

# **New Hampshire Police Standards and Training Council**



## **Annual Report July 1, 2019 - June 30, 2020**

David P. Cahill      Chairman  
Peter P. Morency    Vice Chairman  
John V. Scippa      Director



## GOVERNOR AND EXECUTIVE COUNCIL

Governor Christopher T. Sununu

Honorable Michael J. Cryans, Executive Councilor, District One  
Honorable Andru Volinsky, Executive Councilor, District Two  
Honorable Russell E. Prescott, Executive Councilor, District Three  
Honorable Theodore L. Gatsas, Executive Councilor, District Four  
Honorable Debora B. Pignatelli, Executive Councilor, District Five

## POLICE STANDARDS AND TRAINING COUNCIL

<b>Member</b>	<b>Original Appointment</b>	<b>Term Expires</b>
Chief David Cahill (town) Sunapee Police Department Chairman Appointment	January 1, 2012 May 12, 2017	May 16, 2020
Chief Peter Morency (city) Vice Chairman Berlin Police Department	September 13, 2017	March 20, 2019
Sheriff Brian Valerino Coos County Sheriff's Office	March 7, 2019	March 17, 2020
Chief Robert T. Cormier (town) Tilton Police Department	March 13, 2019	March 18, 2021
Sheriff Charles Massahos Rockingham County Sheriff's Office	January 3, 2019	May 21, 2020
Chief Carlo Capano (city) Manchester Police Department	July 27, 2018	March 20, 2019
Judge Sawako Gardner Dover District Court	September 13, 2011	March 17, 2019
Judge Melissa Countway-Vetanze Ossipee District Court	October 24, 2017	October 24, 2019
Mr. Edward Lecius Civilian Member	October 25, 2019	October 25, 2021
Dr. Maureen Sullivan, DA, MBA Civilian Member	June 5, 2019	June 5, 2021
Chancellor Ross Gittell Designee: CCO Charles Ansell Community College System of NH	February 1, 2012	(ex-officio)
Colonel Nathan Noyes New Hampshire State Police	April, 2020	(ex-officio)
Commissioner Helen Hanks NH Department of Corrections	November 8, 2017	(ex-officio)
Attorney General Gordon MacDonald	April 13, 2017	(ex-officio)

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## **MISSION STATEMENT**

New Hampshire Police Standards and Training is committed to supporting and enhancing a dual mission:

Providing high-quality, innovative, credible and responsive basic, advanced, and specialized training to New Hampshire Police, Correctional, Probation and Parole officers; and,

Adopting and enforcing reasonable, professional standards in a manner consistent with the law, considerate of the public trust, and committed to basic values and the highest ethical standards.

## **COUNCIL MEMBERSHIP**

The members of the New Hampshire Police Standards and Training Council during Fiscal Year 2020 were:

Chief David Cahill of the Town of Sunapee Police Department, currently serving as Chairman; Chief Peter Morency, City of Berlin Police Department, Vice Chairman; Corrections Commissioner Helen Hanks; Chief Carlo Capano, City of Manchester Police Department; Chief Robert Cormier, Town of Tilton Police Department; Coos County Sheriff Brian Valerino; Rockingham County Sheriff Charles Massahos; Associate Justice Sawako T. Gardner of the Dover District Court; Associate Justice Melissa Countway-Vetanze of the Ossipee District Court; Charles Ansell, Chief Operations Officer, CCSNH, designee for Ross Gittell, Chancellor of the Community College System of New Hampshire; Colonel Nathan Noyes, Director of the New Hampshire State Police; Attorney General Gordon MacDonald; Civilian Members Mr. Edward Lecius and Maureen Sullivan, DA, MBA.

By law, the members of the Council, appointed by the Governor, must include two town police chiefs, two city police chiefs, two high sheriffs, two justices of the District or Superior Court System, the Chancellor of the Community College System of New Hampshire, the Attorney General, the Commissioner of Corrections, the Director of the NH State Police and two public members. Terms are two years in length. The Chairman is designated by the Governor, and the members elect the Vice-Chairman. Effective July 26, 2014, by RSA 188-F:24, legislation added two public members to the Council.

# NH POLICE STANDARDS AND TRAINING COUNCIL

## **ANNUAL REPORT**

Fiscal Year July 1, 2019 - June 30, 2020



### **ORGANIZATION AND FUNCTIONS**

The Police Standards and Training Council was established by the New Hampshire Legislature in 1971. Policies are set by the 14-member Police Standards and Training Council who appoints the Director to oversee the operation of the agency.

Police Standards and Training is an independent, executive branch agency. The current director, John V. Scippa of Exeter, was appointed to his first four-year term on March 16, 2020.

