



Chief David P. Cahill
Chairman

**State of New Hampshire
POLICE STANDARDS & TRAINING COUNCIL
ARTHUR D. KEHAS
LAW ENFORCEMENT TRAINING FACILITY & CAMPUS
17 Institute Drive — Concord, N.H. 03301-7413
603-271-2133 FAX 603-271-1785
TDD Access: Relay NH 1-800-735-2964**



John V. Scippa
Director

**PUBLIC MINUTES
Police Standards and Training Council
August 25, 2020**

Chairman, Chief Cahill called the meeting to order at 9:44 a.m. Meeting was delayed due to technical difficulties with Zoom.

Present: Chairman, Chief Cahill, Sunapee Police Department at PSTC.

Chief Morency, Vice Chairman, Berlin Police Department, conference room, alone.

Judge Gardner, Circuit Court Judge; in Chambers at Dover District Court, alone.

Dr. Maurcen Sullivan, at PSTC.

Assistant Commissioner Benjamin Jean, New Hampshire Department of Corrections, at PSTC.

Chief Capano, Manchester Police Department, in office, alone.

Sheriff Massahos, Rockingham County Sheriff's Office, in office, alone.

Judge Vetanze, 3rd Circuit District Division, Ossipee, at home with child in other room of the house.

Colonel Noyes, at State Police Headquarters in office, alone.

Mr. Edward Lecius, at PSTC.

Chief Cormier, Tilton Police Department, at his office alone.

Director John Scippa, PSTC, at home, alone (joined in meeting late).

Not present: Chief Operating Officer, Charles Ansell, Community College System of New Hampshire, and Sheriff Brian Valerino, Coos County.

Staff Present: Major Parenteau, (Ret.), Lt. Hawkins, and Charlene Mains, Program Assistant II, at PSTC in Classrooms 1 and 2.

Guests Present: Chief Timothy Julian, Springfield Police Department, Chief Parsons, Grantham Police Department, Chief Wilmot, Newport Police Department.

This month's Council meeting was held using "Zoom" due to COVID-19 restrictions for gathering of people. Per instruction for remote meetings, voting was done by roll call for every motion. Public and Nonpublic sessions were held by using separate log ins for "Zoom".

Chairman Cahill asked Council members for a motion to approve the public minutes from the July 28, 2020 Council meeting.

Motion by Edward Lecius, seconded by Chief Morency, to approve the public minutes from the July 28, 2020 Council meeting.

Roll call vote taken by Chairman Cahill:

Chief Morency	Yes
Judge Gardner	Yes
Chairman Cahill	Yes
Asst. Commissioner Jean	Abstained (Did not attend Council meeting)
Chief Capano	Yes
Sheriff Massahos	Yes
Judge Vetanze	Yes
Chief Cormier	Yes
Colonel Noyes	Yes
Mr. Lecius	Yes
Dr. Sullivan	Yes

The motion passed.

Motion by Chair to approve the Non-Public Minutes of the hearing on July 28, 2020 with the Moultonborough Police Department, seconded by Chief Morency.

Roll call vote taken by Chairman Cahill:

Chief Morency	Yes
Judge Gardner	Yes
Chair Cahill	Yes
Asst. Commissioner Jean	Abstained (Did not attend Council meeting)
Chief Capano	Yes
Sheriff Massahos	Yes
Judge Vetanze	Yes
Chief Cormier	Yes
Colonel Noyes	Abstained
Mr. Lecius	Yes
Dr. Sullivan	Yes

The Motion passed.

Motion by Mr. Lecius to approve the Non-Public Minutes of the hearing on July 28, 2020 with the Campton Police Department, seconded by Chief Cormier.

Roll call vote taken by Chairman Cahill:

Chief Morency	Yes
Judge Gardner	Abstained (Technical difficulties during hearing)
Chair Cahill	Yes
Asst. Commissioner Jean	Abstained (Did not attend Council meeting)
Chief Capano	Yes
Sheriff Massahos	Yes
Judge Vetanze	Yes
Chief Cormier	Yes
Colonel Noyes	Abstained
Mr. Lecius	Yes
Dr. Sullivan	Yes

The Motion passed.

