



Sheriff Michael L. Prozzo, Jr.  
Chairman

State of New Hampshire  
**POLICE STANDARDS & TRAINING COUNCIL**  
ARTHUR D. KEHAS  
LAW ENFORCEMENT TRAINING FACILITY & CAMPUS  
17 Institute Drive — Concord, N.H. 03301-7413  
603-271-2133 FAX 603-271-1785  
TDD Access: Relay NH 1-800-735-2964



Donald L. Vittum  
Director

**Approved Minutes**

**July 23, 2013**

The 432nd meeting of the New Hampshire Police Standards and Training Council was called to order at 9:04 a.m. by Chairman Michael J. Prozzo, Jr., in classroom one at the Arthur D. Kehas Law Enforcement Training Facility and Campus in Concord, New Hampshire.

**Members Present:** Chairman Michael J. Prozzo, Jr., Sheriff of Sullivan County; Vice Chairman William Wrenn, New Hampshire Department of Corrections; Attorney General Joseph Foster; Sheriff David Dubois, Strafford County; Chief Peter Morency, Berlin Police Department; Major Russell Conte, New Hampshire State Police; Chief Anthony Colarusso, Dover Police Department; Chief James Sullivan, Hampton Police Department (arriving approximately 9:05 a.m.); Judge Sawako Gardner, 10th Circuit District Division, Portsmouth (arriving approximately 9:05 a.m.) Chief David Cahill, Sunapee Police Department and Judge James Carroll, 4th Circuit District Division, Laconia (arriving at approximately 9:22 a.m.).

**Members Absent:** Vice Chancellor Ronald Rioux, Community College System of New Hampshire.

**Staff Present:** Captain Mark Bodanza, Chief (ret.) Timothy Merrill, Captain Jim Mulla and Anne Paquin Investigative Paralegal.

**Guests Present:** Ross Cunningham, Corrections Superintendent, Sullivan County; Betsy Miller and Peggy Danis from the New Hampshire Association of Counties; CO Tony Keene, NH Department of Corrections, Corporal Douglas Jette and Officer Lauren Synnott of the Jackson Police Department.

Approval of Minutes

**Motion** by Chief Morency for the Council to approve the minutes of the June 25, 2013 meeting. The motion was seconded by Chief Colarusso, Council members voted 7-0 in favor of the motion.

Previous and/or Unfinished Business

SWAT/SOU Committee Update

Chairman Prozzo stated that he had received a phone call the previous week from Sheriff Craig Wiggin who asked to present the information at the August Council meeting as he had more information to add.

Association of Counties Curriculum for Council Approval

Ross Cunningham, Corrections Superintendent, Sullivan County; Betsy Miller and Peggy Danis from the New Hampshire Association of Counties were present to request Council approval of their updated curriculum.

**Motion** by Sheriff Dubois to approve the curriculum. The motion was seconded by Commissioner Wrenn, Council vote was 8-0 in favor of the motion.

CO Tony Keene, New Hampshire Department of Corrections

CO Keene was present for a request for reinstatement of his certification after suspension. CO Keene's certification was suspended due to a violation of RSA 188-F:27, III-d through III-j and New Hampshire Administrative Rules Pol 404.06 and 404.07.

When asked by Chairman Prozzo, CO Keene stated that he would like a public session.

Captain Bodanza presented Council members with a timeline which detailed CO Keene's employment history and three year fitness testing history. CO Keene was due for three year fitness testing in 2012, had been granted an initial medical extension for fitness testing with an expiration of June 30, 2013. CO Keene admitted that he was aware that the medical extension would expire, it was "his own doing". CO Keene provided staff with a current request for a medical extension, as at this point he did not have doctor approval to participate in three year fitness testing.

**Motion** by Sheriff Dubois to reinstate CO Keene's certification and to grant him another medical extension. The motion was seconded by Chief Sullivan. The vote was 8-0 in favor of the motion with Commissioner Wrenn recused himself from the vote.

**CONSENT CALENDAR**

**PT&E Requests**

Officer Jared Welman, Wakefield Police Department

(DOH: 06/24/13) Will be granted certification upon successful completion of the medical exam, and entrance fitness test.

Officer Paul Hanley, Fremont Police Department

(DOH 06-27-13) Will be granted certification upon successful completion of the medical exam, and entrance fitness test.

**Requests for Extensions**

**Note: Extensions granted until fitness testing for requested Academy, and, if testing is successful, through the end of the requested Academy.**

**Part-Time Police Officer Academy**

264th Academy June 15, 2013 to August 2, 2013; entrance fitness test June 1, 2013.

265th Academy August 10, 2013 to November 9, 2013; entrance fitness test July 27, 2013.

266<sup>th</sup> Academy February 8, 2014 to May 9, 2014, entrance fitness test Saturday January 25, 2014.

Officer Dylan Kenneson, Chichester Police Department

(DOH: 02/04/13) Was granted an extension through the date of the entrance fitness test and, if testing is successful, through the end of the 265<sup>th</sup> Part Time Academy with the stipulation that Officer Kenneson must remain actively enrolled in the 265<sup>th</sup> Part Time Academy and may continue working only in the direct presence of a certified officer.