The Council is charged with establishing minimum hiring and educational standards for police, state corrections, and probation-parole officers; the certification of persons qualified to serve in those positions; and providing mandatory basic training to new police, state corrections and probation-parole officers.

The Police Standards and Training Council approves the curriculum for County Corrections Officers who are enrolled in the Group II retirement system.

The Council currently certifies 4,270 police officers, both full and part time, who are employed by State, County and local units of government, plus 507 sworn employees of the New Hampshire Department of Corrections.

Our headquarters are located at 17 Institute Drive in Concord, in a law enforcement training facility that opened on October 25, 1983. An additional lecture hall, two more classrooms, and several additional offices were opened on July 1, 1989. Another 33,280 square feet (on two floors) Tactical Training Center and a 7,600 square feet (on two floors) dormitory addition were completed in 1993, giving us a total of 77,000 square feet on 20.87 acres of land and overnight accommodations for more than 100 persons.



On May 2, 2007 in honor of the late Arthur D. Kehas the first Director of Police Standards and Training, the Governor and Executive Council changed the name of our building and grounds to the Arthur D. Kehas Law Enforcement Training Facility and Campus. On June 14, 2010, a ceremony was held to dedicate a bronze plaque donated by the Kehas family to commemorate the naming of the campus in honor of Arthur Kehas. That plaque remains proudly displayed in our lobby.

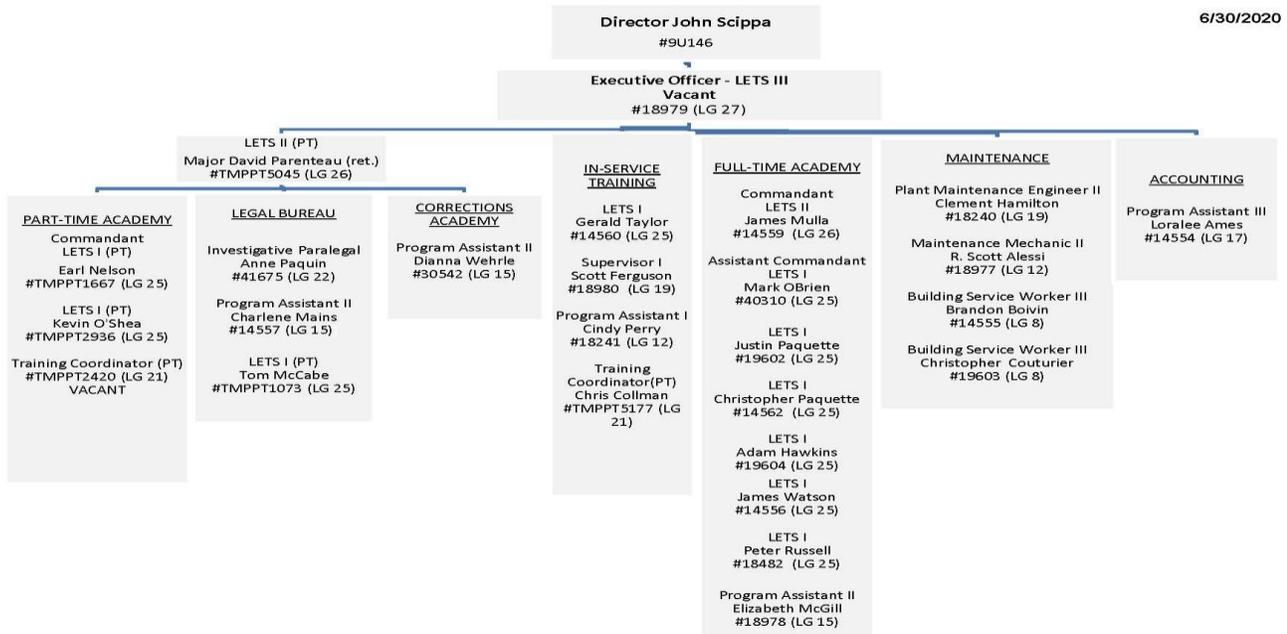
On July 1, 2016, the funding for PSTC changed to 100% general fund and the balance of the training fund and any future penalty assessment revenue previously directed to PSTC was transferred to the general fund.

