



State of New Hampshire
POLICE STANDARDS & TRAINING COUNCIL
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Sheriff Michael L. Prozzo, Jr.
Chairman

Donald L. Vittum
Director

Approved Minutes

March 22, 2011

Call to Order

The 405th meeting of the New Hampshire Police Standards and Training Council was called to order at 9:05 a.m. by Chairman Michael L. Prozzo, Sheriff of Sullivan County, in Classroom 1 at Police Standards and Training in Concord, New Hampshire.

Members Present: Chairman Michael L. Prozzo; Vice Chairman William L. Wrenn Jr., Commissioner, New Hampshire Department of Corrections; Associate Justice Stephen H. Roberts, Dover District Court; Chief Anthony Colarusso, Dover Police Department; Vice Chancellor Charles Annal, Community College System of New Hampshire; Colonel Robert Quinn, New Hampshire State Police; Richard Foote, Sheriff of Cheshire County; Chief Gregory C. Dodge, Epping Police Department; Chief James Sullivan, Hampton Police Department; Chief Peter Morency, Berlin Police Department; and, Michael A. Delaney, Attorney General.

Members Absent: Associate Justice Norman E. Champagne, Manchester District Court

Staff Present: Director Donald Vittum, Captain Benjamin Jean, Captain Mark Varney, Chief (ret.) Timothy Merrill, Investigative Paralegal Anne Paquin, Council Secretary Kathryn Day.

Others Present: Officer David Scott and Chief Kenneth Borgia, Barnstead Police Department; Chief Shaun O'Keefe, Lyme Police Department; and, Deerfield Chief of Police Michael Greeley.

Approval of Minutes

Chief Sullivan moved to approve the minutes of February 15, 2011. Following a second by Chief Colarusso, the Council voted 10-0 to approve the minutes. (NOTE: Sheriff Foote was not present for this vote.)

Director's Report

The Director presented an oral report this month focused on the budget process underway at the State House. He reiterated that his discussions with members of the Legislature have revealed that many members of the House have not even a basic understanding of the operations of our agency and the role of the Council. The Director continued to communicate to members of the Senate during the last month with positive results and Governor Lynch continues to offer his support for funding our agency. The Director again asked the Council for their support and asked them to become involved in communicating to their local Representatives and Senators how critical it is for Police Standards and Training to remain an independent agency and for the Council to continue as an independent body.

Later in this meeting, Chairman Prozzo appointed two Council members to spearhead this effort. See "General Discussion."

Previous and/or Unfinished Business

Rule Change to Pol 402.02 – Final Adoption

The Council adopted the full text of the Rule as approved by JLCAR, which included a revision to 402.02 (a) (8). This revised section will now read as follows: “(8) A law enforcement officer has willfully: a. Violated council rules relative to himself or herself or the offices working under his/her control; b. Submitted false or forged documents; or c. Misrepresented a document or testimony before the Council.

MOVED (by Commissioner Wrenn, seconded by Chief Morency): That the Council adopt the revised Rule Pol 402.02 as approved by the Joint Legislative Committee on Administrative Rules on February 18, 2011. Motion carried, 11-0.

Proposed Amendment to Pol 301.05 (Rule Change)

At their meeting in September 2010, the Council asked the staff to develop refined language for a revision to 301.05, namely, adding new language that would more narrowly address a lifetime bar from law enforcement certification under certain circumstances, for example, using medicines prescribed to someone else on a limited basis for pain relief.

In January 2011, staff proposed adding a new paragraph: *o. Upon a petition of the hiring authority and a finding of just cause based on the totality of the circumstances, the Council may waive the prohibition in 301.05(g)(8).* and this was rejected because the Council felt it was too broad. At today’s meeting, the Council was asked to express their specific intent for language to be included in the revision to the Rule that would accomplish their recommendation for changes that further define what constitutes a “sale” and that eliminate certain conduct being a lifetime bar from becoming certified.

Attorney General Delaney recalled that in September 2010, the Council had discussed two approaches: one, a very broad-based waiver and two, other potential options for modifying the language – specifically, honing in on what “sale for profit” means and whether there may be some additional discretion that could be provided for the Council to waive the prohibition. He advised that a number of members should be assigned to propose the needed language, and he suggested including himself, Commissioner Wrenn, a representative from the agency, and one other member from among the chiefs, sheriffs, and justices who sit on the Council. The group would bring their recommendations to the full Council for approval.