Director's Report

Director Scippa stated 67 recruits graduated last Friday, and 61 recruits are ready to begin on Monday for the start of the 183rd Full-Time Academy. One of the 67 recruits that just graduated reported a fever on Sunday and the Director put the entire training staff on quarantine. The Director was informed this morning that the test came back negative, and the 183rd is on track to start Monday. He did not mention this previously as he was waiting for the results.

The Part-Time Academy was cancelled due to having only nine recruits, and such a small number of recruits would have impacted the training staff negatively. The Chiefs were directly notified of the decision by the Director. The Director relayed that their recruits would be at the top of the list for the winter session of the Part-Time Academy, which might require requests for extensions.

The 113th Corrections Academy is scheduled to begin September 8th. The PT test was held yesterday but no one from PSTC staff was present and, therefore, had no final numbers for Council.

The Director stated the first session of the Fair and Impartial Police Community Training held at UNH was a great success. He believed everyone walked away with some knowledge. The Chair also attended and the Director will defer to him for any training needed.

Chairman Cahill stated he thought it was a good mix of law enforcement across the state, both current and retired, as well as members of the community, which included representatives from the Public Defender's office, gentleman that represents those incarcerated, Black Lives Matter, a good mix of people. There were good conversations and great training. The instructor from Madison, WI was very good and invigorated a lot of questions and conversations.

The Director stated that the Colonel was there, as well as a representative of the Manchester PD. The Director believed it was well-received.

The Director stated that with regard to outreach education, there was a meeting being held at the present time with the Governor's Commission, they are scheduled four days a week for five-hour sessions. The Director submitted to Council the recommendations he put forth from his position at PSTC, which did not reflect the final recommendations put forth by the Commission. He will get all that information to Council. The Director stated excellent recommendations have come out of the Governor's Commission. He indicated it has been a real honor to serve on the Commission.

With regard to staff training and development, the Director stated the staff has been directed to attend monthly webinars on instructive development and topics being put forth by IADLEST, which is the International Association of Directors of Law Enforcement Standards and Training. The webinars will help with regard to curriculum, lesson plan development, scenario training and things of that nature, which could be built into PSTC curriculum as we move forward. In the next month, four training specialists will attend the Train the Trainer class, Able Training also known as Epic training, which is training to empower police officers to intercede and/or prevent any type of police misconduct during citizen contact. The Director stated due to the new law being passed in New Hampshire, the program will be delivered to all police officers. New Hampshire will be the only state in country with this training. The Director looks forward to this being built into the Academy program.

The Director stated the ongoing action items did not change from last meeting. He stated with regard to the open items, there are a lot of discussions and recommendations coming out of the Governor's Commission on training, background investigation, certification process, decertification process, and investigation of police misconduct. The Director stated he has tried his best to keep Council informed. He indicated at the end of the day, changes would have to be vetted through Council. He will give the report to Council as soon as possible.

Mr. Lecius stated a lot of this is going to fall on staff and Council, and asked if there were any further discussions about additional funding needed to implement and carry plan forward.

The Director stated he has made it very clear during discussions that PSTC is literally paper thin staff wise. PSTC has less staff now than in the last 20 years. PSTC does not have the funds to bring in some of the in-service programs being recommended by the Governor's Commission. The Director stated that funding would be up to the Governor's office going forward, and does not want to make any outside requests until recommendations come out. The Director indicated he tries to make sure everyone understands there is a price tag for all of this.

Chairman Cahill questioned the Director about the open positions and asked if the plan is to go ahead and fill those positions?

The Director indicated due to the state-wide freeze with filling any positions, and the Governor's Commission working through all recommendations, it would be best for final recommendations to come out and then formulate a plan.

Financial Report

With regard to the operating budget, the Director indicated he followed the Governor's directive for a 20% cut in the budget. The Governor's office advised the Director that we would need to

cut 5% for the first part of the biennium for the upcoming budget cycle. The Director stated that it was not a 20% cut but a 5% cut. He stated that he continues to work on the budget with Major Parenteau and Loralee Ames.

Major Parenteau clarified that the upcoming biennium is 2022/2023.

Major Parenteau stated the budget is being worked on. He indicated that the upcoming biennium, numbers need to be looked at closely to see where cuts can be made. PSTC will not order another vehicle, which totals four years without new vehicles. He indicated the fleet is in decent shape, but a couple of the vehicles are tired. He stated other expenses would be added such as Virtra maintenance, food costs if recruits return overnight and open positions if filled.

