



Chief Anthony J. King  
Chairman

**State of New Hampshire**  
POLICE STANDARDS & TRAINING COUNCIL  
NH LAW ENFORCEMENT ACCREDITATION COMMISSION  
Arthur D. Kehas  
Law Enforcement Training Facility & Campus  
17 Institute Drive, Concord, N.H. 03301-7413  
603-271-2133 - Fax: 603-271-1785  
TDD Access: Relay NH 1-800-735-2964



John V. Scippa  
Director

**Public Minutes**

**NH Law Enforcement Accreditation Commission Meeting**

**January 08, 2024**

NH Police Standard & Training  
Arthur D. Kehas Law Enforcement Training Facility and Campus  
17 Institute Drive  
Concord, NH 03301  
&  
Zoom

<https://us02web.zoom.us/j/83515401045?pwd=Z3VSRXV2Y2I4TE90VXBHZUM3bzNqQT09>

- 1. Call to Order and Roll Call:** At 1:04pm Committee Chairman Chairman King called the meeting to order.

Committee Chair:	Chief Anthony King Stratham Police Department – present, in person
Committee Vice Chair:	Chief (Ret.) Ron Ace – present, in person
Secretary:	Chief Mark Chase Center Harbor Police Department – present, in person
Commission member:	Sheriff Eli Rivera Cheshire County – present, in person
Commission member:	Chief Joseph Hoebeke Hollis Police Department – present, in person
Commission member:	Director John Scippa NH Police Standards & Training – absent
PST Designee:	Captain Adam Hawkins NH Police Standards & Training – present, in person
Commission member:	Senator Sharon Carson NH Senate present – present, in person
Commission member:	Representative Terry Roy NH Representative – present, in person
Commission member:	Dr. Jeffrey Czarnek SNHU present– absent
Commission member:	Attorney General John Formella NHDOJ – absent
DOJ Designee:	Senior Assistant Attorney General Matthew Broadhead – present, in person
Staff Present:	Dara May PST (Program Assistant II) – present, Zoom Attorney Stacie Moeser PST (Board Counsel) – present, in person Max Schultz PST (Major) – present, in person Jessica Nichols PST (Business Administrator) – present, in person
Public Present:	Sean O’Leary Dirigo Safety, LLC – present, in person Rick Stillman Dirigo Safety, LLC – present, in person



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- 2. Acceptance of Public Meeting Minutes:** Motion to accept the December 06, 2023, meeting minutes by Representative Roy, seconded by Chief (Ret.) Ace. A rollcall vote was cast, and the motion passed unanimously.
- 3. Financial Update:** See attached document. The financial statement of appropriations was reviewed by the commission. There was discussion on possible financial reimbursements for the costs associated with PowerDMS for participating agencies. Director Scippa stated he will create a commission budget and be ready to present it to the commission at the next meeting.
- 4. PSTC Update:** Discussion on the assessor positions. Director Scippa, Max Schultz, and Jessica Nichols will work on the creation of a volunteer assessor position. Police Standards and Training is working with the New Hampshire Department of Administrative Services to post the reclassified Police Standards and Training Accreditation support/management position when it is ready. Director Scippa advised that Police Standards and Training is waiting for an update from the Department of Administrative Services on where the reclassification currently stands.
- 5. Program Manager Update:** Program Manager Mike French passed away on December 24, 2023. Since Program Manager French's passing, Chairman King has contacted all agencies who are enrolled in the program. Chairman King advised that fifteen agencies have applied and have been approved.
- 6. Standards Subcommittee Reports:** The Standards Subcommittee met directly before the commission meeting. The subcommittee proposed to the commission the modification of standard 1.1.4, Service Contracts with outside Law Enforcement Providers (b): Details of financial agreements between parties. The subcommittee recommended the standard be modified to read, "Details of Financial Agreements between the parties, if such agreements exist." Motion by Director Scippa seconded by Chairman King to amend the current standard to reflect "Details of Financial Agreements between the parties, if such agreements exist." A roll call vote was cast, and the motion passed unanimously.

The Standards Subcommittee also discussed the creation of a new standard to address the compliance requirements of New Hampshire Police Standards and Training Council's rules and regulations. The subcommittee recommended a creation of a new standard in Chapter One, specifically, "1.12 Compliance with NHPSTC Standards/Rules and Regulations. The Agency shall comply with all applicable NHPSTC Standards/Rules and Regulations. Compliance-Regarding NHPSTC standards/rules and regulations, the prescribed Affidavit suffices. NHPSTC is responsible for assessment of extenuating circumstances or otherwise that may impact interpretation of compliance." The Commission asked for a written proposal with draft language for review at the next Commission meeting.