Chairman Prozzo appointed the following members to this working group: Attorney General Delaney, Commissioner Wrenn, Justice Roberts, Director Vittum, and Chief Sullivan. Chairman Prozzo asked the group to be prepared to present their recommendations at the Council’s meeting on July 26, 2011.

CO David Sisk, New Hampshire Department of Corrections

On February 15, 2011, the Council moved to suspend the certification of David Sisk for a period of one year. At the March 22, 2011, meeting, Chief Dodge indicated to the Council that CO Sisk has filed a motion for a new hearing based on new information and “misrepresentation of facts.” Chief Dodge further stated that he had agreed to honor this request and that CO Sisk will appear with counsel at the Council’s next regular meeting on April 26, 2011.

Director Vittum advised the Council that the notice of suspension sent following the Council’s decision on February 15 was mailed to the Department of Corrections, because staff does not maintain updated personal addresses for individual officers. Unfortunately, as a result, this letter may not have been received in a timely fashion. In order to resolve this issue and possibly others, this matter should be reviewed; the notice letter advises the officer that they have a limited time period in which to appeal the decision following their actually receiving the letter in hand.

Chairman Prozzo confirmed that any six or more Council members could participate in the new hearing, and he appointed Chief Dodge to chair the hearing on April 26, 2011.

New Business

Hearings

Chief Michael Greeley, Deerfield Police Department

Chairman Prozzo convened a hearing for Chief Greeley to show cause why the Council should not suspend or revoke his certification to conduct ongoing physical fitness testing for a violation of Council protocol and Rules Pol 404.06 and Pol 404.07 and RSA 188-F:27, III (d) and (f).

Chief Greeley was advised of the protocol for the hearing and expressed his desire for the matter to be heard in public session. Chief Dodge disclosed to the Council that he wished to be recused from the hearing because he has occasion to work with Chief Greeley at the Deerfield Fair.

Chief (ret.) Timothy Merrill was duly sworn and offered the following synopsis and Exhibits:

Synopsis

Michael Greeley was hired as a part-time officer with the Town of Atkinson on May 2, 1988. He received his part-time certification on July 29, 1988. His appointment with Atkinson expired in April 1989 and he was not reappointed. **Staff Exhibits A-1, -2, and -3.**

He was hired as a part-time officer in Danville on July 15, 1989, and he received his full-time certification on July 7, 1991. **Staff Exhibits A-4 and A-6.**

On December 1, 1991, Michael Greeley was hired full time by the Rockingham County Sheriff's Office. Since 1989 he has been continuously employed as a police officer, having worked in Danville, Newton, Rockingham County, Sandown, and Deerfield. **Staff Exhibits A-5 and A-7 through A-17, and A-19 and -20.**

He was hired full time with Deerfield on December 1, 2001, and promoted to Chief of Police on August 1, 2007. **Staff Exhibits A-18 and A-21.**

On January 24, 2005, Chief Greeley successfully completed the course *Conducting Physical Fitness* at the New Hampshire Police Academy and was certified as a Fitness Testing Instructor. **Staff Exhibit B-1.**

During the course, officers receive a handout which includes a PowerPoint presentation; the slide on Page 5 of the PowerPoint indicates that two things must be done before conducting fitness testing: "First, the officer must have a medical exam done by a doctor, physician's assistant or nurse practitioner according to the protocols adopted by the Council A Medical Clearance Form is needed." Then, the officer must pass the physical performance test according to Council protocol. **Staff Exhibit B-2.**

In December 2010, Police Standards and Training staff made telephone calls to police chiefs if someone in their department who was required to test in 2010 had not yet been tested or requested a medical waiver. Captain Kimberly Roberts spoke with Chief Greeley on December 8 and advised him that Officers Deyermond, Hughes, and Lavoie were due for fitness testing and documentation had not yet been received by the Council.

On December 30, 2010, staff received the "Ongoing 3-Year Fitness Testing Form(s)" for these three officers. The forms were signed by Chief Greeley as the person conducting the test. The check boxes at the top of the form which indicate whether the officer has or has not submitted the medical clearance form were not marked on any of these forms. Medical clearance forms were not submitted with the documentation of the tests performed. **Staff Exhibits C-1, -2, and -3.**

On January 3, 2011, Chief Merrill spoke with Chief Greeley and told him that the medical clearance forms had not been submitted. Chief Greeley promised to get back to Chief Merrill and transmitted the forms within a few minutes. **Staff Exhibits D-1, -2, -3.**

Chief Merrill prepared a timeline summarizing these events to provide to the Council members. **Staff Exhibit F.**

All of the three fitness testing forms show that the test was conducted on December 10, 2010. The fitness form for Officer Deyermond, although it said the test was conducted in December, was signed by Chief Greeley on November 10. The fitness forms for Lavoie and Hughes were signed by Chief Greeley on December 10, 2010.