The Council was a non-affiliated state agency reporting directly to the Governor until July 1, 1985. With the passage of Chapter 152, Laws of 1985, it became attached to the Department of Postsecondary Technical Education, subsequently called the NH Department of Regional Community-Technical Colleges, and known since 1998 as the NH Community Technical College System. Laws of 1985, 152:4, provide that Police Standards and Training shall be a separate PAU within the System, administratively attached and separately financed. The Council also retains its rule-making authority independent from the System. By a law enacted by the 1998 Legislature, the Police Standards and Training Council, like the rest of the college system, gained flexibility in making purchases and in fiscal transfers through the System's Board of Trustees. Chapter 361, Laws of 2007, changed the governance structure of the system again and renamed the system the New Hampshire Community College System. Beginning in SFY 2008, PSTC transfers are approved through the Joint Legislative Fiscal Committee. In 2011, the property of the CCSNH, PSTC and the McAuliffe Shepard Discovery Center was surveyed and re-distributed under RSA 188-F:1-a with PSTC receiving 20.87 acres of allocation. In 2017 RSA 188-F:22 through 32-a was repealed and the provisions were moved to RSA 106-L, removing the Council from attachment to the Community College System.

## PSTC PERSONNEL

The current authorized staffing level at PSTC is reflected below, and the section on expenditures and revenue follows.

Fiscal Year	Unclassified	Full-Time	Part-Time	Total
2020	1	20	6	27
2019	1	20	6	27
2018	1	20	6	27
2017	1	20	6	27
2016	1	20	6	27
2015	1	20	5	26
2014	1	20	5	26
2013	1	22	5	28
2012	1	22	6	29
2011	1	23	5	29
2010	1	23	7	31
2009	1	24	2	27
2008	1	25	2	28
2007	1	25	3	29
2006	1	25	2	28
2005	1	25	2	28
2004	1	25	2	28
2003	1	24	2	27
2002	1	24	2	27
2001	1	24	1	26



## **MAJOR ACCOMPLISHMENTS AND REFLECTION OVER THE LAST YEAR**

PSTC Director Donald Vittum retired in August 2019 and the Council formed a subcommittee to assist with the hiring of the next Director of Police Standards & Training. Chief Timothy Merrill was appointed Assistant Director and served in that capacity until losing his battle with cancer on December 16, 2019. Major David Parenteau was appointed Interim Director on December 16<sup>th</sup> and served in that capacity until March 15, 2020. Director John Scippa was sworn in on March 16, 2020 as the 6<sup>th</sup> Director of Police Standards and Training.

PSTC was awarded two capital projects for FY20-FY21. The first capital project is the boiler replacement which would replace the agency's heating system boilers in the Tactical Center and Administrative wing of PSTC. The boilers in the tactical center are 26 years old and the Administrative boilers are 22 years old. Due to the COVID-19 pandemic this project is currently on hold.

The second capital project approved is the Database Replacement Project. This project stemmed from the recommendation of the Legislative Audit. The current database is outdated, unsupported by Dolt, and not sufficient to meet our needs. Due to the COVID-19 pandemic this project is currently on hold.

During the February 25, 2020 Police Standards & Training Council meeting, in accordance with RSA 106-L:5, XVII, the Council unanimously approved the donation of two Sig 320RX pistols with mounted optic scopes. Sig Sauer in Epping, NH donated these new pistols, valued at \$849.99 each, for training at our facility.

Council and staff are continuing to work on the completion of the recommended observations from the Legislative Performance Audit from FY20.

The Council approved increasing the NH DOC length of their academy by one week, to include vital training on interacting with the mentally ill and crisis intervention taught by NH NAMI, beginning with the first academy in FY21.

PSTC applied for and awarded a Homeland Security Grant, thru the Department of Safety, for \$115,838 for upgrading the Virtra 300 Training Simulator. This upgrade will allow us to continue to provide interactive scenario based training to law enforcement and corrections officers throughout the state.

Based on the direction of the Governor, and with assistance from the NH Attorney General's Office, NHSP and NHDOC, our agency developed and delivered a 40-hour block of instruction to National Guard soldiers and Airmen to help prepare them for state side deployment to assist with site security at hospital surge sites and the NH Prison. This training was delivered simultaneously to seven classrooms at two different locations by way of Zoom.

NHPSTC worked with members of the NH Fire Academy along with members of the NH Law Enforcement community to develop, produce and post a training video to help LEO's to stay safe conducting operations in a COVID-19 environment.

