	7	19	133
Warrants & Complaints	10/9/2012	7	7	49
Warrants & Complaints	3/12/2013	7	6	42
Work Zone Flagger Training	8/30/2012	4	11	44
Work Zone Flagger Training	10/26/2012	4	10	40
Work Zone Flagger Training	12/27/2012	4	8	32
Work Zone Flagger Training	2/21/2013	4	15	60
Work Zone Flagger Training	4/18/2013	4	23	92
<b>TOTAL</b>		1711	1717	31277

## REGIONAL IN-SERVICE COURSES

<b>Title</b>	<b>Date</b>	<b>Class Hours</b>	<b>Certificates Awarded</b>	<b>Total Student Hours</b>
Defensive Tactics	1/28/2013	35	12	420
Fingerprint Workshop	11/29/2012	3	4	12
Firearms Recertification	9/5/2012	7	10	70
Firearms Recertification	9/6/2012	7	11	77
PBT Operator	7/7/2012	3	1	3
PBT Operator	7/7/2012	3	1	3
PBT Operator	7/14/2012	3	1	3
PBT Operator	8/1/2012	3	4	12
PBT Operator	8/4/2012	3	2	6
PBT Operator	8/24/2012	3	1	3
PBT Operator	10/14/2012	3	1	3
PBT Operator	10/29/2012	3	2	6
PBT Operator	11/1/2012	3	1	3
PBT Operator	12/2/2012	3	3	9
PBT Operator	2/12/2013	3	4	12
PBT Operator	2/25/2013	3	4	12
PBT Operator	3/1/2013	3	4	12
PBT Operator	3/4/2013	3	1	3
PBT Operator	3/4/2013	3	1	3
PBT Operator	3/22/2013	3	1	3
PBT Operator	4/9/2013	3	1	3
PBT Operator	4/16/2013	3	1	3
PBT Operator	4/21/2013	3	5	15
Work Zone Flagger	8/15/2012	4	16	64
<b>TOTAL</b>		113	92	760

<b>POLICE COMPUTER-BASED TRAINING COURSES</b>		
<b>TITLE</b>	<b># STUDENTS</b>	<b>STUDENT HRS OF TRAINING</b>
Council Rules for Firearms	69	69
Criminal Investigations	75	225
Cyber Crime Fundamentals	36	108
Domestic Violence Law Update 2010	72	144
Ethics in Law Enforcement	137	274
Gun Laws 2010	73	73
Legal Update 2012-2013	115	115
Methamphetamine Lab Awareness	31	93
Responding to Calls Involving Older Adults with Behavioral Concerns	4	4
Suspicious Activity Reporting	61	61
U.S. Citizenship/Travel Documentation	20	40
<b>TOTALS</b>	<b>693</b>	<b>1,206</b>

<b>STUDENT HOURS OF TRAINING</b>	
Basic Police	92,034
Part-Time Police	9,219
Basic Corrections	5,472
In-Service Police	31,277
Regional Police	760
Computer-Based In-Service Training	1,206
<b>TOTAL</b>	<b>139,968</b>

## **MISCELLANEOUS**

<b>ONGOING PHYSICAL FITNESS TESTING</b>							
Year	Total	Reminders	Medical Ext	Failures	Military Ext	Alt. Tests	Suspension
2004	226	124	21	9	2	2	2
2005	248	18	7	9	3	0	0
2006	203	36	10	12	0	0	1
2007	588	122	21	31	1	2	14
2008	460	431	43	31	1	2	6
2009	525	355	29	21	7	1	8
2010	749	1294	40	46	6	2	12
2011	671	1132	25	45	4	0	2
2012	463	362	25	28	0	2	7