



Chief Anthony J. King
Chairman

State of New Hampshire
POLICE STANDARDS & TRAINING COUNCIL
NH LAW ENFORCEMENT ACCREDITATION COMMISSION
Arthur D. Kehas
Law Enforcement Training Facility & Campus
17 Institute Drive, Concord, N.H. 03301-7413
603-271-2133 - Fax: 603-271-1785
TDD Access: Relay NH 1-800-735-2964



John V. Scippa
Director

Public Minutes

NH Law Enforcement Accreditation Commission Meeting

April 2, 2024

NH Police Standard & Training
Arthur D. Kehas Law Enforcement Training Facility and Campus
17 Institute Drive
Concord, NH 03301
&
Zoom

<https://us02web.zoom.us/j/83515401045?pwd=Z3VSRXV2Y2I4TE90VXBHZUM3bzNqQT09>

1. Call to Order and Roll Call: At 1:03pm Committee Chair Chief King called the meeting to order.

Committee Chair:	Chief Anthony King Stratham Police Department present – via zoom
Committee Vice Chair:	Chief (Ret.) Ron Ace present – in person
Secretary:	Chief Mark Chase Center Harbor Police Department present – in person
Commission member:	Sheriff Eli Rivera present – in person
Commission member:	Director John Scippa NH Police Standards & Training present – in person
PST Designee:	Captain Adam Hawkins NH Police Standards & Training present – in person
Commission member:	Senator Sharon Carson NH Senate – Absent
Commission member:	Representative Terry Roy NH Representative – Absent
Commission member:	Dr. Jeffrey Czarnek SNHU – Absent
Commission member:	Attorney General John Formella NHDOJ – Absent
DOJ Designee:	Senior Assistant Attorney General Matthew Broadhead NHDOJ - via zoom.
Staff Present:	Attorney Stacie Moeser PST (Board Council) present – via zoom Major Max Shultz PST present – in person Jessica Nichols PST (Business Administrator) present – in person
Public Present:	None.

2. Acceptance of Public Meeting Minutes: A motion was made to accept the March 5, 2024, minutes by SAAS Broadhead and seconded by Sheriff Rivera. A rollcall vote was cast, and the motion passed unanimously with Director Scippa abstaining.

3. Public Comment: None.



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- 4. PSTC Update:** Director Scippa reported that Chief Anne Perriello of the Pelham Police Department's name has been submitted to the Governor for consideration to replace the vacancy created by Chief Hoebeke's retirement on the Commission. For the PST Accreditation Position a conditional offer has been made and the background investigation is underway. Director Scippa received application with payment from the Hillsboro County Sheriff's Office for the NH Accreditation program dated March 7, 2024. Chief King made a motion to accept the application and was seconded by Chief (Ret.) Ace. A rollcall vote was cast, and the motion passed unanimously. The floor then turned over to Major Shultz and Business Administrator Nichols for a financial update. It was explained that after speaking with Kathryn Fisher, Grants Management of the DOJ, that none of the federal grant money can be expended until the state budget funds are expended. There is \$75,000.00 remaining from the initial \$100,000.00 grant which was partially split between PST and the NHACOP for the program. There is also the new \$300,000.00 grant. The state funds come from the PST budgets which is \$75,000.00 and \$8640.82 have been spent to date with the budget expiring on June 30th. Expending the remaining funds requires the use of state contracted vendors, a competitive bid process for anything over \$2500.00 and Governor and Council approval for anything over \$10,000.00. In addition, to change the use of a funds that were originally designated for another use requires state finance approval. There was group discussion with several ideas on the best use of the money and the time constraint in which to accomplish this. It was agreed that completing the new program manager's contract is the priority and further decisions can be made once that is complete. A Budget Subcommittee was established by the Commission to work with Major Shultz, Business Administrator Nichols and Attorney Moeser in coordination with DOJ Grants. This subcommittee will consist of Director Scippa and Chief Chase. It will be put out those members that were absent to see if they wish to be on this as well. Sheriff Rivera and Chief (Ret.) Ace offered to assist if other members could not. The Standards Subcommittee will be temporarily suspended until the immediate budget issues are resolved.
- 5. Program Update:** Chief King explained that assessor training was well attended and received. He continues work with the communities that have enrolled and receives many phone calls with questions. Chief King had also provided the Commission with a draft of program terminology, on-site checklist and on-site observations. These items will be tabled until the new program manager is onboard and has opportunity to provide input.
- 6. Standards Subcommittee:** Chief (Ret.) Ace updated the Commission on the recommended updates to comply with Federal DOJ requirements. Chief King tabled these recommendations until the new program manager is onboard and has an opportunity to provide input.
- 7. Old Business:** None.
- 8. New Business:** None.



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9. (NONPUBLIC SESSION) Pursuant to RSA 91-A:3: None.

10. Meeting schedule / next meeting: The next meeting will be held at:

NH Police Standards & Training
Arthur D. Kehas Law Enforcement Training Facility and Campus
17 Institute Drive
Concord, NH 03301

May 7, 2024, at 1:00 pm

By Zoom

<https://us02web.zoom.us/j/83515401045?pwd=Z3VSRXV2Y2I4TE90VXBHZUM3bzNqQT09>

Adjournment: The meeting disbanded at 2:41 pm.

Respectfully submitted,

Chief Mark C. Chase