



Chief David P. Cahill  
Chairman

**State of New Hampshire**  
**POLICE STANDARDS & TRAINING COUNCIL**  
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**PUBLIC MINUTES**  
**Police Standards and Training Council**  
**January 28, 2020**

Present:; Chief Morency, Vice Chairman, Berlin Police Department; Sheriff Valerino, Coos County Sheriff's Office; Judge Gardner, Circuit Court Judge; Maureen Sullivan; Commissioner Hanks, New Hampshire Department of Corrections; Attorney General MacDonald; Edward Lecius, Chief Cormier, Tilton Police Department; Chief Capano, Manchester Police Department; Judge Vetanze, 3<sup>rd</sup> Circuit District Division, Ossipee; Sheriff Massahos, Rockingham County Sheriff's Office; Colonel Wagner, New Hampshire State Police and Chief Operating Officer, Charles Ansell, Community College System of New Hampshire.

Not Present: Chairman, Chief Cahill, Sunapee Police Department.

Staff Present: Major Parenteau, (Ret.), Interim Director, Lt. Hawkins, and Anne Paquin, Investigative Paralegal.

Guests: Officer Thomas Harriman, Newbury Police Department, Sarah Willett and Lt. Scott Towers, NH Department of Corrections; JD Lavalley AAG; Chief Peter Pelletier and Seth Arcieri, Northumberland Police Department; Officer Douglas Cameron and Captain Joseph Fay, Nashua Police Department; Philip Pelletier, Northumberland Police Department; Daniel Doyle and Chief Donald Briggs, Kingston Police Department

Vice Chairman Chief Morency called the meeting to order at 9:00 a.m.

Motion to accept the December 17, 2019 public minutes by Chief Cormier, seconded by Colonel Wagner, the council vote was unanimous with Judge Vetanze, COO Charles Ansell and Maureen Sullivan abstaining from the vote.

Motion to accept the December 17, 2019 nonpublic Harriman minutes by Edward Lecius and Sheriff Valerino, the council vote was unanimous with Judge Vetanze, COO Charles Ansell and Maureen Sullivan abstaining from the vote.

Motion to accept the December 17, 2019 nonpublic personnel matter minutes by Chief Cormier and Commissioner Hanks the council vote was unanimous with Judge Vetanze, COO Charles Ansell and Maureen Sullivan abstaining from the vote.

## Director's Report

Major Parenteau, Interim Director, summarized the enrollment and activities of the full time academy, part time academy and correction's academy.

PSTC has hired a new Law Enforcement Training Specialist who will be starting work on Friday, January 31, 2020.

Interim Director, Major Parenteau had monitored some incoming legislation, one bill regarding "School Marshall", which currently has been deemed "inexpedient to legislate".

The other bill is being monitored regarding the screening of law enforcement candidates for psychologic disorders and drug use. Chairman, Chief Cahill testified in favor of the bill.

## Financial Report

Interim Director, Major Parenteau summarized that the grant for the Virtra, upgrade has been approved by the Department of Safety. A sign-off sheet was provided to the chief's of police on the Council for them to sign acknowledging that the Virtra is available for local law enforcement agencies to use.

The 'boiler replacement project' for PSTC's heating system has been approved in the Governor's Budget. The state's Department of Public Works engineer has been in touch with staff and will proceed with a walk through review with a building contractor.

PSTC has only spent for necessary items to maintain the agency.

## Previous Unfinished Business

### Phillip Pelletier, Northumberland Police Department

Vice Chairman, Chief Morency, and Sheriff Valerino both recused themselves from this matter, leaving the room.

Judge Gardner, as the Council member with most seniority was designated as chairwoman for the Philip Pelletier hearing.

When asked, Mr. Pelletier requested a nonpublic session.

Motion by Chief Cormier, seconded by Judge Vetanze to begin a nonpublic session citing RSA 91-A:3, II, (c). The roll call vote was unanimous in favor of the motion.

At 9:10 a.m. the Council began a nonpublic session.

Motion to exit the nonpublic session at 9:30 by AG MacDonald, seconded by Commissioner Hanks, the Council vote was unanimous in favor of the motion.

At 9:30 the Council was back in a public session.

Motion by Ed Lecius, seconded by Commissioner Hanks to seal the minutes of the nonpublic session citing that it was determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. The roll call vote was unanimous in favor of the motion.

Judge Gardner addressed Council members, she would accept a motion for action in the matter of Philip Pelletier.

