

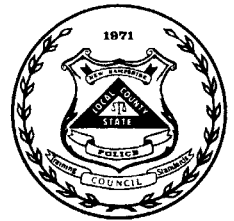


*Sheriff Christopher D. Connelly*  
Chairman

# State of New Hampshire

## POLICE STANDARDS & TRAINING COUNCIL

Arthur D. Kehas  
Law Enforcement Training Facility & Campus  
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*John V. Scippa*  
Director

### PUBLIC MINUTES

#### Police Standards and Training Council

June 22, 2021

In attendance:

Chairman, Sheriff Chris Connelly, Hillsborough County  
Mr. Edward Lecius  
Judge Melissa Countway 3<sup>rd</sup> Circuit District Division, Ossipee  
Sheriff Massahos, Rockingham County Sheriff's Office  
Commissioner Helen Hanks, New Hampshire Department of Corrections  
Judge Sawako Gardner, Circuit Court Judge  
Deputy Attorney General, Jane Young  
Chief Michael Carignan, Nashua Police Department  
Jason Bishop, Community College System of New Hampshire  
Chief Ho-Sing-Loy, Sugar Hill Police Department  
Chief Steven Russo, Keene Police Department

Not in attendance: Colonel Nathan Noyes, New Hampshire State Police; Dr. Maureen Sullivan

Staff Present: Director John Scippa, Major David Parenteau, (Ret.), Lt. Peter Russell, and Anne Paquin, Investigative Paralegal at PSTC.

Guests Present: Senior Assistant Attorney General Jill Perlow, PSTC counsel.

Sheriff Conley called the meeting to order at 9:07 a.m.

Motion by Ed Lecius, seconded by Jane Young to approve the May 25, 2021 Public meeting minutes. The Council vote was unanimous in favor of the motion.

The Council members were joined by Assistant Attorney General Jill Perlow to discuss legal matters in a 'nonmeeting'.

The Council meeting was back in session at 10:25 a.m.

Motion by Sheriff Connelly, seconded by Mr. Ed Lecius, regarding Judge Schulman's June 10, 2021 order in the matter of the New Hampshire Union Leader vs. New Hampshire Police Standards and Training Council, to unseal the nonpublic meeting minutes in the Justin Swift matter contingent upon Justin Swift and the Ossipee Police Department not intervening prior to July 2, 2021.

The Council vote was unanimous in favor of the motion, Judge Countway and DAG Young abstained from the vote.

Motion by Sheriff Connelly, seconded by Mr. Ed Lecius, regarding Judge Schulman's June 10, 2021 order in the matter of the New Hampshire Union Leader vs. New Hampshire Police Standards and Training Council, to unseal the nonpublic meeting minutes in the Aaron Brown matter contingent upon Aaron Brown and the Manchester Police Department not intervening prior to July 2, 2021.

The Council vote was unanimous in favor of the motion, DAG Young abstained from the vote.

Chairman Connelly asked the Council if there was anything to discuss regarding the Union Leader suit.

Discussion ensued amongst the Council members; there was a concern that some of the factual findings were not accurate in terms of PSTC's practice for initiating nonpublic sessions. The Council does not automatically initiate nonpublic sessions any time the officer requests nonpublic sessions, but voted on the correct application of RSA 91-A.

Judge Countway noted that as a Council, to correct the court's record would be appropriate, though it may be moot in response to the court order. It's important to reflect accurately what the practice has been, and especially in light of the performance audit; the Council had responded to the performance audit item regarding nonpublic sessions.

Commissioner Hanks noted that audits will happen again, and that it is important to have clarity on the record, because the court order, left in the absence of our voice, will come back to imply that the Council did not take corrective action.

Judge Countway expressed that she didn't know what role that the Council should have played in the litigation, but going forward if the Council is involved in litigation to what extent should the Council be apprised or participating in any of the pleadings that are filed. There was an affidavit that was referenced in the order and she had not seen the affidavit. Judge Schulman's order cross referenced an affidavit of staff, that where some of the factual discrepancies came out. As a member of the Council, she was surprised that she hadn't seen documents.

Commissioner Hanks noted that it would be helpful to have a 'nonmeeting' if any future litigation occurs to be apprised of the actions taken on the Council's behalf and then engage with the staff to be informed.

Chairman Connelly asked if the Council would like PSTC's legal counsel to prepare a rebuttal to clarify, in response to Judge Schulman's order.

Discussion ensued, should a motion to inform be filed; what thoughts that PSTC's legal counsel 'litigation team' could provide. SAAG Jill Perlow offered to follow up and help clarify the record.

Motion by Judge Countway to direct our litigation team to file a responsive pleading that addresses that the Council disagrees with some of the factual findings but accepts the order, we are taking further steps and objecting to attorney's fees.

SAAG Perlow noted that she did not need a motion, but she would communicate the request.

Chairman Connelly continued with the agenda items.

Motion to approve the May 25, 2021 nonpublic minutes by Chairman Connelly, seconded by Mr. Ed Lecius.

The Council vote was unanimous in favor of the motion.

#### Director's Report

Director Scippa summarized his report which he had provided the day before the meeting by email to the Council members, (copy enclosed), as well as the LEACT report (copy enclosed) for Governor Sununu.