## FINANCIAL ACTIVITY

**REVENUE** PSTC is 100% General Fund

### EXPENDITURES

ADMINISTRATION AND SUPPORT	June 30, 2018	June 30, 2019	June 30, 2020
Permanent Personnel	\$330,252.79	\$350,274.17	\$346,831.69
Director	\$99,944.02	\$104,333.98	\$56,776.21
Overtime	\$844.36	\$493.81	\$164.44
Current Expense	\$35,873.95	\$33,240.84	\$29,426.40
Lease Rent - Other Than State	\$2,576.58	\$2,584.08	\$2,584.08
Heat, Water & Electricity	\$70,101.70	\$74,650.44	\$73,086.46
Maint Other Than Bldg & Grounds	\$4,275.09	\$4,936.90	\$4,814.73
Organizational Dues	\$550.00	\$550.00	\$590.00
Office of Information Technology	\$73,880.60	\$77,872.08	\$74,882.34
Equipment	\$9,057.40	\$84,313.63	\$6,318.08
Telecommunications	\$10,013.00	\$9,931.93	\$10,932.71
Contract Maint Bldg. & Grounds	\$66,374.68	\$38,212.54	\$70,220.59
Transfer to Other State Agencies	\$80,281.50	\$80,727.50	\$81,218.50
Temporary Personnel	\$49,570.16	\$65,579.82	\$70,372.42
Benefits	\$210,157.67	\$232,425.22	\$207,220.98
In-State Travel	\$2,050.00	\$2,050.00	\$1,982.15
Out-of-State Travel	\$4,969.37	\$6,599.85	\$0.00
Catastrophic Casualty Ins	\$0.00	\$0.00	\$3,534.12
<i>Subtotal Administration &amp; Support</i>	\$1,050,772.87	\$1,168,776.79	\$1,040,955.90

TRAINING	June 30, 2018	June 30, 2019	June 30, 2020
Permanent Personnel	\$887,950.83	\$906,728.15	\$802,342.72
Overtime	\$2,034.55	\$1,648.37	\$1,654.89
Current Expense	\$61,734.90	\$68,106.68	\$52,226.01
Food Institutions	\$318,652.39 <sup>1</sup>	\$320,161.05 <sup>2</sup>	\$222,617.55
Equipment	\$12,099.26 <sup>3</sup>	\$62,821.04 <sup>4</sup>	\$18,139.34
Telecommunications	\$10,609.07	\$13,107.89	\$13,105.83
Temporary Personnel	\$161,891.19	\$163,088.53	\$164,277.29
Benefits	\$469,272.31	\$487,575.79	\$423,703.76
Employee Training	\$0.00	\$0.00	\$3,140.00
Training of Providers	\$126,791 <sup>5</sup>	\$116,387.00	\$69,005.00
In-State Travel	\$2,645.55	\$2,650.00	\$2,164.83
Out-of-State Travel	\$0.00	\$0.00	\$159.00
<i>Subtotal Training</i>	<u>\$2,053,681.05</u>	<u>\$2,142,274.50</u>	<u>\$1,772,536.22</u>

WORKERS COMPENSATION	June 30, 2018	June 30, 2019	June 30, 2020
Workers Comp	\$31,815.66	\$28,739.98	\$35,184.14
<i>Subtotal Workers Compensation</i>	\$31,815.66	\$28,739.98	\$35,184.14

TACTICAL ROOF REPAIR	June 30, 2018	June 30, 2019	June 30, 2020
Roof Related Expense	\$169,844.00	\$0.00	\$0.00

<sup>1</sup> Includes \$8,471.95 for FY17 encumbered expense which was paid in FY18

<sup>2</sup> Includes \$12,596.34 for FY18 encumbered expense which was paid in FY19

<sup>3</sup> Includes \$3,096.00 for FY17 encumbered expense which was paid in FY18

<sup>4</sup> Includes \$24,043.99 encumbered expense which was paid in FY19

<sup>5</sup> Includes \$725.00 for FY17 encumbered expense which was paid in FY18

<i>Subtotal Roof Repair</i>	\$169,844.00	\$0.00	\$0.00
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HIGHWAY SAFETY RELATED EXPENSES	June 30, 2018	June 30, 2019	June 30, 2020
HGN/SFST Training Manuals	\$0.00	\$0.00	\$0.00
Driving Simulator	\$108,000.00	\$0.00	\$0.00
<i>Subtotal Driving Simulator</i>	\$108,000.00	\$0.00	\$0.00

	June 30, 2018	June 30, 2019	June 30, 2020
<i>Subtotal Administration &amp; Support</i>	\$1,050,772.87	\$1,168,776.79	\$1,040,955.90
<i>Subtotal Training</i>	\$2,053,681.05	\$2,142,274.50	\$1,772,536.22
<i>Subtotal Workers Compensation</i>	\$31,815.66	\$28,739.98	\$35,184.14
<i>Subtotal Roof Repair</i>	\$169,844.00	\$0.00	\$0.00
<i>Subtotal NHHSA Related Exp.</i>	\$108,000.00	\$0.00	\$0.00
<b>TOTAL EXPENDITURES</b>	<u>\$3,414,113.58</u>	<u>\$3,339,791.27</u>	<u>\$2,848,676.26</u>

### CAPITAL PROJECT

DRIVER TRAINING AND PARKING LOT REHABILITATION	June 30, 2018	June 30, 2019	June 30, 2020
Driver Training and Parking Lot Rehabilitation	\$0.00	\$577,098.50	\$0.00
Boiler Replacement Project <sup>6</sup>	\$0.00	\$0.00	\$0.00
Database Replacement Project <sup>7</sup>	\$0.00	\$0.00	\$0.00
<b>TOTAL CAPITAL EXPENDITURES</b>	\$0.00	\$577,098.50	\$0.00

<sup>6</sup> This project was approved for FY20-FY21 but due to COVID-19 it is currently on hold.