Motion by Attorney General MacDonald to revoke the certification of Philip Pelletier, the motion was seconded by Sheriff Massahos.

Judge Gardner discussed the extent of sanctions imposed by the Council, specifically noting Pol 402.02 (g) and (h).

Attorney General MacDonald amended his motion adding that “the basis was from 402.02 (g) the seriousness of the offense, Attorney General MacDonald was not convinced that the officer has acknowledged the extent of the wrongdoing, the violation of trust that he had with this particular individual, and under (g) (5) the safety of the public and confidence in the criminal justice system, we have a law enforcement officer engaged in this type of conduct. The Council vote was unanimous in favor of the motion.

Judge Gardner explained the revocation of certification of Philip Pelletier.

Chief Morency and Sheriff Valerino returned to the meeting room.

Thomas Harriman, Newbury Police Department Pol 404.07(g)

Officer Harriman was present regarding three year fitness testing. When asked, he preferred a nonpublic session.

Motion by Chief Cormier, seconded by Ed Lecius to initiate a nonpublic session citing RSA 91-A:3, II (j). The Council roll call vote was unanimous in favor of the motion.

At 9:37 a.m. the Council entered a nonpublic session.

Motion to exit the nonpublic session by Attorney General MacDonald, seconded by Colonel Wagner, the roll call vote was unanimous in favor of the motion.

At 9:55 the Council was back in a public session.

Motion to seal the minutes of the nonpublic session by Judge Gardner, seconded by Sheriff Valerino citing that it was determined that divulgence of this information likely would affect

adversely the reputation of any person other than a member of this board. The roll call vote was unanimous in favor of the motion.

Discussion ensued amongst Council members engaging staff with questions.

Motion by Colonel Wagner, in light most favorable to Mr.Harriman in his integrity and his physical capacity and in fairness to the Council given how long the duration of this request, back and forth between the doctor, the sudden, instant, imminent change in his physical capability its fair that the academy require a second physical fitness test here at this institution by academy staff or choosing of the staff to secure a decision here. The motion was seconded by Attorney General MacDonald.

Discussion ensued amongst the Council and staff.

Vice Chairman Morency called for the vote, members voted 12 in favor and one opposed, the motion passed.

#### New Business

##### Three Year Fitness Testing – Deadline December 31, 2019

Interim Director, Major Parenteau summarized the year end suspension numbers for three year fitness testing. He thanked all of the staff for their commitment to the work that is necessary to manage the three year fitness requirement for New Hampshire law enforcement.

Eleven officers failed to file a test for their year to test in 2019, two were full time police, five were part time police, and four were full time corrections officers

Seven officers that were due to test in 2017 and were in probationary status for two years due to either failed tests, or failure to be medically approved to test, three were part time police, one was full time police and three were full time corrections officers.

Letters were issued in October to the officers and their agency supervisors as a courtesy to remind them that testing was due, and the consequences. PSTC staff made phone calls the week before the deadline date of December 31, 2019 also as a courtesy reminder.

The officers and their agencies were notified by fax and return receipt mail of suspensions.

##### Sarah Willett, New Hampshire Department of Corrections

CO Sarah Willett and Lt. Scott Towers were present for the request. When asked, CO Willett requested a public session.

Commissioner Hanks recused herself from this matter.

Lt. Adam Hawkins, PSTC staff, summarized the request. CO Willett was unable to succeed in firearms practical qualification exams, using the maximum number of times allowed to take the firearms practical qualification test per protocol. The Department of Corrections is requesting that she be allowed to take the complete firearm's class over, either with the current full time

police academy, or with the next New Hampshire Department of Correction's Academy, which will be held in April.

Discussion ensued.

Motion by Chief Cormier, seconded by Chief Capano, to allow Sarah Willett to attend the upcoming week of firearms training during the full time police academy in February, and allow her to continue to work. The Council vote was unanimous in favor of the motion.

10:20 a.m. The meeting was in recess for a non-meeting with Council attorney JD Lavallee, AAG.

10:30 the Council meeting reconvened.

Daniel Doyle, Kingston Police Department, PTE

Officer Doyle and Chief Briggs were present for their request; they affirmed a public session.

Interim Director, Major Parenteau summarized an extensive history of federal law enforcement employment and training for Daniel Doyle. He explained that past practice of the Council, when individuals with a background in federal law enforcement have requested prior training and experience certification, has been to grant the request. The stipulation would be that the officer have a medical examination, pass an entrance fitness test, and participate in the full time police academy law package classes.