The medical clearance form submitted for each of the officers show a check mark next to the statement, "I know of no reason by the applicant may not participate." The medical clearance forms for Deyermond and Lavoie are signed by their respective health care providers. The medical clearance form submitted for Officer Hughes was not signed; instead, there was a note saying, "See attached," and attached to the form was a "Medical Examiner's Certificate" and it was signed by Linda Rajchel, ARNP, and dated November 23, 2010, indicating that the examination was completed in accordance with the Federal Motor Carrier Safety Regulations. That certificate does not indicate whether or not an officer may participate in fitness testing.

Staff Exhibit E-1.

A supplemental timeline prepared by Chief Merrill illustrates that Officer Deyermond's medical exam was conducted on July 22, 2009; Officer Lavoie's exam, on December 8, 2010; and, Officer Hughes' exam, on November 23, 2010.

Chief Merrill spoke on January 11, 2011, with Chief Greeley at the Academy and the Chief stated that he had tested all three officers on the same day, November 10, 2010. He said he had the fitness testing forms for all three officers with him on a clipboard and he documented the scores at the test site. He said he must have signed Officer Deyermond's form and not the other two and later misdated the other two in December. Chief Greeley admitted that he in fact conducted the tests even though the officers had not provided medical clearance forms, and he also stated to Chief Merrill that he completed the medical clearance form for Officer Hughes with the "Medical Examiner's Certificate" attached.

Chief Merrill spoke with Officers Deyermond, Hughes, and Lavoie by phone and each of them stated that they had completed the fitness test together in the fall, but none could recall the exact date, and submitted their medical forms afterward. Officer Hughes said that his medical exam on November 23 was after the test and his doctor did not sign the medical clearance form, simply because he did not have one with him. Officer Lavoie said that he provided his medical clearance form after he took the fitness test, and Officer Deyermond stated that he provided his medical clearance form after the fitness test, as well.

The Council is asked to deliberate on whether Chief Greeley's authority to conduct physical fitness testing be suspended or revoked for failing to follow Council Rules and protocol by conducting fitness testing without verification of medical clearance to test, a violation of Pol 404.06, 404.07, and RSA 188-F:27, III (d) and (f).

(End Synopsis)

There were no questions of Chief Merrill from the Council and Chief Greeley declined to inquire. Chief Greeley was duly sworn and addressed the Council.

Chief Greeley stated that in his 23 years in law enforcement, this was the first time he had ever appeared before the Council and he expressed deep remorse for allowing his officers to perform the fitness test prior to submitting their medical clearance forms. He asked the Council to consider suspension, as opposed to revocation, of his fitness testing instructor certification with the requirement to repeat the *Conducting Physical Fitness* in order to be recertified.

Hearing no questions, the Chairman asked for the pleasure of the Council in this matter.

MOVED (by Commissioner Wrenn, seconded by Sheriff Foote): That the Council suspend the fitness testing instructor certification of Chief Greeley for a period of two years and require Chief Greeley to successfully complete the course *Conducting Physical Fitness* in order to be recertified by the Council to conduct physical fitness testing.

Sheriff Foote inquired if the intent of the motion is for Chief Greeley to repeat the course after the two-year suspension period concludes, and Commissioner Wrenn confirmed that was the intent. Chief Colarusso asked if another Deerfield police officer is certified to conduct physical fitness testing, and Chief Greeley stated there was not and that he would arrange for his officers to test at the Academy.

Hearing no further discussion, Chairman Prozzo called for the vote of the Council and it was unanimous in favor, 11-0.

CONSENT CALENDAR

The Council considered staff recommendations on a variety of requests included in the Consent Calendar.

Commissioner Wrenn moved for the Council to approve staff recommendations for all items on the Consent Calendar. With a second by Chief Dodge, the voice vote of the Council was 11-0, to approve the Consent Calendar.

APPROVED CONSENT CALENDAR

PT&E Requests

Full-Time Police Officer Certification

Officer Patrick J. Spera, Wolfeboro Police Department will be granted full-time police officer certification based on prior training and experience upon successful completion of the medical exam, entrance fitness test, and the Law Package of the Full-Time Police Officer Academy, providing First Aid/CPR certification is current.