The Standards Subcommittee discussed Senate Bill 80, the mandatory recording of all custodial interrogations. The Senate Judiciary Committee voted to refer Senate Bill 80 to interim study, with the goal of a new bill in 2025, and the subcommittee recommended monitoring. In discussion, the



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Commission directed the Standards Subcommittee to develop a new standard addressing the issue of custodial interrogations. The Standards Subcommittee will work to develop a new standard addressing custodial interrogations and present it to the Commission for further review and discussion.

The Standards Subcommittee discussed with the Commission with definition of "sworn personnel" vs. "sworn law enforcement/police personnel." Sheriff Rivera advised that sheriff's departments often have sworn deputies who are not certified as law enforcement personnel. There was discussion if sworn, uncertified personnel should be treated as civilian/nonsworn personnel regarding accreditation standards. The subcommittee was directed to further research this and report back to the commission with a recommendation on how to proceed with the definitions of "sworn personnel" vs. "sworn law enforcement/police personnel."

- 7. Old Business:** None.
- 8. Public Input:** Sean O'Leary and Rick Stillman of Dirigo Safety, LLC offered their condolences for the passing of Program Manager French. They informed the commission that Dirigo Safety, LLC offered their assistance with the development and implementation of the program.
- 9. Nonpublic Session:** Pursuant to RSA 91-A:3, ii (a), these matters may be heard in a nonpublic session. Motion by Chairman King seconded by Director Scippa to enter a nonpublic session, pursuant to RSA 91-A:3, ii (a). to discuss personnel matters. A roll call vote was cast, and the motion passed unanimously.

Senior Assistant Attorney General Matthew Broadhead departed the meeting at 2:30pm.

Motion to exit nonpublic session at by Chief Hoebeke seconded by Sheriff Rivera at 3:00PM.

Motion by Director Scippa seconded by Chief Hoebeke to seal the nonpublic minutes on the basis of a personnel matter. A rollcall vote was cast, and the motion passed unanimously.

- 10. New Business:** Motion by Representative Roy seconded by Chairman King for Chairman King and Director Scippa to temporarily fulfill the duties of the program manager until a program manager is determined through a request for proposal (RFP). A rollcall vote was cast, and the motion passed unanimously.

Motion by Director Scippa seconded by Representative Roy to allow Chairman King and Chief Hoebeke, to work with Attorney Moeser to develop an RFP for the program manager position (along with any ancillary functions that may arise), and to issue said RFP as soon as possible. A rollcall vote was cast, and the motion passed unanimously.



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**Meeting Schedule / Next Meeting:**

The second meeting of the Standards Subcommittee will be held at:

NH Police Standards & Training  
Arthur D. Kehas Law Enforcement Training Facility and Campus  
17 Institute Drive  
Concord, NH 03301

February, 06, 2024, at 12:00pm  
By Zoom

<https://us02web.zoom.us/j/83515401045?pwd=Z3VSRXV2Y2I4TE90VXBHZUM3bzNqQT09>

The next Commission meeting will be held at:

NH Police Standards & Training  
Arthur D. Kehas Law Enforcement Training Facility and Campus  
17 Institute Drive  
Concord, NH 03301

February 06, 2024, at 1:00pm  
By Zoom

<https://us02web.zoom.us/j/83515401045?pwd=Z3VSRXV2Y2I4TE90VXBHZUM3bzNqQT09>

**11. Adjournment:** Motion by Chief (Ret.) Ace seconded by Chairman King at 3:06pm.

Respectfully submitted,

Chief (ret.) Ron Ace



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## STATEMENT OF APPROPRIATIONS

QL201 Date 01/09/24  
Time 02:15

Statement of Appropriations by Office

Fiscal Year 2024

Periods From 1 To 7  
Period Beg 07/01/23 End 01/31/24

Company 0010 General Fund  
Agency 087 POLICE STDS & TRAINING COUNCIL  
Organization 3515 LAW ENFORCEMENT ACCREDITATION

BUR/DIV 8705 ADMIN & STANDARDS  
Sub-Ceg  
Acct Unit 3515LEA

Class	Appropriation	Est Revenue	Expenditures	Revenue	Encumbrances	Transfers	Lapsed	Bal Fwd	Available	Rate
009	AGENCY INCOME	0.00	0.00	28,916.67	0.00	0.00	0.00	0.00	28,916.67	0.00
00D	FED REV XFERS FR OTH AGENC	0.00	0.00	0.00	0.00	0.00	0.00	65,500.00-	65,500.00-	0.00
020	CURRENT EXPENSES	0.00	963.38-	0.00	0.00	0.00	0.00	2,000.00	3,036.62	.24
040	INDIRECT COSTS	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	1,500.00	0.00
046	CONSULTANTS	0.00	9,223.64-	0.00	60,000.00-	0.00	0.00	60,000.00	61,776.36	.52
070	IN STATE TRAVEL REIMBURSEME	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	4,000.00	0.00
***Organization***	75,000.00	0.00	10,187.02-	28,916.67	60,000.00-	0.00	0.00	0.00	33,729.65	