Motion by Commissioner Hanks, seconded by Chief Cormier, to grant Daniel Doyle prior training and experience certification upon completion of the medical exam, entrance fitness test, and the law package classes of the full time police academy. The Council vote was unanimous in favor of the motion.

10:38 a.m. the Council recessed.

10:45 a.m. the Council meeting reconvened

Cameron Douglas, Nashua Police Department

Officer Douglas and Captain Joseph Fay were present, when asked they preferred a public session.

Interim Director, Major Parenteau informed the Council members that Officer Cameron Douglas had been noticed for a hearing due to submitting his three year fitness test after the December 31, 2019 deadline.

Interim Director, Major Parenteau summarized Officer Douglas' training and employment background, continuing with his three year fitness testing status. In October of 2019, PSTC staff sent courtesy reminder letters to all officers that were due for testing in 2019 and their chiefs or

agency supervisors as a reminder. The week prior to December 31, 2019 courtesy phone calls were made to agencies by PSTC staff members notifying them that officers would be suspended by January 1, 2020 if they did not required documentation.

Staff issued a suspension notice to Officer Douglas on January 2, 2020. Staff received a passing test for Officer Douglas on January 6, 2020, staff responded that his certification was reinstated pending further order of the Council at the January 28, 2020 meeting.

Captain Fay explained that Officer Douglas's test was not filed on time due to several administrative errors at their agency.

Motion by Chief Capano, seconded by Chief Cormier to reinstate Officer Cameron Douglas's certification, with the stipulation that the officer who conducted Officer Douglas's test fill in the location of the mile and a half run. The Council vote was unanimous in favor of the motion.

Seth Arcieri, Northumberland Police Department Pol 402.02 (a) (5) (1) (4) (b)

Officer Arcieri was present, when asked, he preferred a nonpublic session.

Motion by Colonel Wagner, seconded by Chief Cormier, to begin a nonpublic session citing RSA 91-A:3, II (j). The Council roll vote was unanimous in favor of the motion.

At 10:55 a.m. the Council began a nonpublic session.

Motion by Judge Gardner, seconded by Chief Cormier to exit the nonpublic session, the roll call vote was unanimous in favor of the motion.

At 11:42 the meeting was back in public session.

Motion to seal the minutes of the non public session by Judge Gardner, seconded by Chief Cormier citing that it was determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. The roll call vote was unanimous in favor of the motion.

Discussion ensued amongst the Council members.

Motion by Colonel Wagner, seconded by Judge Gardner to revoke the full time police officer certification of Seth Arcieri, there were 12 in favor and 1 opposed, the motion passed.

Consent Calendar and Addendum #1 Jeffrey Antista, Windam, Medical Extension

PT&E Requests

Sean Leach Middleton Police Department (DOH: 12/09/19) requests consideration for full-time police officer certification based on prior training and experience. **Certification will be granted upon successful completion of the medical exam, and entrance fitness test, with the stipulation that the officer must work in the direct presence of a certified officer unless**

**the officer completes the agency's FTO program and then may work under normal supervision.**

Sean Kennedy Portsmouth Police Department (DOH 12/23/19) requests consideration for full-time police officer certification based on prior training and experience. **Certification will be granted upon successful completion of the medical exam, entrance fitness test, and the Law Package classes, with the stipulation that the officer must work in the direct presence of a certified officer unless the officer completes the agency's FTO program and then may work under normal supervision**

Jeremy Long NH Department of Corrections (DOH 12/20/2019) requests consideration for corrections officer certification based on prior training and experience. **Certification will be granted upon completion of medical exam and entrance fitness test, qualification with firearm, and completion of the department's in-service defensive tactics class, the aforementioned completed on December 20, 2019.**

Evan Carey, Lee Police Department (DOH 09-25-2019) requests consideration for full time police officer certification based on prior training and experience. **Certification will be granted upon successful completion of the medical exam, and entrance fitness test, with the stipulation that the officer must work in the direct presence of a certified officer unless the officer completes the agency's FTO program and then may work under normal supervision.**

Matthew Stone, Peterborough Police Department (DOH 12-18-2019) requests consideration for full time police officer certification based on prior training and experience. **Certification will be granted upon successful completion of the medical exam, and entrance fitness test, with the stipulation that the officer must work in the direct presence of a certified officer unless the officer completes the agency's FTO program and then may work under normal supervision.**

Requests for Extensions

Note: Extensions granted until the first council meeting following the fitness testing for the requested Academy, and, if testing is successful, to the first council meeting following the end of the requested Academy.