<sup>7</sup> This project was approved for FY20-FY21 but due to COVID-19 it is currently on hold.

**PAYMENTS TO OTHER STATE AGENCIES OR ENTITIES**

	<b>June 30, 2018</b>	<b>June 30, 2019</b>	<b>June 30, 2020</b>
NH Technical Institute	\$26,552.00	\$26,552.00	\$20,000.00
Attorney General	\$62,029.00	\$62,475.00	\$63,000.00
Health & Human Services	\$770.00	\$770.00	\$736.00
Safety - State Police Cadre	\$17,482.50	\$17,482.50	\$17,482.50
Div. of Inform. Technology	\$73,880.60	\$77,872.08	\$74,882.34
Telecomm	\$12,388.61	\$14,399.24	\$17,152.39
	\$193,102.71	\$199,550.82	\$193,253.23

**PHYSICAL PLANT AND PROPERTY APPRAISAL**

	<b>June 30, 2018</b>	<b>June 30, 2019</b>	<b>June 30, 2020</b>
Equipment	\$1,983,979.21	\$1,982,259.89	\$1,974,516.79
Physical Plant	\$7,635,853.00	\$8,167,910.00	\$8,167,910.00
	\$9,619,832.21	\$10,150,169.89	\$10,142,426.79

## **COMPLIANCE MONITORING**

Another function of our agency is that of compliance monitoring to insure that agency administrative rules are being followed. That activity is characterized by the following:

- Investigations into alleged rules violations or other departmental or individual conduct that could result in suspension or revocation of police or corrections officers' certifications.
- Background investigations conducted on the ability and fitness of persons to serve as Police Standards and Training Council employees, staff members.
- Examination of the documentation submitted by officers from other states requesting certification in New Hampshire based on prior training and experience or by officers re-entering the field.
- Reviews of incidents involving police officers that indicate a need for positive changes in our training programs or entrance standards.
- Monitoring compliance with our various rules, which involves submission of forms and data from state, county, and local law enforcement and/or corrections agencies.

Surrender of police certification carries the same ramifications as revocation of police certification – a minimum two-year period before a petition can be made to the Council to grant eligibility to regain recertification. Decisions of the Council are appealable only to the New Hampshire Supreme Court. The following table details the results of decertification and suspension hearings held in the past fiscal year.

## **SUSPENSION/DECERTIFICATION ACTIVITY**

Revocations/Decertification .....	2
Voluntary Surrender.....	0
Temporary Surrender.....	0
Temporary Suspension .....	2
Suspensions.....	3

## ACADEMY STATISTICS

### REQUIRED BASIC CERTIFICATION TRAINING

<b>FULL-TIME OFFICERS</b>	
YEAR	WEEKS
May 2015-Present	16
2009 - April 2015	14
1994	12
1982	10
1978	8
1972	6
1969	5
1967	3
1966	2

<b>PART-TIME OFFICERS</b>	
YEAR	HOURS
2008 - Present	200
1989	100
1984	78
1980	32
1979	Not required

<b>PROBATION/PAROLE OFFICERS</b>	
YEAR	HOURS
1988 to 1996	208 <sup>8</sup>

<b>CORRECTIONS OFFICERS</b>	
YEAR	WEEKS
2008 - Present	9
1996	8
1989	6
1988	5

<sup>8</sup> As of 1996, PPO training consists of the Corrections Academy, 15 classes of the Police Academy and 28 Probation/Parole classes taught by Probation/Parole staff.