#### Items discussed that were not in the Director's Reports

Director Scippa thanked NHTI for re-establishing the meal program for the full time residential academy.

The LEACT Report items list continues to get shorter as the items are completed; the Job Task Analysis is being done by UNH, the JTA will be managed on their timeline.

The increase in scenario training for officers depends upon the Job Task Analysis as well

#### Decisions the future for the Full Time Police Academy

- Currently the full time academy is 16 weeks
- PSTC staff has one week between each academy
- Conclude the past academy, and prepare for the next academy

Based on the LEACT recommendations, and based upon the results of the Job Task Analysis PSTC will have to:

- Lengthen the academy, or reduce topics or hours
- The academies will overlap if it maintains the same delivery model being currently used

- Director Scippa is concerned about staff burnout
- The aforementioned will be brought to the Council once the Job Task Analysis is completed
- The curriculum update will take a year
- The Part Time Police Academy will also be discussed
  - There are many concerns
  - There is a need for part time officers
  - Proper training for employment as a part time officer is a must

Chief Russo asked about specific training classes, Director Scippa and Lt. Russell answered:

ABLE – one day, ICAT - two days

Lt. Russell had developed eight hours of ethics training

Sheriff Connelly complemented Director Scippa and staff on the “3 2’s” for de-escalation, which he had seen when it was presented at a New Hampshire Sheriff’s meeting.

Sheriff Connelly, Chief Carignan and Mr. Lecius complemented PSTC staff members, in particular Captain Hawkins and Lt. Terry on their communication skills and the quick response they had when calling with questions.

#### Consent Calendar

##### PT&E Requests

##### Kendall Decost, Rochester Police Department

(DOH 06/06/21) will be granted full-time police officer certification based on prior training and experience.

##### Brian Caldwell, Manchester Police Department

(DOH 06/01/21) will be granted full-time police officer certification based on prior training and experience.

##### Requests for Extensions

Note: Extensions granted until the first council meeting following the fitness testing for the requested Academy, and, if testing is successful, to the first council meeting following the end of the requested Academy.

##### Sarah Gacek, Chester Police Department (DOH: 01/05/21 Not Part-time certified)

Council will grant the extension through December 17, 2021 she may continue working only in the direct presence of a certified officer, unless the officer has successfully completed her agency’s FTO Program, she may work with normal supervision.

\*Full Time Academy

Class Number	185	186
Dates	05/03/21-08/20/21	08/30/21-12/17/21
Paperwork Submission Deadline *	04/05/21	08/21/2021
Fitness Test Date	04/19/2021	08/16/2021

\* All paperwork by the submission deadline, which is before 4:30 PM close of business. Class size is limited to 67 students. The attendees will be determined after successful completion of the Entrance Fitness Test, based on the received order of the completed applications.

\*\*Part Time Academy

Class Number	281
Dates	07/24/2021-11-19/2021
Paperwork Submission Deadline *	06/26/2021
Fitness Test Date	07/10/2021

\*\*Corrections Academy

Class Number	116
Dates	09/07/2021-11/12/2021
Paperwork Submission Deadline *	08/09/21
Fitness Test Date	08/23/21

\*\*All paperwork by the submission deadline, which is before 4:30 PM close of business. Class size may be limited. If so, the attendees will be determined after successful completion of the Entrance Fitness Test, based on the received order of the completed applications.

Medical Extensions for Fitness Testing, the following were granted six months extensions:

Brian Lord, Antrim Police Department  
Daniel Grant, Hillsborough County Sheriff's Office  
Richard Pappalardo, Rockingham County Sheriff's Office  
Michael Chavez, Rockingham County Sheriff's Office  
Christopher Bashaw, Rockingham County Sheriff's Office  
Gerald Lewis, Windham Police Department  
Daniel Dawe, Windham Police Department  
Bryan Smith, Windham Police Department  
Jeffrey Antista, Windham Police Department  
Michael Pelletier, NH State Police  
David Hersey, Seabrook Police Department  
John Mounsey, Seabrook Police Department  
Scott Strickland, Plymouth State University Police Department  
Emmons Cobb, Sunapee Police Department  
Matthew Currier, Gilmanton Police Department

End of Consent Calendar

Motion to approve the Consent Calendar by Mr. Lecius, seconded by Judge Countway, the council vote was unanimous in favor of the motion.

Other New Business

Appointment of Police Standards and Training Council Vice Chairperson

Major Parenteau explained that the Vice Chairman would step in if Chairman Connelly was unable to attend.

Commissioner Hanks agreed to appointment as Vice Chairman, the entire Council approved by unanimous vote.

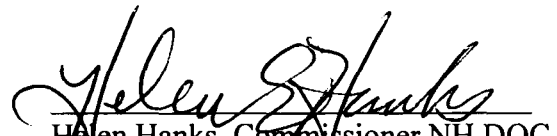
Next Meeting Date/Adjournment

The next regular meeting of the Council (#531) is currently scheduled for Tuesday, July 27, 2021, at the Arthur D. Kehas Law Enforcement Training Facility and Campus in Concord, New Hampshire.

Motion to adjourn at 10: 57 a.m. by Commissioner Hanks, seconded by Mr. Lecius, the Council vote was unanimous in favor of the motion.

July 27, 2021

Respectfully Submitted,

  
Helen Hanks, Commissioner NH DOC  
Vice Chairman