	Full-Time Officer Academy	
Class Number	181	182
Dates	01/06/2020 - 04/24/2020	05/04/2020 – 08/21/2020
Paperwork Submission Deadline	12/02/2019	04/06/2020
	*	
Fitness Test Date	12/16/2019	04/20/2020

Part-Time Officer Academy

Class Number 279  
Dates 02/01/2020 – 05/08/2020  
Paperwork Submission Deadline \* 01/04/2020  
Fitness Test Date 01/18/2020

Corrections Academy

Class Number 112  
Dates 04/27/2020 – 06/26/2020  
Paperwork Submission Deadline \* 03/30/2020  
Fitness Test Date 04/30/2020

Robert Collette, Washington Police Department (DOH: 12/30/18) requests extension through the end of March 31, 2020. **Will be granted until March 30, 2020 with the stipulation that the officer must remain actively enrolled in Law Package classes.**

Requests for Fitness Testing Extensions - Granted

Theresa Moore, Windham Police Department  
Emily Crosby, Goffstown Police Department  
Peter Connor, Portsmouth Police Department  
George Cassidy, Fitzwilliam Police Department  
Paul Gifford, Lebanon Police Department  
Patrick Gilligan, Bedford Police Department  
Shawn O’Keefe, Lyme Police Department  
Ryan Beausoleil, Woodstock Police Department  
Emmons Cobb, Sunapee Police Department  
Timothy Whelan, State Police  
James O’Leary, State Police  
Brian Lamarre, Northumberland Police Department  
Brendan Langton, Manchester Police Department  
Chad Smith, Conway Police Department

John Batakis, Department of Corrections  
Raechel Moulton, Belmont Police Department  
Stephen Akerstrom, Belmont Police Department  
Wendy Rawling, Alstead Police Department  
Megan DeNutte, Laconia Police Department  
Mark Santos, Gorham Police Department  
Michael Jewett, Newton Police Department  
Carleen Bowman, UNH Police Department

End of Consent Calendar

Motion to accept the Consent Calendar to include the addendum, by Chief Cormier seconded by Charles Ansell. The Council vote was unanimous (with the following abstaining from their own agency requests, Commissioner Hanks, Jeremy Long and John Batakis, Department of Corrections; Colonel Wagner, James O’Leary, and Timothy Whelan, State Police; and Chief Capano, Brendan Langton, Manchester Police Department.

Rule Amendment Pol 102.06

Interim Director, Major Parenteau explained that the rule had been approved by the Joint Legislative Committee on Administrative Rules during December, and that it was necessary for the Council to adopt the rule and file the adoption with the Director of the Office of Legislative Services. Interim Director, Major Parenteau read the rule into the record.

“A quorum shall consist of a majority of the members of the council, and as such, can operate with the same authority as the full council”.

The version prior to the amendment listed a quorum as “6”.

Motion to adopt Pol 102.06 by Ed Lecius, seconded by Chief Cormier, the Council vote was unanimous in favor of the motion.

Update on the hiring of PSTC’s next Director

Motion by Attorney General MacDonald, seconded by Judge Vetanze, to begin a nonpublic session to discuss the hiring process for the next PSTC Director, citing RSA 91-A:3, II (b) the roll call vote was unanimous in favor of the motion.

At 11:50 a.m. the Council entered a nonpublic session.

Motion to exit the nonpublic session by Chief Capano, seconded by Charles Ansell, the roll call vote was unanimous in favor of the motion.

At 12:00 p.m. the Council was back in a public session.

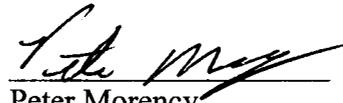
Motion to seal the minutes of the nonpublic session by Charles Ansell, seconded by Judge Gardner, citing that is determined that divulgence of this information likely would render a proposed action ineffective. The roll call vote was unanimous in favor of the motion.

The next Council meeting is scheduled for February 25, 2020.

Motion to adjourn the meeting at 12:02 p.m. by Attorney General MacDonald, seconded by Charles Ansell, the Council vote was unanimous in favor of the motion.

February 25, 2020

Respectfully Submitted

  
Peter Morency  
Vice Chairman