



Chief Anthony J. King  
Chairman

State of New Hampshire  
POLICE STANDARDS & TRAINING COUNCIL  
NH LAW ENFORCEMENT ACCREDITATION COMMISSION

Arthur D. Kehas  
Law Enforcement Training Facility & Campus  
17 Institute Drive, Concord, N.H. 03301-7413  
603-271-2133 - Fax: 603-271-1785  
TDD Access: Relay NH 1-800-735-2964



John V. Scippa  
Director

**Public Minutes**

**NH Law Enforcement Accreditation Commission Meeting**

**June 5, 2023**

NH Police Standards & Training  
Arthur D. Kehas Law Enforcement Training Facility and Campus  
17 Institute Drive  
Concord, NH 03301  
&  
Zoom

<https://us02web.zoom.us/j/83515401045?pwd=Z3VSRXV2Y2I4TE90VXBHZUM3bzNqQT09>

1. **Call to Order and Roll Call:** At 1:05 pm Chairman Chief Anthony King called the meeting to order.

Committee Chair:	Chief Anthony King Stratham Police Department present - <b>in person</b>
Committee Vice Chair:	Chief (Ret.) Ron Ace Civilian member present – <b>in person</b>
Secretary:	Chief Mark Chase Center Harbor Police Department- <b>absent</b>
Commission Member:	Sheriff Mark Brave Strafford County present – <b>in person</b>
Commission Member:	Chief Joseph Hoebeke Hollis Police Department present – <b>in person</b>
Commission Member:	Director John Scippa NH Police Standards & Training present – <b>in person</b>
PST Designee:	Captain Adam Hawkins NH Police Standards & Training present – <b>in person</b>
Commission Member:	Senator Sharon Carson NH Senate present – <b>in person</b>
Commission Member:	Representative Terry Roy NH Representative present – <b>in person</b>
Commission Member:	Dr. Jeffrey Czarneck SNUH present – <b>via zoom</b>
Commission Member:	Attorney General John Formella NHDOJ – <b>absent</b>
DOJ Designee:	Senior Assistant Attorney General Matthew Broadhead NHDOJ - <b>via zoom</b>
Staff Present:	Chief (Ret.) Michael French Program Director present – <b>in person</b> Attorney Stacie Moeser PST (Board Counsel) present – <b>in person</b>
Public Present:	Chief (Ret.) David Ferland: Dirigon Safety present – <b>in person</b> Sheriff Eli Rivera – <b>via zoom</b>



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2. **Acceptance of Public Meeting Minutes:** A motion was made to accept the May 22, 2023, minutes by Chief Hoebeke; seconded by Director Scippa. The motion passed unanimously.
3. **Review of Final Revisions to Draft Manual:** The Commission reviewed and discussed the final draft of the manual. A motion was made to approve the final draft, as written, by Representative Roy and seconded by Director Scippa. The motion passed unanimously. The standards will be transmitted to PowerDMS for upload into the accreditation software and prepared by PSTC/DoIT for posting on the program website. Future material revisions will be submitted to the Commission for consideration.
4. **Program Manager Update:** After much discussion, the Commission agreed that the previously approved start-up date of the program will be July 3, 2023. Program Manager French is in the process of completing a "process manual" for participating agencies and will email his completed draft to the Commission for review and input prior to the next scheduled Commission meeting (June 26, 2023). The Commission also discussed the need for a program timeline following the July 3<sup>rd</sup> start-up. Issues to be addressed include the assessor application process, assessor training and compensation, assessment checklists and assessor job description. Director Scippa will be seeking a meeting with DOP Director Lorrie Rudis in order to discuss the hiring process of assessors for the program. Information about this process will be discussed further at the June 26<sup>th</sup> meeting.
5. **Old Business:** The Commission website development request for proposal (RFP) has not been released yet. An update will be provided at the next scheduled meeting.
6. **Public Comment:** Chief Ferland once again thanked the Commission for its work. He expressed an interest in obtaining a copy of the Accreditation Standards as soon as possible as he is in contact with several agencies that are reluctant to commit to the process without first seeing the standards.
7. **Meeting schedule / next meeting:** The next meeting will be held at:

NH Police Standards & Training  
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Concord, NH 03301

June 26, 2023 at 1:00 pm  
By Zoom

<https://us02web.zoom.us/j/83515401045?pwd=Z3VSRXV2Y2I4TE9OVXBHZUM3bzNqQT09>



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**Adjournment:** A motion to adjourn was made by Sheriff Brave and seconded by Chief Hoebeke. The vote passed unanimously, and the meeting was adjourned at 2:25 pm.

Respectfully submitted,

Chief (Ret.) Ron Ace, Vice Chair