Requests for Extensions

Note: Extensions granted until fitness testing for requested Academy, and, if testing is successful, through the end of the requested Academy.

Full-Time Police Officer Academy

155th Academy 04/25/11 – 07/29/11 (fitness test 04/11/11)

Officer Mario A. Checchi, Walpole Police Department will be granted an extension through the date of the entrance fitness test and, if testing is successful, through the end of the 155th Academy with the stipulation that Officer Checchi must remain actively enrolled in the requested academy.

Officer Mark S. Durso, Weare Police Department will be granted an extension through the date of the entrance fitness test and, if testing is successful, through the end of the 155th Academy with the stipulation that Officer Durso must remain actively enrolled in the requested academy and may continue working only in the direct presence of a certified officer.

Officer Shawn C. Seymour, Newport Police Department will be granted an extension through the date of the entrance fitness test and, if testing is successful, through the end of the 155th Academy with the stipulation that Officer Seymour must remain actively enrolled in the requested academy and may continue working only in the direct presence of a certified officer.

Officer Matthew D. Wilson, Boscawen Police Department will be granted extension through the date of the entrance fitness test and, if testing is successful, through the end of the 155th Academy with the stipulation that Officer Wilson must remain actively enrolled in the requested academy and may continue working only in the direct presence of a certified officer.

Requests for Specialized Training Grant Funds

Durham Police Department will be granted funds for Officer Stephen Misek and Officer Michelle Montville to attend the Field Training and Evaluation Program at Roger Williams University in Portsmouth, Rhode Island, for five days beginning June 13, 2011.

(END APPROVED CONSENT CALENDAR)

Other New Business

Other Requests for PT&E

Officer Solomon D. Huss, Hooksett Police Department

Captain Mark Varney presented background information about the Hooksett Police Department's request for the Council to grant full-time certification based on prior training and experience for this officer. At the time the application was submitted, both the officer and the agency were having difficulty receiving training files for Officer Huss from the Los Angeles Police Academy. This information was made available in time for today's meeting, and Captain Varney stated that a review of those documents confirms that Officer Huss would be eligible for certification based on prior training and experience under the standards the Council applies.

Based on the information presented today, Captain Varney recommended that Officer Huss be granted full-time certification based upon prior training and experience upon successful completion of the medical exam, the entrance fitness test, and the Law Package of the Full-Time Police Officer Academy, providing CPR/First Aid certification is current.

MOVED (by Chief Dodge, seconded by Chief Colarusso): That the Council approve the staff's recommendation for granting Officer Huss full-time certification based upon prior training and experience. Motion carried, 11-0.

Other Requests for Extension

Note: Extensions granted until fitness testing for requested Academy, and, if testing is successful, through the end of the requested Academy.

The Council considered staff recommendations for extensions exceeding six months.

Full-Time Police Officer

156th Academy – 08/29/11 – 12/02/11 (fitness test 08/15/11)

Commissioner Wrenn moved that the Council approve the staff's recommendation to grant extensions for three officers from the Keene Police Department to attend the 156th Academy. Following a second by Chief Sullivan, the Council voted 11-0 in favor.

Officer Matthew T. Bomberg, Keene Police Department will be granted an extension through the date of the entrance fitness test and, if testing is successful, through the end of the 156th Academy with the stipulation that Officer Bomberg must remain actively enrolled in the requested academy and may continue working only in the direct presence of a certified officer.

Officer Kevin Gena, Keene Police Department will be granted an extension through the date of the entrance fitness test and, if testing is successful, through the end of the 156th Academy with the stipulation that Officer Gena must remain actively enrolled in the requested academy and may continue working only in the direct presence of a certified officer.

Officer Daniel R. Lebel, Keene Police Department will be granted an extension through the date of the entrance fitness test and, if testing is successful, through the end of the 156th Academy with the stipulation that Officer Lebel must remain actively enrolled in the requested academy and may continue working only in the direct presence of a certified officer.

155th Academy (Law Package only) 04/25/11 – 07/29/11 (fitness test 04/11/11)

Officer Solomon D. Huss, Hooksett Police Department

Captain Mark Varney explained that Officer Huss's request for an extension was contingent upon his request for the Council to grant full-time certification based on prior training and experience. Since the Council has approved that request, the extension will be necessary because Officer Huss was hired January 24, 2011, but the ending date of the 155th Academy exceeds six months from his date of hire (July 29, 2011).