## FULL-TIME POLICE OFFICER STATISTICS

<b>NUMBER OF FULL-TIME OFFICERS IN N.H.</b>	
2020	3,117
2019	3,050
2018	3,071
2017	2,839
2016	2,813
2015	2,816
2014	2,825
2013	2,822
2012	2,858
2011	2,867
2010	2,887
2009	2,897
2008	3,024
2007	2,936
2006	2,871
2005	2,814
2004	2,780
2003	2,729
2002	2,845
2001	2,638
2000	2,595

<b>FULL-TIME POLICE ACADEMY ACTIVITY</b>				
	<b>179<sup>th</sup></b>	<b>180<sup>th</sup></b>	<b>181<sup>st</sup></b>	<b>Total</b>
Officers Certified	50	63	62	175

<b>FULL-TIME RECIPROCAL CERTIFICATION ACTIVITY</b>				
	<b>179<sup>th</sup></b>	<b>180<sup>th</sup></b>	<b>181<sup>st</sup></b>	<b>Total</b>
Officers Certified	4	4	8	16

## PART-TIME POLICE OFFICER STATISTICS

NUMBER OF PART-TIME OFFICERS IN N.H.	
2020	1,153
2019	1,161
2018	1,166
2017	1,017
2016	1,025
2015	1,077
2014	1,136
2013	1,166
2012	1,152
2011	1,164
2010	1,230
2009	1,247
2008	1,297
2007	1,376
2006	1,483
2005	1,585
2004	1,625
2003	1,680
2002	1,601
2001	1,516
2000	1,556

PART-TIME POLICE ACADEMY ACTIVITY			
	278 <sup>th</sup>	279 <sup>th</sup>	Total
Part-time Officers Certified	14	20	34

PART-TIME RECIPROCAL CERTIFICATION ACTIVITY			
	278 <sup>th</sup>	279 <sup>th</sup>	Total
Part-time Officers Certified	0	0	0

## FULL-TIME CORRECTIONS OFFICER STATISTICS

<b>NUMBER OF FULL-TIME CORRECTIONS OFFICERS IN N.H.</b>	
2020	429
2019	432
2018	488
2017	499
2016	484
2015	497
2014	470
2013	474

<b>FULL-TIME CORRECTIONS ACADEMY ACTIVITY</b>		
	<b>111<sup>th</sup></b>	<b>Total</b>
Corrections Officers Certified	16	16

<b>FULL-TIME PROBATION/PAROLE ACTIVITY</b>				
	<b>179<sup>th</sup></b>	<b>180<sup>th</sup></b>	<b>181<sup>st</sup></b>	<b>Total</b>
Probation/Parole Officers Certified	3	3	0	6

## BORDER PATROL CERTIFICATION

Pursuant to 594:26, NH Police Standards & Training trains US Border Patrol Agents for certification. After successfully completion of this course, Agents are able to make an arrest pursuant to New Hampshire law for violation of New Hampshire laws in Coos County if the agent determines that it is necessary to do any of the following:

- a) Protect an individual in the presence of the agent from the imminent infliction of serious bodily injury, as defined in RSA 625:11, VI; or
- b) Provide immediate assistance to an individual who has suffered or is threatened with serious bodily injury, as defined in RSA 625:11, VI;  
or
- c) Prevent the escape of any individual whom the agent has probable cause to believe has committed a crime in the presence of the agent; or
- d) Prevent the escape of any individual whom the agent has probable cause to believe has committed a felony under New Hampshire law.

	<b>Dates</b>	<b>Class Hours</b>	<b>Certificates Awarded</b>
Border Patrol Officer Certification	12/4/2019	8	12
<b>Total</b>			12

## FULL-TIME ACADEMY CURRICULUM

CLASS	HOURS
Alzhiemers/Dementia	2.00
Academy Orientation	8.25
Active Shooter	4.00
Alcohol and Tobacco Laws	3.00
Animal Cruelty	2.00
Arrest Laws	12.00
Autism Awareness	2.00
Auto Theft	3.00
Baton	8.00
Blue Courage	8.00
CC - Crimes Against Persons	4.00
CC - Crimes Against Property	3.00
CC - Criminal Statutes	4.00
CC - Defenses and Justifications	2.00
CC - Criminal Offenses and RSA's	5.00
CC - Public Order Crimes	2.00
Child Abuse	4.00
Collision Investigations	12.00
Communicable Diseases	2.00
Communication Techniques	6.00
Community Policing	2.00
Command Incident Management Classroom - 7.0/Practical - 9	16.00
Complaints & Warrants	4.00
Constitutional Law - Violations	8.00
County Corrections Familiarization	2.00
Criminal Investigations	16.00
Burglary Investigations 4.0	
Crimes Scenes & the First Responder 8.0	
Death Investigations 4.0	
Defensive Driving Classroom - 4.0/ Practical - 27.0	31.00
Defensive Tactics Classroom - 4.0/ Practical - 42.5	46.50
Domestic Violence	8.00
Drill & Ceremony	2.75
Drug Laws	4.00
Drugs that Impair Driving	4.00