The Director left the meeting at 10:10 a.m. via Zoom to go back to Governor's Commission meeting but will be available for any questions.

Previous/Unfinished Business

Major Parenteau stated there was nothing at this time.

New Business

It was indicated by Major Parenteau there was nothing at this time.

Chairman Cahill introduced Timothy Julian to Council. Timothy Julian requested a non-public hearing.

Motion by Dr. Sullivan under RSA 91-A:3,II(c) "Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting," seconded by Edward Lecius, to enter non-public session.

Roll call vote taken by Chairman Cahill to enter non-public session:

Chief Morency	Yes
Judge Gardner	Yes
Chair Cahill	Yes
Asst. Commissioner Jean	Yes
Chief Capano	Yes
Sheriff Massahos	Yes
Judge Vetanze	Yes
Chief Cormier	Yes
Colonel Noyes	Yes
Mr. Lecius	Yes
Dr. Sullivan	Yes

The motion passed.

10:15 a.m. Council enters non-public session

Motion by Edward Lecius, seconded by Assistant Commissioner Jean, to exit non-public session.

Roll call vote taken by Chairman Cahill to exit non-public session:

Chief Morency	Yes
Judge Gardner	Yes
Chair Cahill	Yes
Asst. Commissioner Jean	Yes
Chief Capano	Yes
Sheriff Massahos	Yes
Judge Vetanze	Yes
Chief Cormier	Yes
Colonel Noyes	Yes
Mr. Lecius	Yes
Dr. Sullivan	Yes

The motion passed.

10:30 a.m. Exit non-public session

Motion by Mr. Lecius to seal the minutes because it has been determined that the divulgence of this information would likely adversely affect the reputation of any person other than a member of this board, seconded by Judge Gardner.

Roll call vote taken by Chairman Cahill to seal the minutes:

Chief Morency	Yes
Judge Gardner	Yes
Chair Cahill	Yes
Asst. Commissioner Jean	Yes
Chief Capano	Yes
Sheriff Massahos	Yes
Judge Vetanze	Yes
Chief Cormier	Yes
Colonel Noyes	Abstained
Mr. Lecius	Yes
Dr. Sullivan	Yes

The motion passed.

Motion by Assistant Commissioner Jean to temporarily suspend the certification of Timothy Julian pending resolution of criminal charges as per Pol 402.02(b) and it is determined that the safety of the public and the confidence in the criminal justice system would not be adversely affected, seconded by Chief Cormier.

Roll call vote taken by Chairman Cahill:

Chief Morency	Yes
Judge Gardner	Yes
Chair Cahill	Yes
Asst. Commissioner Jean	Yes
Chief Capano	Yes
Sheriff Massahos	Yes
Judge Vetanze	Yes
Chief Cormier	Yes
Colonel Noyes	Abstained
Mr. Lecius	Yes
Dr. Sullivan	Yes

The motion passed.

Consent Calendar

PT&E Requests

Kenneth B. Gauthier, Stratham Police Department

(DOH: 08/11/20) will be granted certification upon successful completion of the medical exam and entrance fitness test, with the stipulation that the officer must work in the direct presence of a certified officer unless the officer completes the agency's FTO program and then may work under normal supervision.

Taylor K. Griffin, Farmington Police Department

(DOH: 08/03/20) will be granted certification upon successful completion of the medical exam and entrance fitness test, with the stipulation that the officer must work in the direct presence of a certified officer unless the officer completes the agency's FTO program and then may work under normal supervision.

Travis P. Guilbault, Durham Police Department

(DOH: 08/10/20) will be granted certification upon successful completion of the medical exam and entrance fitness test, with the stipulation that the officer must work in the direct presence of a certified officer unless the officer completes the agency's FTO program and then may work under normal supervision.

Stephen N. Keller, Salem Police Department

(DOH: 08/23/20) will be granted certification upon successful completion of the medical exam (completed 07/20/20) and entrance fitness test, with the stipulation that the officer must work in

the direct presence of a certified officer unless the officer completes the agency's FTO program and then may work under normal supervision.

Michelle L. Montville, Lee Police Department

(DOH: 07/01/20) will be granted certification upon successful completion of the medical exam (completed 06/29/20) and entrance fitness test, with the stipulation that the officer must work in the direct presence of a certified officer unless the officer completes the agency's FTO program and then may work under normal supervision.