Captain Varney stated that the recommendation of staff is for the Council to approve the extension through the date of the entrance fitness test and, if testing is successful, through the end of the Law Package of the Full-Time Police Officer Academy, providing CPR/First Aid certification is current, with the stipulation that Officer Huss must remain actively enrolled in the 155th Academy Law Package and that he may continue working after July 24, 2011, only in the direct presence of a certified officer.

Commissioner Wrenn moved that the Council approve the staff's recommendation to grant an extension for Officer Solomon D. Huss to attend the 155th Academy Law Package. Following a second by Chief Sullivan, the Council voted 11-0 to in favor.

Other Requests for Specialized Training Grant Funds

The Council considered two requests for training grant funds as a separate matter based on staff's recommendation to deny granting funds.

Durham Police Department

Captain Benjamin Jean presented Durham's request for funds to recover the cost of sending two of their officers to the Simunition Scenario Instructor and Safety Certification Course in Avon, Connecticut, on March 1, 2, and 3, 2011.

The Council considered the staff's recommendation to deny this request because the request was made retroactively and does not conform to Council policy (i.e., request must be submitted 60 days prior to the start date of the training).

MOVED (by Chief Dodge, seconded by Chief Morency): That the Council support the staff's recommendation to deny Durham Police Department's request for training grant funds. Motion carried, 11-0.

Stratham Police Department

Captain Jean said that Stratham had submitted a request for funds for Officer Michael Oliveira to attend the National Association of School Resource Officers 21st Annual Conference in Orlando, Florida, from June 26 through July 1, 2011.

The Council considered the staff's recommendation to deny this request because Council policy restricts training grant funds for attendance at conferences.

MOVED (by Chief Dodge, seconded by Sheriff Foote): That the Council support the staff's recommendation to deny Stratham Police Department's request for training grant funds. Motion carried, 11-0.

Requests for Consideration

NONPUBLIC SESSION: Chief Shaun O'Keefe, Lyme Police Department

Chief Shaun J. O'Keefe appeared to address the Council regarding the stipulations of an extension approved for Officer Michael T. Dion and to ask their consideration for hardships that will be imposed on the Lyme Police Department due to the restriction for Officer Dion to continue working only in the direct presence of a certified officer until he completes the Law Package of the Full-Time Academy.

Because this matter involves personnel issues, Chief Dodge moved that the Council enter into a nonpublic session as provided in RSA 91-A:3, II (a). Following a second by Justice Roberts and a roll call vote of the Council, the nonpublic session commenced at 9:43 a.m.

NOTE: It was determined in the course of nonpublic session that Chief O'Keefe's request for a waiver of the Council's policy requiring an officer who is not certified after six months of their date of hire to continue working only in the direct presence of a certified officer would not be supported and that the Council stands behind their motion to support the staff's recommendation for the stipulations of Officer's Dion's extension approved by the Council on February 15, 2011.

Chief Dodge, with a second by Justice Roberts, moved to seal the minutes of the nonpublic session. The voice vote of the Council was unanimous in favor, 11-0.

Chief Dodge further moved that the Council exit the nonpublic session, and Justice Roberts seconded the motion. The roll call vote of the Council was 11-0 in support. The nonpublic session concluded at 9:54 a.m.

NONPUBLIC SESSION: Officer David B. Scott, Barnstead Police Department

Officer David Scott appeared to request the Council's approval for a third attempt to successfully complete the exit fitness test of the Full-Time Police Officer Academy. Officer Scott successfully completed the 153rd Academy, but certification is pending his passing the exit fitness test. Chief Kenneth Borgia attended the meeting in support of Officer Scott.

Because this matter involves personnel issues, Chief Dodge moved that the Council enter into a nonpublic session as provided in RSA 91-A:3, II (a). Following a second by Justice Roberts and a roll call vote of the Council, the nonpublic session commenced at 9:55 a.m.

NOTE: In the nonpublic session, the Council determined that the protocol for the academy exit fitness test allows an officer to make a second attempt to pass the test within 60 days of the ending date of the Academy. Otherwise, the officer must seek the approval of the Council before they may make a subsequent attempt to pass the exit fitness test required for being granted certification. Director Vittum recommended that the Council should require such testing to take place within 30 days. If the officer is not successful, they may resubmit their request for Council approval if they wish to make another attempt. Certification is granted to the officer only once he passes the test.