Officer Adam Howard, Charlestown Police Department

(DOH: 05/01/13) Was granted an extension through the date of the entrance fitness test and, if testing is successful, through the end of the 265<sup>th</sup> Part Time Academy with the stipulation that Officer Howard must remain actively enrolled in the 265<sup>th</sup> Part Time Academy and may continue working only in the direct presence of a certified officer.

Officer Bryan Tracy, Bristol Police Department

(DOH: 02/25/13) Was granted an extension through the date of the entrance fitness test and, if testing is successful, through the end of the 265<sup>th</sup> Part Time Academy with the stipulation that Officer Tracy must remain actively enrolled in the 265<sup>th</sup> Part Time Academy and may continue working only in the direct presence of a certified officer.

Officer Wendy Farnham, Walpole Police Department

(DOH: 05/10/13) Was granted an extension through the date of the entrance fitness test and, if testing is successful, through the end of the 265<sup>th</sup> Part Time Academy with the stipulation that Officer Farnham must remain actively enrolled in the 265<sup>th</sup> Part Time Academy and may continue working only in the direct presence of a certified officer.

**Full-Time Police Officer Academy**

161st Academy June 10, 2013 to September 13, 2013; entrance fitness test May 28, 2013

162<sup>nd</sup> Academy September 16, 2013 to December 20, 2013; entrance fitness test September 3, 2013

163<sup>rd</sup> Academy January 6, 2014 to April 10, 2014; entrance fitness test December 6, 2013.

Officer Kendall Wolfson, Franklin Police Department

(DOH 05/26/13 Not Part-time certified) Was granted the extension through the date of the entrance fitness test and, if testing is successful, through the end of the 162nd Full Time Academy with the stipulation that Officer Wolfson must remain actively enrolled in the 162nd Full Time Academy and may continue working only in the direct presence of a certified officer.

Officer Jennifer Weston, Temple-Greenville Police Department

(DOH: 05/06/13 Not Part-time certified) Was granted the extension through the date of the entrance fitness test and, if testing is successful, through the end of the 162nd Full Time Academy with the stipulation that Officer Weston must remain actively enrolled in the 162nd academy and may continue working only in the direct presence of a certified officer.

## **Ongoing Physical Fitness Testing**

### **Requests for Fitness Testing Extensions**

Andrew MacInnis Hollis Police Department 2012

Kimberley Gordon NH Department of Corrections 2011

**Motion** by Chief Cahill to approve the consent calendar, removing item 17, and adding the addendum item, the motion was seconded by Judge Gardner, the Council members vote was 9-0 unanimously in favor of the motion.

#### **NON CONSENT**

Officer Jacques Pelletier, Lancaster Police Department

(DOH: 02/13/13) requested an extension through the end of the 266<sup>th</sup> Part-Time Police Officer Academy (request to skip an available academy session).

**Motion** by Commissioner Wrenn, seconded by Chief Sullivan to deny the request from the Lancaster Police Department to skip an available academy session. The Council vote on this item was unanimous in favor, 9-0.

Officer Lauren Synnott, Jackson Police Department

(DOH 12/10/12) requests extension due to firearms failure. Jackson Police Department was requesting further firearms training and the opportunity for Officer Synnott to test and qualify in order to acquire her part time officer certification.

Corporal Douglas Jette and Officer Lauren Synnott were present for their request. Officer Synnott had failed her part time academy firearms test and low light test. The initial test, the retest, and the 30-60 day after retest test. In accordance with the technical assistance manual, she must make a request to the Council to be approved to test. When asked, Officer Synnott stated that she was not working on the road, she was resuming her Animal Control Officer duties.

**Motion** by Chief Cahill to approve the request that she be allowed to attend the next part time academy's firearms training and be allowed to test again. The motion was seconded by Chief Morency, with the Council vote 9-0 in favor of the motion.

Rule Amendment, Pol 301.06

Chairman Prozzo announced that there would be a public hearing held during the next scheduled Council meeting on August 27, 2013.

### Firearms Awards

Chief Cahill and Captain Mulla explained the concepts that they had reviewed since the Council had received the request from retired Chief Russ Lary of the Grantham Police Department. Chief Lary's request was that the Academy initiate an award during graduation for the recruit with the best firearm's score.

Chief Merrill explained that he had asked our attorney, Nancy Smith about the legality of including a high point award for firearms. Nancy Smith's reply indicated that there should be a disclaimer; high point firearm's award does not guarantee that the winner had "good judgment".

Discussion ensued amongst Council members about this award.

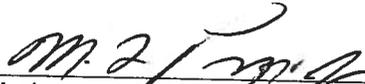
After a lengthy discussion, PSTC staff was asked by the Council members to present an overview of the academy firearms' training program and also to provide further information from Nancy Smith regarding her recommended disclaimer for the firearms award recipient during the next Council meeting.

### Next Meeting Date/Adjournment

The next meeting of the New Hampshire Police Standards and Training Council will be held on August 27, 2013, at nine o'clock in the morning.

**Motion** by Chief Sullivan, seconded by Commissioner Wrenn, the Council voted unanimously 9-0 to adjourn the meeting at 10:20 a.m.

Respectfully submitted,

  
\_\_\_\_\_  
Chairman Michael L. Prozzo, Jr.