<b>CLASS</b>	<b>HOURS</b>
DWI and ALS Laws	8.00
Elder Abuse	2.00
Felony Blood Draw in Collisions	4.00
Firearms Classroom - 6.00/Practical - 49.00	55.00
Fire/Arson Responses & Investigation	4.00
Fish and Game (OHRV Laws/Search & Rescue)	4.00
Forensics and Physical Evidence	2.00
H.G.N./SFST (Includes DWI Courtroom Demeanor/ Mock Trial)	24.00
Hazardous Materials	3.00
Human Trafficking	2.00
Interacting with Deaf and Hard of Hearing People	2.00
Interoperability & Emergency Communications	4.00
Interview and Interrogations	8.00
Intox - Breathalyzer Lecture Classroom - 8.0/ Practical 8.0	16.00
Juvenile Law	4.00
LAP Scenarios	4.00
Marine Patrol	2.00
Mental Illness Dynamics	20.00
Meth Labs	4.00
Intelligence Gathering	4.00
Motor Vehicle #1	4.00
Motor Vehicle #2	4.00
Motor Vehicle #3	8.00
Motor Vehicle #4	4.00
N.C.I.C. (National Crime Information Center)	3.00
O.C. (Oleoresin Capsicum)	8.00
Officer Survival Classroom - 12.0/ Practical - 33	45.25
Officer Survival 8.0	Simulations 16.0
Motor Vehicle Stops 4.0	Night Bldg. Searches 2.25
K-9 Demo 3.0	
Physical Fitness Classroom - 4.0/ Practical - 59.00	63.00
Police Minority & Communities	3.00
Proper Taking of Fingerprints	4.00
Radar	8.00
Report Writing 4 classroom/1 practical	5.00
Rules of Evidence	4.00
Scenarios/Simulator	32.00
Search and Seizure	8.00
Sexual Assault Investigation Protocols	8.00

<b>CLASS</b>	<b>HOURS</b>
Stalking	2.00
Stress Management	4.00
Study Techniques	4.00
Traffic Incident Management	4.00
Victim Witness	4.00
Weapons of Mass Destruction	4.00
Work Zone Training	4.00
<b>Total Academic Hours</b>	<b>649.75</b>

## **PART-TIME OFFICER ACADEMY CURRICULUM**

Active Shooter	4 HRS
Arrest Laws	8 HRS
Child Abuse	2 HRS
Collision Investigations	4 HRS
Collision Investigations – Practical	3 HRS
Community Relations / Ethics / Computer Ethics	5 HRS
Complaints and Warrants	4 HRS
Constitutional Law / Civil Liability	4 HRS
Courtroom Demeanor	2 HRS
Criminal Code	8 HRS
Criminal Investigations	2 HRS
Cultural Dynamics	3 HRS
Defensive Driving	25 HRS
Defensive Tactics	8 HRS
Domestic Violence (also includes Dynamics)	8 HRS
Driving Classroom	4 HRS
Drug Laws	4 HRS
DWI / ALS Laws	4 HRS
Effective Speaking	2 HRS
Elder Abuse	2 HRS
Firearms – Practical	36 HRS
Firearms Classroom	4 HRS
Interviews and Interrogations	4 HRS
Juvenile Law	4 HRS
Mental Health	4 HRS
Mental Health Scenarios	4 HRS
Motor Vehicle Law	8 HRS
Motor Vehicle Stops	4 HRS
Night Driving	3 HRS
Officer Survival	3 HRS
Orientation / Equipment Issuance	3 HRS
Report Writing	4 HRS
Search and Seizure	8 HRS
Simunitions	8 HRS
Stalking, Victim/Witness, & Death Notifications	4 HRS
<b>TOTAL HOURS</b>	<b>206 HRS</b>

**NH CORRECTIONS ACADEMY**  
**9-Week Curriculum**

<b><u>CLASS</u></b>	<b><u>Current</u></b>
Academy Orientation	2.00
Baton	7.75
Anatomy of a Setup	2.50
Cell Extraction	11.50
Classification	2.50
CPR/First Aid and Bleeding Control	6.50
Communicable Diseases	2.00
Computer Orientation	2.00
Contraband	3.00
Cross-Gender Supervision	2.50
Cultural Diversity	2.50
Defensive Tactics Classroom Use of Force classroom	4.00
Defensive Tactics Practical	41.00
Drill & Ceremony	3.25
Effective Communication for Law Enforcement	6.00
Emergency Management	8.00
Ethics	4.00
Evidence Preservation	3.00
Firearms (Classroom) Weapons Safety	2.50
Firearms (Range - Rifle and Pistol)	27.50
Ground Defense (Tactical Center)	4.00
Honor Code	2.00
Hostage/ Riot Situations	3.50
Illicit Drugs in Corrections	2.50
Inmate Discipline	2.25
Inmate Movements/ Counts	2.00
Inmate Transportation	5.00
Physical Fitness Classroom	2.50