Chief Dodge, with a second by Justice Roberts, moved to seal the minutes of the nonpublic session. The voice vote of the Council was unanimous in favor, 11-0.

Chief Dodge further moved that the Council exit the nonpublic session, and Justice Roberts seconded the motion. The roll call vote of the Council was 11-0 in support. The nonpublic session concluded at 10 a.m.

In public session, with a second by Chief Sullivan, Colonel Quinn put forth a motion:

MOVED: That the Council approve Officer David Scott's request for a third attempt to successfully complete the exit fitness test of the Full-Time Police Officer Academy, with the stipulation that he will be certified only if he successfully completes the exit fitness test requirement within 30 days. Motion carried, 11-0.

General (Discussion)

Annual Planning Session in 2011 (Recap)

The Council members and staff held their annual planning session on Monday, March 21, 2011, in Concord, New Hampshire. At today's Council meeting, Captain Jean distributed an analysis of the feedback received about the topics raised in the planning session. The ensuing discussion focused on one topic in particular, "Certification Based Upon Prior Training and Experience."

Chief Colarusso said that he had spoken with Chief Joseph McGann about questions he raised about the matrix that the Council uses to assess an officer's eligibility for being granted law enforcement certification based on prior training and experience. Coincidentally, the PT&E matrix was a focus during the March 21 planning session and the Council received meaningful feedback on this issue from the participants.

Director Vittum recommended that officers who were previously part-time certified and have not worked for two years or more be required to attend the full program of the Part-Time Academy to be approved; and, officers who were previously full-time certified should be required to attend the full program of the Full-Time Academy after three years.

Accordingly, an out-of-state officer's request for certification based on prior training and experience would be evaluated on a case-by-case basis to determine if their qualifications meet the Council's criteria for eligibility to receive certification based upon prior training and experience and if their experience and length of separation from their last law enforcement position is less than two years for part time or three years for full time. These time limits are imposed in the statute and not by the Council. In any case, a candidate could appeal the staff's recommendation to the Council, and the Council could reach an alternative decision.

Director Vittum indicated that both former New Hampshire officer and officers certified in another state could request an option to successfully complete the medical exam and entrance fitness test and "test out" of the Law Package if they are not required to attend the full Academy. Regardless, a New Hampshire officer would be required to successfully complete an entrance fitness test if the length of separation from their last law enforcement position is more than 30 days (lapsed certification), before their certification can be reinstated.

Chairman Prozzo asked the Director to work with staff to bring the matrix in line with changes that have been made in the Full- and Part-Time Academies over the last ten years. In particular, the method of scoring a candidate on the criteria for work experience is complex. Chief Sullivan agreed with Chief Colarusso that an appeal process should allow the candidate to request that the Council also consider their skills, knowledge, and abilities; Director Vittum stated that the Council presently has the authority to waive attendance at the full program of the Academy based on information presented in such an appeal.

Sheriff Foote recommended that the Director work with staff to develop a policy and an updated application form that is aligned with the current curriculum and that explicitly indicates what standards must be met for the Council to grant certification based on prior training and experience. The Director said that he would make sure that changes are made that will bring the current practice up to date. Chairman Prozzo asked that the Director develop a new form and present it for the Council's approval, along with a written policy, in the next month or two.

Police Standards and Training Council Budget

After a lengthy discussion, it was resolved that the Director will call a meeting so that the representative(s) designated by the New Hampshire Chiefs of Police Association and the Sheriffs Association can meet with him and the two Council members appointed by the Chairman: Chief Sullivan and Chief Colarusso. This group will meet to discuss how to approach members of the Legislature on an individual basis and when there is opportunity to present testimony before Legislative Committees. The objective is to project a united front with a consistent message, and

the Director was instructed to provide whatever support is needed (i.e., talking points, how to access the Legislative calendar, access to budget data, etc.) to most effectively communicate on behalf of the Council.

Next Meeting/Adjournment

The next meeting of the New Hampshire Police Standards and Training Council will be held on **Tuesday, April 26, 2011**, beginning at 9 a.m. in Classroom 1 at 17 Institute Drive in Concord, New Hampshire.

Upon a motion by Commissioner Wrenn, seconded by Sheriff Foote, and with the unanimous support of the Council, the meeting was adjourned at 10:48 a.m.

Respectfully submitted,


Chairman Michael L. Prozzo, Jr.