Thomas A. Sandberg, Concord Police Department

(DOH: 07/12/20) will be granted certification upon successful completion of the medical exam, entrance fitness test, and the NH full time law package, with the stipulation that the officer must work in the direct presence of a certified officer unless the officer completes the agency's FTO program and then may work under normal supervision.

Ryan Wobrock, Bedford Police Department

(DOH: 08/17/20) will be granted certification upon successful completion of the medical exam, entrance fitness test, and the NH full time law package, with the stipulation that the officer must work in the direct presence of a certified officer unless the officer completes the agency's FTO program and then may work under normal supervision.

Requests for Extensions

Note: Extensions granted until the first council meeting following the fitness testing for the requested Academy, and, if testing is successful, to the first council meeting following the end of the requested Academy.

*Full Time Academy

Class Number	183	184
Dates	08/31/2020 - 12/18/2020	01/04/21 – 04/23/21
Paperwork Submission Deadline *	08/03/2020	12/07/20
Fitness Test Date	08/17/2020	12/21/20

* All paperwork by the submission deadline, which is before 4:30 PM close of business. Class size is limited to 67 students. The attendees will be determined after successful completion of the Entrance Fitness Test, based on the received order of the completed applications.

****Part Time Academy**

Class Number	280
Dates	TBD
Paperwork Submission Deadline *	
Fitness Test Date	

****Corrections Academy**

Class Number	113	
Dates	9/08/2020 – 11/13/2020	
Paperwork Submission Deadline *	08/10/2020	
Fitness Test Date	08/24/2020	

****All paperwork by the submission deadline, which is before 4:30 PM close of business. Class size may be limited. If so, the attendees will be determined after successful completion of the Entrance Fitness Test, based on the received order of the completed applications.**

Requests for Fitness Testing Extension

Joseph Caproni, Dover Police Department

End of Consent Calendar

Motion to accept the Consent Calendar made by Chief Cormier, seconded by Chief Morency.

Roll call vote taken by Chairman Cahill:

Chief Morency	Yes
Judge Gardner	Yes
Chair Cahill	Yes
Asst. Commissioner Jean	Yes, abstained from Item 10
Chief Capano	Yes
Sheriff Massahos	Yes
Judge Vetanze	Yes
Chief Cormier	Yes
Colonel Noyes	Yes
Mr. Lecius	Yes
Dr. Sullivan	Yes

The motion passed.

Chairman Cahill asked if everyone had seen the one addendum distributed by Major Parenteau regarding Chief Donald Sullivan, recently retired from the position in Alexandria. Chief Sullivan wanted Council to accept his notice of surrender for his current certification. He retired from Alexandria on July 31st and on August 2nd from his part-time position with the Town of Danbury. His certification would have lapsed next week after 30 days, but he is seeking additional employment which required him to not have a police certification, and is asking for immediate Council action on his removal.

Motion to accept request from Chief Sullivan to accept surrender of his certification made by Chief Cahill, seconded by Mr. Lecius.

Roll call vote taken by Chairman Cahill:

Chief Morency	Yes
Judge Gardner	Yes
Chair Cahill	Yes
Asst. Commissioner Jean	Yes
Chief Capano	Yes
Sheriff Massahos	Yes
Judge Vetanze	Yes
Chief Cormier	Yes
Colonel Noyes	Yes
Mr. Lecius	Yes
Dr. Sullivan	Yes

The motion passed.

Chairman Cahill stated the next item is Motion to Adjourn unless someone has something they would like to say.

Judge Gardner wanted the Council to know how hard Director Scippa is working on the Governor's Commission, and there is a lot of material that he needed to review, respond to and present. She just wanted everyone to know his dedication. Chairman Cahill stated that it was obvious by his updates, phone calls and such and is working extremely hard during a pandemic. Chairman Cahill said the Director has given nothing but 110% since he has hit the ground running.

Mr. Lecius spoke and said he would like to thank the Major for the additional responsibilities that he has had to assume both prior to and after the hiring of the new Director. Mr. Lecius said that he is very grateful to the Major for stepping up.

Motion to adjourn made by Chief Cormier, seconded by Dr. Sullivan.

11:45 a.m. the meeting adjourned

The next Council meeting #521, will be held on September 22, 2020.

September 22, 2020

Respectfully Submitted


Peter Morency
Vice Chairman