<b><u>CLASS</u></b>	<b><u>Current</u></b>
Physical Fitness Practical	60.00
Legal Issues	3.00
Medication Principles	2.25
Offender Change	2.50
Oleoresin Capsicum	6.25
Radio Procedures	2.00
Report Writing	4.00
Red Man Drills	5.75
Rules and Guidance	2.50
Scenarios	23.50
Searches	4.50
Security Threat Groups	3.50
Stress Management	2.00
Study Techniques	4.00
Suicide Prevention and Behavioral Health	3.50
Urine Collection Procedures/ Alco Sensor	3.75
Victim Services	2.00
Your Role in Investigations	<u>3.50</u>
<b>Total Curriculum Hours</b>	<b>306.25</b>

## PROBATION PAROLE CURRICULUM

Arrest Laws	12 HRS
Child Abuse Investigation	4 HRS
Complaints & Warrants	4 HRS
Constitutional Law/Violations	8 HRS
Crimes Against Persons	4 HRS
Crimes Against Property	3 HRS
Criminal Offenses/RSA's	5 HRS
Crimes Against Public Order	2 HRS
Criminal Statutes	4 HRS
Defenses and Justifications	2 HRS
Domestic Violence	8 HRS
Elder Abuse	2 HRS
Search & Seizure	8 HRS
Stress Management	4 HRS
<b>TOTAL HOURS</b>	<b>70 HRS</b>

**IN-SERVICE TRAINING CLASSES STATISTICS  
FISCAL YEAR JULY 2019 - JUNE 2020**

<b>Title</b>	<b>Class Hours</b>	<b>Certificates Awarded</b>
Am I Aware	7	6
Communicating to Resolve Conflict	7	18
Complaints and Warrants	7	23
Conflict Management for First-Line Supervisors	3	13
Courtroom Preparation & Testimony	7	20
Crime Scene for the First Responder	7	20
Crisis and Trauma in Police Work	7	43
Drug Investigations	35	18
Dust and Bust	21	15
Emotionally Disturbed Person Dynamics	4	30
Field Training Officer	21	18
Firearms Instructor	35	39
Firearms Instructor Recertification	7	154
Forensic Psychology	7	18
Gangs Investigation in Corrections	14	13
HGN/SFST	21	13
Internal Affairs	14	19
Landlords, Tenants, and Police Response	3	23
Lidar Operator	8	14
Mental Illness and the Legal Process	4	26
Mental Illness Response Involving Juveniles	4	26
PBT Instructor	3	14
Physical Fitness Testing - Administering	3	43
Police Driving Instructor	35	13
Police Driving Instructor - Recertification	7	3
Police Prosecutor - Basic	14	23
Stress Management & Suicide Prevention for Police Officers	7	20
Stress Management for Supervisors	7	13
Suicide: Understanding, Encountering, and its Impact	7	13
Telephone Records from Criminal Investigations	7	10
Terrorism Indicators/Suspicious Activity Reporting	7	22
Workzone Operations	4	47
<b>TOTAL</b>		790

## REGIONAL IN-SERVICE COURSES

Title	Class Hours	Certificates Awarded
DWI Refresher - Hampstead	3	14
Firearms Instructor Recertification - Dept. of Corrections	7	29
Firearms Instructor Recertification - Gilford	7	7
Firearms Instructor Recertification - Manchester	7	3
<b>TOTAL</b>		53

## COMPUTER BASED COURSES

Title	Class Hours	Certificates Awarded
Child Passengers	1	396
Communicable Disease & Isolation for LEOs	2	34
Complaints and Warrants	4	32
Constitutional Law	3	29
Domestic Violence for LEOs	2	36
Ethics in Law Enforcement	2	112
Eyewitness Identification	2	8
Handling Dog Related Incidents & Encounters	2	92
Juvenile Law Update	3	17
Legal Update	2	36
Lethality Assessment Protocol	2	231
On-Going Three Year Fitness Testing Instructor Refresher	2	77
Pedestrian and Bicycle Laws	1	410
Radio Interoperability	3	16
Suspicious Activity Reporting	1	26
<b>TOTAL</b>		1552

## STUDENT HOURS OF TRAINING

STUDENT HOURS OF TRAINING	
Basic Police	119,700
Reciprocal/Prior Training & Experience	1,960
Part-Time Police	6,800
Basic Corrections	6,236
Probation/Parole	420
In-Service Police	7,774
Regional Police	315
Computer-Based In-Service Training	2,398
<b>TOTAL</b>	145,603