



Chief Anthony J. King  
Chairman

State of New Hampshire  
POLICE STANDARDS & TRAINING COUNCIL  
NH LAW ENFORCEMENT ACCREDITATION COMMISSION  
Arthur D. Kehas  
Law Enforcement Training Facility & Campus  
17 Institute Drive, Concord, N.H. 03301-7413  
603-271-2133 - Fax: 603-271-1785  
TDD Access: Relay NH 1-800-735-2964



John V. Scippa  
Director

**Public Minutes**

**NH Law Enforcement Accreditation Commission Meeting**

**July 31, 2023**

NH Police Standard & Training  
Arthur D. Kehas Law Enforcement Training Facility and Campus  
17 Institute Drive  
Concord, NH 03301  
&  
No Zoom due to a technical issue

**1. Call to Order and Roll Call:** At 1:04 pm Committee Vice Chair Chief (Ret.) Ron Ace called the meeting to order.

Committee Chair: Chief Anthony King Stratham Police Department - Absent  
Committee Vice Chair: Chief (Ret.) Ron Ace present – in person  
Secretary: Chief Mark Chase Center Harbor Police Department present – in person  
Commission member: Sheriff Mark Brave Strafford County– Absent  
Commission member: Chief Joseph Hoebeke Hollis Police Department present – in person  
Commission member: Director John Scippa NH Police Standards & Training present – in person  
PST Designee: Captain Adam Hawkins NH Police Standards & Training - Absent  
Commission member: Senator Sharon Carson NH Senate present – in person  
Commission member: Representative Terry Roy NH Representative present – in person  
Commission member: Dr. Jeffrey Czarneck SNHU– Absent  
Commission member: Attorney General John Formella NHDOJ – Absent  
DOJ Designee: Senior Assistant Attorney General Matthew Broadhead NHDOJ - Absent

Staff Present: Chief (Ret). Michael French Program Director present in person  
Dara May PST (Program Assistant) Absent  
Attorney Stacie Moeser PST (Board Counsel) present - in person

Public Present: Chief (Ret). David Ferland Dirigo Safety – in person

**2. Acceptance of Public Meeting Minutes:** A motion was made to accept the June 26, 2023 minutes by Senator Carson and seconded by Chief Hoebeke. A roll call vote was cast and the motion passed an unanimously.



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- 3. PSTC Update:** After a slight delay of launch of the program everything was in order, press releases were sent out to WMUR, the NH Association of Chiefs of Police and Benchmark. 5 applications have been received to date. They are Bow, Center Harbor, Derry, Nottingham, and Rye. Director Scippa will reach out to a few of the applicants as they included the fee for PowerDMS. PowerDMS will invoice directly. Checks are also preferred over purchase orders.
- 4. Program Manager Update:** Chief French provided updates on the following: He is conducting a final review of the standards as requested by PowerDMS prior to the launch of the tracking software. He explained that when the applications are approved, the applicants will be provided a link to PowerDMS with basic instructions. PowerDMS will work with applicants to implement the software. A few edits are remaining with Program Orientation Manual. A motion was made by Director Scippa and seconded by Senator Carson to accept the Program Orientation Manual upon completion of those and further edits prepared by Chief King and Attorney Moeser. A roll call vote was cast and the motion passed unanimously. There was discussion regarding and general agreement not to spend additional funds at this time on a new website and we will continue to have a tab on the PSTC website. Director Scippa will request additional funding through the Governor's Office and this will be revisited if the pending grant gets approved. Chief French and Director Scippa explained how they envision the assessor program working. There will be a one-day training program provided for those who are interested. Individuals who complete the training can then apply to be assessors. The applications to enter the training program will be on the website not Benchmark. Assessors will be state employees so the application for employment after completion of the training will be through the state process. The laptop for Chief French has been ordered and creating a state email address for the program is in process. Letterhead will also be ordered through funding by the NH Chiefs portion of the original grant.
- 5. Old Business Updates:** None.
- 6. New Business:** None.
- 7. Public Input:** Chief (Ret). Ferland asked if the Program Orientation Manual will be posted on the website once it is complete. The Commission confirmed that it will be.
- 8. Meeting schedule / next meeting:** The next meeting will be held at:

NH Police Standards & Training  
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September 6, 2023 at 1:00 pm  
By Zoom

<https://us02web.zoom.us/j/83515401045?pwd=Z3VSRXV2Y2I4TE90VXBHZUM3bzNqQT09>

**Adjournment:** A motion to adjourn was made by Chief Chase and seconded by Director Scippa. The vote passed unanimously and the meeting adjourned at 2:27 pm.

Respectfully submitted,

Chief Mark C. Chase